



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, APRIL 28, 2025  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
  - Keystone States and PJW States
    - Layton Lucas, Kenley Kaiser, and William Edwards
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**
  - March 17, 2025
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE UPDATE / REPORTS**

**Updates:**

Mr. Kevin Hubler: Middle/High School Principal  
Mr. Jesse Husted: Assistant Principal  
Mrs.. Ashley Nunley: Elementary Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Building and Grounds  
Mrs. Tiffany English: Food Service Director

- VII. OTHER REPORTS**
- CIU: Mr. Norman Parks
  - CCCTC: Mr. Jason Porter
  - PSBA LIAISON: Mr. Chad Diviney

**VIII. EXECUTIVE SESSION**

**IX. NEW BUSINESS**

**A. BOARD**

1. Motion to approve the Agreement with student and family of student number 300195 and to authorize the Board President and Superintendent to execute any documentation necessary to effectuate the agreement.

APPROVED

REJECTED

DEFERRED

## **B. PERSONNEL**

1. Motion to approve Rachelle Sidorick as Girls Health and Physical Education Teacher at a starting salary of \$66,295 (Step 14M), effective with the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Memorandum of Agreement (MOA) between the West Branch Area School District and the West Branch Education Support Professionals Association related to the Hallway/Cafeteria Monitor Positions.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of employee #001151, effective April 28, 2025, and approve the agreement with the employee and WBESPA.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Kaleb Quick as Middle School Yearbook Advisor, at the contracted rate.

APPROVED

REJECTED

DEFERRED

## **C. EDUCATION**

1. Motion to approve the 8<sup>th</sup> Grade to go to Hershey Park on May 28, 2025 (Culminating Middle School Experience). Cost to the District: 2 substitutes; Cost to the Student: \$90 (can be offset through fundraising). (Information Only: 65 students will be attending. Chaperones are Kevin Hubler, Jesse Husted, Angela Lucas, Shayne McCusker, Joe Matson, Kristina Edwards, Abigail Kann, Michelle Guerra, Cheri Cantolina, Rhonda Trude, Pearl Johnson, Lynne Rockey, Kelley Hubler, Danny Clark and Bethany Briskar.)

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Aquatic Biology Class to go to Alder Run and Flat Run on April 29, 2025. Cost to the District: substitute and van; Cost to the Student: none. (Information Only: 7 students will be attending. The chaperones are Georgia Rice, Suzann Rensel, and Stacy Ricciotti.)

APPROVED

REJECTED

DEFERRED

## **D. POLICY**

1. Motion to approve the first reading of the following policies:
  - Policy 103: Discrimination/Harassment Affecting Students
  - Policy 103.1 Nondiscrimination-Qualified Students With Disabilities
  - Policy 104: Discrimination/Harassment Affecting Staff
  - Policy 234: Pregnant/Parenting/Married Parents

APPROVED

REJECTED

DEFERRED

## **E. BUILDINGS AND GROUNDS**

1. Motion to approve the proposed easements necessary for Penelec to install, operate, and maintain the facilities as part of the LTIIP upgrade project at the West Branch Area School District.

APPROVED

REJECTED

DEFERRED

## F. TRANSPORTATION & ATHLETICS

1. Motion to approve Jeffrey Reish as van driver for Sones Transport, Inc., start date pending receipt of paperwork.

APPROVED

REJECTED

DEFERRED

2. Motion to accept the resignation of Paula McGonigal, Assistant Junior High Volleyball Coach, effective May 30, 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Steve Sudik as Head Junior High Wrestling Coach effective with the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

## G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 67,053.25	Cafeteria Fund Bills Dated 4/29/2025	Checks 4765 through 4766
8,067.77	Visa 3/31/25 Invoices	
1,101,315.46	General Account Dated 3/17/25 – 4/29/2025	Checks 61495 through 61627
\$ 1,176,436.48	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for March 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for March 2025.

APPROVED

REJECTED

DEFERRED

4. Payment of \$35,050.53 for February 2025 engineering costs to EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

5. Payment of \$37,656.17 for March 2025 engineering costs to EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

6. Motion to approve payment application #1 – March 2025 in the amount of \$672,226.06 to JC Orr & Son, Inc. as it relates to the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

7. Motion to approve payment application #2 – April 2025 in the amount of \$1,694,715.75 to JC Orr & Son, Inc. as it relates to the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

8. Motion to approve payment application #3 – March 2025 in the amount of \$237,011.00 to Quandel Construction Group, LLC as it relates to the Renovation Project (to be paid out of bond funds as detailed in the GESA Agreement).

APPROVED

REJECTED

DEFERRED

9. Motion to approve payment application #4 – April 2025 in the amount of \$950,981.92 to Quandel Construction Group, LLC as it relates to the Renovation Project (to be paid out of bond funds as detailed in the GESA Agreement).

APPROVED

REJECTED

DEFERRED

10. Motion to approve payment to FacTech, Inc. in the amount of \$62,498.23 for professional services as it relates to the Renovation Project (to be paid out of bond funds). (October 2024 & December 2024-March 2025)

APPROVED

REJECTED

DEFERRED

11. Motion to solicit for bids for the purpose of installing school zone signal upgrades.

APPROVED

REJECTED

DEFERRED

12. Motion to accept the bid from S.A. Communale in the amount of \$539,808.00 for fire protection construction associated with the Elementary Renovation Project.

APPROVED

REJECTED

DEFERRED

13. Motion to accept the bid from PRISM Response, LLC in the amount of \$42,926.00 for asbestos abatement construction associated with the Elementary Renovation Project.

APPROVED

REJECTED

DEFERRED

**X. OLD BUSINESS**

**XI. CORRESPONDENCE**

**XII. OTHER ITEMS FOR DISCUSSION**

**XIII. ADJOURNMENT**