



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING**

**MONDAY, MAY 19, 2025  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

- Bully Prevention Presentation (Shannon Albert, 4<sup>th</sup> & 5<sup>th</sup> Grade Students)
- Envirothon Team

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

- Financial Audit (2023-2024): Baker Tilly Virchow Krause, LLP

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- April 28, 2025
- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE UPDATE / REPORTS**

**Updates:**

Mr. Kevin Hubler: Middle/High School Principal  
Mr. Jesse Husted: Assistant Principal  
Mrs.. Ashley Nunley: Elementary Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**VII. OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jason Porter
- PSBA LIAISON: Mr. Chad Diviney

**VIII. ANNOUNCEMENTS AND PRESENTATIONS**

- 2025-2026 Budget Presentation – Mrs. Leslie Stott

**IX. EXECUTIVE SESSION**

**X. NEW BUSINESS**

## **A. PERSONNEL**

1. Motion to accept the retirement of Ronald Natalie, Custodian, effective August 15, 2025.

APPROVED REJECTED DEFERRED

2. Motion to approve employee number 003355 to receive up to eighteen and a half (18.5) sick days from other employees for the 2024-2025 fiscal year.

APPROVED REJECTED DEFERRED

3. Motion to approve employee number 002402 to receive up to eighteen (18) sick days from other employees for the 2024-2025 fiscal year.

APPROVED REJECTED DEFERRED

4. Motion to approve FMLA leave for employee number 001546 for May 13, 15, 16, 19, 20, 22, 23, 27, & 29, 2025.

APPROVED REJECTED DEFERRED

5. Motion to approve Mollie Neidrick as Extended School Year Teacher, at the contracted rate of \$25/hr. (June) and \$30/hr. (July) for the 2025 summer program.

APPROVED REJECTED DEFERRED

6. Motion to approve Janelle Hubler as Extended School Year Classroom Paraprofessional, at the contracted rate, for the 2025 summer program.

APPROVED REJECTED DEFERRED

7. Motion to approve Dylan Ryder and Dylan McGonigal as substitute student custodians at a rate of \$10/hour.

APPROVED REJECTED DEFERRED

8. Motion to approve Amy Gerhart and William Hayward as volunteers to the District. All paperwork has been received.

APPROVED REJECTED DEFERRED

## **B. EDUCATION**

1. Motion to approve the ELECT Participation Certification to continue services provided by The Guidance Center's Project RAPPORT program for the grant period July 1, 2025, to June 30, 2026.

APPROVED REJECTED DEFERRED

2. Motion to approve the Elementary School to attend a show at the Ritz Theatre in Clearfield on May 28, 2025. Cost to the District: None (Elementary PBIS Fund); Cost to the Student: None; (Information Only: 439 students will be attending. Chaperones will be the Pre-K – Grade 5 Classroom Teachers.)

APPROVED REJECTED DEFERRED

3. Motion to approve the list of 2025 Graduation candidates.

APPROVED

REJECTED

DEFERRED

## C. POLICY

1. Motion to approve the second reading of the following policies:
  - Policy 103: Discrimination/Harassment Affecting Students
  - Policy 103.1 Nondiscrimination-Qualified Students With Disabilities
  - Policy 104: Discrimination/Harassment Affecting Staff
  - Policy 234: Pregnant/Parenting/Married Parents

APPROVED

REJECTED

DEFERRED

## D. BUILDINGS AND GROUNDS

1. Motion to declare the following instruments surplus:

Item	Brand	Serial Number	Condition	Quantity
Microphone stand	Turner		Okay	
Hi Hat Stand	Ludwig		Like New	
Hi Hat Cymbals	Sabain		New	
Concert Snare	TKO		Okay	
Clarinet	Bundy	400434	Needs repad	
Clarinet	Bundy	11947	Needs repad	
Clarinet	Vito	31884	Needs repad	
Marching Snare Harness	Pearl		For Parts	3
Empty Clarinet Case			Good	
Clarinet	Bundy	960174	Needs repad	
Trumpet	Alexander		good	
Clarinet	First Act		Like New	
Trumpet	Ambassador		Poor	
Trumpet	King		Poor no case	
Alto Sax	Ambassador		Poor	
Alto Sax	Buescher		Poor	
Empty Sax Case				
Alto Sax	Easter			
Empty Sax Case				
Trombone	Yamaha		Poor	
Tombone	King		Slide Crushed	
F Horn	King			
F Horn	Ambassador			
F Horn	King			
Bell Set	Yamaha		Good	
Baritone	Schaffer		Good	
Empty Baritone Case				
14 inc Hi Hat Set	Zildjian		Good	2
Championship 14" Marching Sn.	Pearl	White Pearl Wrap with hardshell case	Good	3

APPROVED

REJECTED

DEFERRED

## E. TRANSPORTATION & ATHLETICS

1. Motion to approve Harold Burnett as van driver for Sones Transport, Inc., retroactive to May 1, 2025. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Erica Wood as van driver for Sones Transport, Inc. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Transportation Services Agreement between the Central Intermediate Unit 10 (CIU 10) and the West Branch Area School District for the 2025-26 school year.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Terry Smeal III as Assistant Varsity Girls Basketball Coach effective with the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Allison Kephart as Head Junior High Volleyball Coach effective with the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Regina Jones as Assistant Junior High Volleyball Coach, effective with the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

7. Motion to approve the administrative recommendation to retain the Winter Head coaches and their coaching staffs for the 2025 – 2026 school year:

**Girls Basketball:** Head Coach: Madison Otto, Adriyanna Dale

**Wrestling:** Head Coach: Jason Baaney, David Williamson

**Cheerleading:** Head Advisor: Mallarie Maines, Alisa Liptak, Deanna Grossi, Tiffany Droll

APPROVED

REJECTED

DEFERRED

## F. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 67,933.09	Cafeteria Fund Bills Dated 5/20/2025	Check 4767 through 4772
\$ 13,627.81	Visa 4/30/25 Invoice	
\$ 4,944,046.34	General Account Dated 4/16/2025 – 5/20/2025	Checks 61628 through 61793
\$ 5,025,607.24	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for April 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for April 2025.

APPROVED

REJECTED

DEFERRED

4. Motion to recommend the approval of Life and Accidental Death & Dismemberment Insurance coverage with National Insurance Services for July 1, 2025, to June 30, 2026, at no rate increase. Current rate per \$1,000 of covered payroll is \$0.13 (Life (\$0.11 and AD&D is \$0.02). Policy is underwritten by Madison Life Insurance Company, Inc.

APPROVED

REJECTED

DEFERRED

5. Motion to accept the mail ballot method for approving the Clearfield County Career and Technology Center 2025-2026 General Fund Budget.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Clearfield County Career and Technology Center General Fund Budget for the 2025-2026 school year. (Roll Call Vote/Complete Individual Ballot).

APPROVED

REJECTED

DEFERRED

7. Motion to approve the change order for additional abatement in the amount of \$14,400.00 as part of asbestos abatement as it relates to the Elementary Renovation Project.

APPROVED

REJECTED

DEFERRED

8. Motion to approve 2025-2026 renewal contract between the West Branch Area School District and The Nutrition Group to serve as the Food Service Management Company for the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

9. Motion to approve payment application #5 – May 2025 in the amount of \$870,091.49 to Quandel Construction Group, LLC as it relates to the Renovation Project (to be paid out of bond funds as detailed in the GESA Agreement).

APPROVED

REJECTED

DEFERRED

10. Motion to approve the Services Agreement between the West Branch Area School District and New Story (State College) for the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

11. Motion to approve the Athletic Team Physician Services Contract between the West Branch Area School District and Penn State Health beginning July 1, 2025, and ending on June 30, 2026.

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Preliminary General Fund Budget for the 2025-2026 school year. Providing a total budgeted revenue of \$22,562,080 and total budget expenditures of \$22,952,524 with a preliminary budget deficit of \$390,444 and implementing the following tax rates:

- 60.9 mills (increase of 1.77 mills) for Clearfield County and 14.76 mills (increase of .43 mills) for Clinton County
- \$5.00 Per Capita (Section 679 School Code)
- \$5.00 Per Capita (Act 511)
- \$10.00 Occupation Tax (Act 511)
- \$10.00 Local Service / Occupational Privilege Tax
- 1.0% Earned Income Tax (shared evenly with municipalities, Act 511)
- 1.0% Real Estate Transfer Tax (shared evenly with municipalities, Act 511)

APPROVED

REJECTED

DEFERRED

**XI. OLD BUSINESS**

**XII. CORRESPONDENCE**

**XIII. OTHER ITEMS FOR DISCUSSION**

**XIV. ADJOURNMENT**