

WEST BRANCH AREA SCHOOL DISTRICT

REORGANIZATION SESSION

DECEMBER 4, 2025

Members Present: Christina Brown, Abby Danko, Chad Diviney, Jeremiah Dobo, Norman Parks, Jason Porter, Melvin Smeal, Katelyn Ward, Donald Yontosh

Members Absent:

Media Present:

Administration Present: Mark Mitchell, Jesse Husted, Ashley Nunley, Angela Lucas, Branden Evans, David Catherman, David Williamson

Others Present: Cristine Longstreth, Harold Longstreth, Pamela Hampton, Aimee Willett, Stacey Guenot

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:32 p.m. All present were asked to stand and pledge allegiance to the American Flag.

RECOGNITION OF VISITORS/PUBLIC COMMENT

Administration provided Mr. and Mrs. Longstreth with an update about their concern regarding their bus stop location. The district and transportation company are continuing to work through the issue.

REORGANIZATION OF THE BOARD

Nominations were received for Temporary President. Mr. Donald Yontosh nominated Mr. Norman Parks as Temporary President. The motion was carried by a vote of 9-0-0. Voice Roll Call: Mrs. Brown – yes; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Porter – yes; Mr. Dobo – yes; Mrs. Ward – yes; Mr. Smeal – yes; Mrs. Danko – yes; Mr. Parks – yes. 9 – yes; 0 – no.

Method of nomination was determined for Board President and Vice President. Mr. Melvin Smeal motioned to nominate Board President and Vice-President from the floor. Mr. Donald Yontosh seconded the motion, and it carried with a vote of 9-0-0.

Nominations were received for Board President. Mr. Donald Yontosh nominated Mr. Chad Diviney for Board President. Mr. Melvin Smeal nominated Mr. Jason Porter for Board President.

Mr. Donald Yontosh motioned to close nominations, and it was seconded by Mr. Chad Diviney. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to elect Mr. Chad Diviney as Board President. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0. Voice Roll Call: Mrs. Brown – yes; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Porter – yes; Mr. Dobo – yes; Mrs. Ward – yes; Mr. Smeal – yes; Mrs. Danko – yes; Mr. Parks – yes. 9 – yes; 0 – no.

Nominations were received for Board Vice-President. Mr. Melvin Smeal nominated Mrs. Christina Brown for Board Vice-President.

Mr. Donald Yontosh motioned to close nominations, and this was seconded by Mr. Jeremiah Dobo. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to elect Mrs. Christina Brown as Board Vice-President. Mr. Chad Diviney seconded the motion, and it was carried with a vote of 9-0-0. Voice Roll Call: Mrs. Brown – yes; Mr.

Diviney – yes; Mr. Yontosh – yes; Mr. Porter – yes; Mr. Dobo – yes; Mrs. Ward – yes; Mr. Smeal – yes; Mrs. Danko – yes; Mr. Parks – yes. 9 – yes; 0 – no. Mr. Chad Diviney took over the meeting as Board President.

Nominations were received for CIU #10 Representative. Mr. Donald Yontosh nominated Mr. Norman Parks to serve as CIU #10 Representative.

Mr. Norman Parks motioned to close nominations, and it was seconded by Mr. Donald Yontosh. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to appoint Mr. Norman Parks as the CIU #10 representative for 2026. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for CCCTC Representative. Mr. Donald Yontosh nominated Mr. Jason Porter to serve as CCCTC Representative.

Mr. Norman Parks motioned to close nominations, and it was seconded by Mr. Donald Yontosh. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to appoint Mr. Jason Porter as CCCTC Representative for 2026. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for CCCTC Alternative Representative. Mr. Norman Parks nominated Mr. Jeremiah Dobo to serve as CCCTC Alternative Representative.

Mr. Donald Yontosh motioned to close nominations, and it was seconded by Mr. Norman Parks. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to appoint Mr. Jeremiah Dobo as CCCTC Alternate Representative for 2026. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for PSBA Liaison. Mr. Donald Yontosh nominated Mr. Chad Diviney to serve as PSBA Liaison.

Mr. Norman Parks motioned to close nominations, and it was seconded by Mr. Donald Yontosh. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to appoint Mr. Chad Diviney as PSBA Liaison Representative for 2026. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

BOARD

2026 Meeting Calendar Mr. Donald Yontosh, in the form of a motion, recommended to approve the 2026 School Board Meeting Calendar. Mr. Jeremiah Dobo seconded the motion, and it was carried by a vote of 9-0-0.

Aimee Willett Solicitor Mr. Donald Yontosh, in the form of a motion, recommended to appoint Aimee Willett Law Office as Solicitor to the District for the year 2026. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 9-0-0.

ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the reorganizational meeting at 6:56 p.m. Mr. Jeremiah Dobo seconded the motion, and it carried with a vote of 9-0-0.

The Board then moved to the regular voting session.

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

DECEMBER 4, 2025

Members Present: Christina Brown, Abby Danko, Chad Diviney, Jeremiah Dobo, Norman Parks, Jason Porter, Melvin Smeal, Katelyn Ward, Donald Yontosh

Members Absent:

Media Present:

Administration Present: Mark Mitchell, Jesse Husted, Ashley Nunley, Angela Lucas, Branden Evans, David Catherman, David Williamson

Others Present: Aimee Willett, Stacey Guenot

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:57 p.m.

MINUTES

Mr. Donald Yontosh, in the form of a motion, recommended to approve the meeting minutes from November 17, 2025. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 9-0-0.

ANNOUNCEMENTS AND PRESENTATIONS

Mrs. Angie Lucas shared information with the Board about the very generous donation the Bocce Ball Team received from the Catherman family. A bocce ball banner was shared with the board in honor of Kim Catherman. Mrs. Lucas expressed her sincere thanks to Mr. Catherman.

Mr. Mark Mitchell provided a detailed elementary renovation update which specifically focused on the change orders included in the agenda.

EXECUTIVE SESSION

An Executive Session was held from 8:28 p.m. until 8:56 p.m. for litigation and personnel purposes.

PERSONNEL

Volunteer Mr. Donald Yontosh, in the form of a motion, recommended to approve Nathan Hall as a volunteer for the district; all paperwork has been received. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

EDUCATION

Field Trips Mr. Donald Yontosh, in the form of a motion, recommended to approve the Elementary Guidance trip to the CCCTC (Clearfield County Career and Technology Center) on February 6, 2026. Cost to the District: transportation; Cost to the Student: none. (Funding – Elementary Budget) (Information Only: 51 students will be attending. Chaperones are Cheryl Beck, Dennis McCamley, Mary Beth Moslak, and Shannon Albert.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ski Club field trip to Tussey Mountain on January 4, 2026. Cost to the District: 2 vans. Cost to the Student: \$45-\$100 depending on rentals. (Information Only: 7-13 students will be attending. Chaperones are Sue Folmar, Steve Page, Elaina McClelland, Joe Bacher, Shayne McCusker, and Elliott McCusker.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ski Club field trip to Sawmill Resort on January 10, 2026. Cost to the District: 2 vans. Cost to the Student: \$67-\$109 depending on rentals. (Information Only: 7-13 students will be attending. Chaperones are Sue Folmar, Steve Page, Elaina McClelland, Joe Bacher, Shayne McCusker, and Elliott McCusker.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ski Club field trip to Camelback Mountain on January 17, 2026. Cost to the District: 2 vans. Cost to the Student: \$55-\$120 depending on rentals. (Information Only: 7-13 students will be attending. Chaperones are Sue Folmar, Steve Page, Elaina McClelland, Joe Bacher, Shayne McCusker, and Elliott McCusker.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ski Club field trip to Sawmill Resort on January 25, 2026. Cost to the District: 2 vans. Cost to the Student: \$67-\$109 depending on rentals. (Information Only: 7-13 students will be attending. Chaperones are Sue Folmar, Steve Page, Elaina McClelland, Joe Bacher, Shayne McCusker, and Elliott McCusker.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the First-Grade field trip to the PSU Arboretum on May 22, 2026. Cost to the District: None; Cost to the Student: \$7.00. (Information Only: 65 students will be attending. Chaperones are Tara Yingling, Debra Galley, Scott McClelland, Casey Goodrow, Leah Albright, Jessica Conklin, Ashley White, Alyssa Ownes, Breanna Williams, Mary Beth Moslak, and Brianna Kolesar.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Fifth-Grade field trip to Fort Roberdeau on May 7, 2026. Cost to the District: None; Cost to the Student: \$5.00. (Information Only: 50 students will be attending. Chaperones are Dennis McCamley, Cheryl Beck, Mary Beth Moslak, Kyley Clark, a school nurse, Ashley Nines, and other parents with the required clearances: Chantelle Carns, Angie Lucas, Regina Jones, Lindsey Nadzom, Ed Kyler, and Rebecca Caylor.) Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Fifth-Grade trip to Black Moshannon State Park on May 12, 2026. Cost to the District: None; Cost to the Student: None. (Information Only: 51 students will be attending. Chaperones are Cheryl Beck, Dennis McCamley, Mary Beth Moslak, Kyley Clark, Regina Jones, Lindsey Nadzom, Ruth Guerra, and Tisha Harlan*.) * = pending receipt of clearance paperwork. Mrs. Abby Danko seconded the motion, and it was carried with a vote of 9-0-0.

BUILDINGS AND GROUNDS

Sanitation
Contract

Mr. Donald Yontosh, in the form of a motion, recommended to approve the contract between the West Branch Area School District and Hugill Sanitation, Inc., for sanitary collection services from January 1, 2026, through December 31, 2027. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.

Snow Removal Mr. Melvin Smeal, in the form of a motion, recommended rejecting the bid from Royal Maintenance Group, amount not to exceed \$17,000.00, for snow removal services at the District for the period of November 1, 2025, to March 31, 2026. Mrs. Abby Danko seconded the motion to reject, and it failed with a vote of 2-7-0. Voice Roll Call: Mrs. Brown – no; Mr. Diviney – no; Mr. Yontosh – no; Mr. Porter – no; Mr. Dobo – no; Mrs. Ward – no; Mr. Smeal – yes; Mrs. Danko – yes; Mr. Parks – no. 2 – yes; 7 – no.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the bid from Royal Maintenance Group, amount not to exceed \$17,000.00, for snow removal services at the District for the period of November 1, 2025, to March 31, 2026. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 8-1-0. Voice Roll Call: Mrs. Brown – yes; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Porter – yes; Mr. Dobo – yes; Mrs. Ward – yes; Mr. Smeal – yes; Mrs. Danko – no; Mr. Parks – yes. 8 – yes; 1 – no.

TRANSPORTATION AND ATHLETICS

Driver Sones Mr. Donald Yontosh, in the form of a motion, recommended to approve Delaney Cherry as van driver for Sones Transportation, Inc. All paperwork has been received. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

FINANCE AND PURCHASE

Disbursements Mrs. Christina Brown, in the form of a motion, recommended to approve the following Disbursements:

\$ 1,311,284.80	General Account (11/18/25 - 12/5/25)	Checks 62600 through 62640
\$ 1,311,284.80	Grand Total	

Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

FacTech Contract Amendment Mrs. Christina Brown, in the form of a motion, recommended to approve the contract amendment proposal between the West Branch Area School District and FacTech, Inc., outlining the services included, as well as what services have been eliminated from the original contract. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

JC Orr Payment Mrs. Christina Brown, in the form of a motion, recommended to approve payment application #9 – November 2025 in the amount of \$479,027.94 to JC Orr & Son, Inc. as it relates to the Renovation Project (to be paid out of bond funds). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Quandel Payment Mrs. Christina Brown, in the form of a motion, recommended to approve payment application #12 – December 2025 in the amount of \$536,278.40 to Quandel Energy Solutions, as it relates to the Renovation Project (to be paid out of bond funds). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

EI Assoc. Payment Mrs. Christina Brown, in the form of a motion, recommended to approve payment totaling \$32,443.47 for October 2025 engineering costs to EI Associates for the Renovation Project (to be paid out of bond funds). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

SA Comunale Payment Mrs. Christina Brown, in the form of a motion, recommended to approve payment application #5 totaling \$5,670.00 (fire suppression) to S.A. Comunale for the Renovation Project (to be paid out of bond funds). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

FacTech
Payment

Mrs. Christina Brown, in the form of a motion, recommended to approve payment to Factech, Inc., in the amount of \$19,456.44 for professional services – October 2025 as it relates to the Renovation Project (to be paid out of bond funds). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Prism
Response
Payment

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #3 from Prism Response, LLC in the amount of \$14,595.00 as part of additional costs for asbestos abatement, as it relates to the Elementary Renovation Project. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Change
Orders

Mr. Jason Porter, in the form of a motion, recommended to approve change order #009R reflecting a credit in the amount of \$15,317.83 to install additional fence and change to black vinyl chain link fence at the playground area including revisions as listed in the order. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 6-3-0. Voice Roll Call: Mrs. Brown – no; Mr. Diviney – no; Mr. Yontosh – no; Mr. Porter – yes; Mr. Dobo – yes; Mrs. Ward – yes; Mr. Smeal – yes; Mrs. Danko – yes; Mr. Parks – yes. 6 – yes; 3 – no.

Mr. Norman Parks, in the form of a motion, recommended to approve change order #G-03 #012R in the amount of \$5,899.17 to install heavy duty concrete at the loading dock. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Mrs. Christina Brown, in the form of a motion, recommended rejecting change order #018 in the amount of \$21,307.13 to make changes to the entrance curbing and paving, per revised drawing 9 of 20. Mr. Donald Yontosh seconded rejecting the motion, and it was carried with a vote of 9-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #019R in the amount of \$4,734.14 to relocate the dumpster pad across the roadway. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Smeal left the meeting at 9:52 p.m. and did not vote on any further items.

Mrs. Katelyn Ward, in the form of a motion, recommended deferring change order #022R in the amount of \$4,920.52 to supply a new pair of wood doors with narrow lite glass openings as per RFI 088. Mrs. Christina Brown seconded deferring the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #023R in the amount of \$7,715.57 to supply and install additional handrail for changes per RFI 102. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #024R in the amount of \$7,966.45 to install river stone in lieu of topsoil and seeding in three areas. Mr. Norman Parks Ward seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #027 reflecting a credit in the amount of \$1,125.87 to change the front entrance canopy design as per Bulletin 02 and RFI 60 response. Mrs. Katelyn Warn seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #029 in the amount of \$3,904.43 to install epoxy flooring in room 118 per RFI 096. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #030 in the amount of \$2,229.95 to change the CMU wall to structural framing per RFI 103. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #031 in the amount of \$7,397.14 to make changes to steel in RFI 055. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #032 in the amount of \$7,994.00 to remove existing sills and supply and install new solid surface windowsills in the administration are per RFI 107. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended rejecting change order #033 in the amount of \$763.83 to build cases around the existing rainwater collectors per RFI 092. Mr. Donald Yontosh seconded rejecting the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #034R not to exceed \$2,345.40 to install 4 pipe bollards at the loading dock area per RFI 105. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #035 in the amount of \$1,781.85 to install rubber transitions at the epoxy flooring in lieu of marble sills per RFI 090. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #036 in the amount of \$3,956.83 to pave the former dumpster pad area. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve change order #037 Option 1 in the amount of \$26,850.19 to infill the two islands with concrete. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended rejecting change order #037 Option 2 in the amount of \$23,660.30 to infill the two islands with asphalt. Mr. Donald Yontosh seconded rejecting the motion, and it was carried with a vote of 8-0-0.

Bills through Dec. 2025
Mrs. Christina Brown, in the form of a motion, recommended to approve the payment of bills through the end of December 2025. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Exoneration
Mrs. Christina Brown, in the form of a motion, recommended to approve the following per capita exonerations (totaling \$10.00):

Township	Number of Exonerations:
Cooper	
Graham	
Morris	
Karthaus	1
West Keating	

Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

CORRESPONDENCE

The District received a book titled ***Remarkably You*** as an addition to the elementary school library. The book celebrates individuality and encourages each person to appreciate their unique talents and share them with others.

OTHER ITEMS FOR DISCUSSION

Mrs. Abby Danko remarked that the district should entertain opening up the Varsity Football Coaching position for the 2026-2027 season. There was a brief discussion regarding the matter.

ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting at 10:25 p.m. Mr. Norman Parks seconded the motion, and it carried with a vote of 8-0-0.

Respectively Submitted,



Stacey Guenot
Secretary to the Board of Education