

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION FEBRUARY 17, 2025

Members Present: Christina Brown, Chad Diviney, Jeremiah Dobo, Norman Parks, Jason Porter, Melvin Smeal, Donald Yontosh

Members Absent: James Emigh, Jessica Maines

Other:

Media Present: None

Administration Present: Mark Mitchell, Kevin Hubler, Jesse Husted, Ashley Nunley, Angela Lucas, Branden Evans, Leslie Stott, David Williamson, David Catherman, Tiffany English

Others Present: Tony Montreal, Nevaeh Hunter, Elizabeth Lindstrom, Christina Wilson, Tate Wilson, Tad Wilson, Wendy Young, Erik Young, Evan Young, Aimee Willett, Stacey Guenot

OPENING EXERCISES

President Chad Diviney called the meeting to order at 7:16 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Donald Yontosh, in the form of a motion, recommended to approve the meeting minutes from January 27, 2025. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

ADMINISTRATIVE REPORTS:

Mr. Kevin Hubler, Middle/High School Principal:

- STEAM Night
- PETE & C Conference
- Civil Rights Data Collection (CRDC)
- MS Math 24 Competition

Mr. Jesse Husted, Assistant Principal:

- Weapons Detector Scans
- Discipline and Mental Health
- Threat Assessment Process
- AEDY Program Update

Mrs. Ashley Nunley, Elementary Principal:

- Special Events
- PAEA Youth Art Month Exhibit
- PTO Updates
- Staff Celebrations
- Book Fair

Ms. Angela Lucas, Special Education Supervisor:

- PDE Special Education Conference
- Kindergarten Transition Meetings

- PaPOS Exit Survey Procedural Training

Mr. Branden Evans, Technology Coordinator:

- Tech Budget
- AI Camera Project
- Sentinel One
- PETE & C Conference

Mrs. Leslie Stott, Business Manager:

- Banking Update
- Budget
- Audit Update

Mr. David Williamson, Athletic Director:

- Attendance Update
- Athletic Update
- Kindergarten Registration

Mr. David Catherman, Supervisor of Building and Grounds:

- Elementary Renovation
- Boiler Project
- Auxiliary Gym Facelift
- Work Trailers - Elementary Renovation

Mrs. Tiffany English, Food Service Director:

- Professional Development
- Special Events
- Student Taste Testing
- Employee Engagement

CIU: (Mr. Norman Parks)

- Renovations on Temporary Building

CCCTC: (Mr. Jason Porter)

- Skills Competition

PSBA: (Mr. Chad Diviney)

- No Report

PERSONNEL

Sick Day
Donation

Mr. Donald Yontosh, in the form of a motion, recommended to approve employee number 000256 to receive up to forty (40) sick days from other employees for the 2024-2025 fiscal year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve employee number 002008 to receive up to forty (40) sick days from other employees for the 2024-2025 fiscal year. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

FMLA Leave

Mr. Donald Yontosh, in the form of a motion, recommended to approve FMLA leave for employee number 002020 beginning on February 5, 2025, until February 11, 2025. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

C. Hollenbaugh Resignation	Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Carrie Hollenbaugh, Elementary Paraprofessional, effective February 28, 2025. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.
Sub Nurse	Mr. Donald Yontosh, in the form of a motion, recommended to approve Jamie Baxter as substitute nurse, at a rate of \$18.00 per hour. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 7-0-0.
Volunteer	Mr. Donald Yontosh, in the form of a motion, recommended to approve Daniel Fye as volunteer to the District. All paperwork has been received. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

EDUCATION

Guidance 339 Plan	Mr. Donald Yontosh, in the form of a motion, recommended to approve the Comprehensive Guidance 339 Plan as presented. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 7-0-0.
Field Trips	<p>Mr. Donald Yontosh, in the form of a motion, recommended to approve the Envirothon field trip to Parker Dam on April 3, 2025. Cost to the District: 2 substitutes. Cost to the Student: none. (Funding – High School Budget) (Information Only: 15 students will be attending. Chaperones are Dan Socash and Lindera Nale.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.</p> <p>Mr. Donald Yontosh, in the form of a motion, recommended to approve the Envirothon field trip to County Envirothon at Curwensville Dam on April 8, 2025. Cost to the District: 2 substitutes and transportation. Cost to the Student: none. (Funding – High School Budget) (Information Only: 30 students will be attending. Chaperones are Dan Socash and Lindera Nale.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.</p> <p>Mr. Donald Yontosh, in the form of a motion, recommended to approve the Second-Grade field trip to Eisenhower Auditorium/Creamery on May 20, 2025. Cost to the District: none. Cost to the Student: \$10.00. (Information Only: 63 students will be attending. Chaperones are Kelley Hubler, Crisha Fye, Mary Beth Moslak, Kari McDowell, Becky Lutchko, Hannah Salvatore, Sarah Lumadue, and Amanda Ward.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.</p> <p>Mr. Donald Yontosh, in the form of a motion, recommended to approve the First-Grade field trip to the Penn State Arboretum on May 7, 2025. Cost to the District: none. Cost to the Student: \$9.50. (Information Only: 67 students will be attending. Chaperones are Tara Yingling, Scott McClelland, Debra Galley, Casey Goodrow, 1 nurse, Courtney Ryder, Bill Ryder, Katelyn Ward, Jessica Sterling, Janelle Hurlbert, Carrie Jones, Chantelle Carns, Deanna Grossi.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.</p> <p>Mr. Donald Yontosh, in the form of a motion, recommended to approve the Fifth-Grade field trip to Altoona Curve Education Days on May 1, 2025. Cost to the District: none. Cost to the Student: none with fundraising. (Information Only: 68 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, Kiley Clark, Heather Belles, Jamie Baxter, Tabytha Carr, Jessica Popadines, Junell Hubler, Christie Lannen, Leah Albright, Krista Williams, Brandon Williams, Nicole Wert, Todd Dobo, and a nurse.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.</p>

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Fifth-Grade field trip to Black Moshannon on May 13, 2025. Cost to the District: none. Cost to the Student: none. (Information Only: 68 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, Kyley Clark, Heather Belles, Jamie Baxter, Junell Hubler, Leah Albright, Brandon Williams, Nicole Wert, and a nurse.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Fourth-Grade field trip to Parker Dam State Park on May 16, 2025. Cost to the District: none. Cost to the Student: \$1. (Information Only: 48 students will be attending. Chaperones are Wendy Timblin, Shari Buck, Ashlee Wessel, Breanna Williams, Rebecca Caylor, Angie Lucas, and Chantelle Carns.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the WBHS Art Club field trip to PSU Main Campus – Palmer Museum of Art and other areas on April 30, 2025. Cost to the District: 2 Substitutes. Cost to the Student: none. (Information Only: 16 students will be attending. Chaperones are Rachel Steffan and Paula McGonigal.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Middle School field trip to the Altoona Curve on May 14, 2025. Cost to the District: none. Cost to the Student: none. (Information Only: 170 students will be attending. Chaperones are Kevin Hubler, Jesse Husted, Shayne McCusker, Lynne Rockey, Philip Wood, Rhonda Trude, Cheri Cantolina, Linderale Nale, Justin Koleno, Dan Socash, Matt Hauck, Sherri McGarvey, Ashley Nines, Brande Plyler, Nurse and minimum 2 school-based employees.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Junior Class field trip to College & Career Fair at the Clearfield Fairgrounds on March 6, 2025. Cost to the District: 1 bus. Cost to the Student: none. (Information Only: 80 students will be attending. Chaperones are Jennifer Porter, Jesse Husted, and Sue Folmar.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ski Club field trip to Ski Sawmill Resort on March 2, 2025. Cost to the District: 2 vans. Cost to the Student: \$48-\$92 depending on rentals. (Information Only: 10-15 students will be attending. Chaperones are Sue Folmar, Steve Page, Ashlee Wessel, Elaina McClelland, and Joe Bacher.) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

POLICY

2nd Reading

Mr. Donald Yontosh, in the form of a motion, recommended to approve the second reading of the following policies:

- Policy 005: Organization
- Policy 308: Employment Contract/Board Resolution
- Policy 823: Opioid Antagonist
- Policy 610: Purchases Subject to Bid/Quotation
- Policy 611: Purchases Budgeted
- Policy 709.1: Use of Metal/Weapon Detectors

- Policy 817: Use of Scanning Equipment to Detect Weapons
- Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

- Driver Sones Mr. Donald Yontosh, in the form of a motion, recommended to approve Jaime Corle as driver for Sones Transportation, Inc., start date pending receipt of clearance paperwork. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
- Fall 2025-2026 Coaches Mr. Donald Yontosh, in the form of a motion, recommended to approve the Administrative Recommendation to retain the Fall Head Coaches and paid coaching staffs for the 2025-2026 school year:
- Football: **Travis McDowell**, Todd Dobo, Matt Foster, Adam Gibson, Lester Smeal, Alvin Hubler
 - Cross Country: **Josh Carr**, Tabytha Carr
 - Volleyball: **Terry Trude**, Mollie Neidrick, Mary Beth Moslak, Paula McGonigal
 - Soccer: **Angie Fenush**, Alicia Lutz
- Mrs. Christina Brown seconded the motion, and it was carried with a vote of 6-0-0. Mr. Melvin Smeal abstained from the vote.
- Ground Lease Agreement Mr. Donald Yontosh, in the form of a motion, recommended to approve the Ground Lease Agreement between the Kylertown Community Association and the West Branch Area School District, effective January 1, 2025, through December 31, 2025. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

FINANCE AND PURCHASE

- Disbursements Mrs. Christina Brown, in the form of a motion, recommended to approve the following Disbursements:
- | | | |
|---------------|-------------------------------------|----------------------------|
| \$ 6,160.10 | Cafeteria Fund Bills Dated 2/18/25 | Checks 4761 through 4762 |
| 10,128.87 | Visa 1/31/25 Invoice | |
| 808,204.11 | General Account (1/21/25 - 2/18/25) | Checks 61253 through 61389 |
| \$ 824,493.08 | Grand Total | |
- Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.
- Treasurer's Report Mrs. Christina Brown, in the form of a motion, recommended to approve the Treasurer's Reports for January 2025. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.
- Activity Acct. Mrs. Christina Brown, in the form of a motion, recommended to approve the Activity Account for January 2025. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.
- Care Coordination Agreement Mrs. Christina Brown, in the form of a motion, recommended to approve the Care Coordination Agreement with CenClear effective for three years from the date of approval/signatures. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.
- Engineering Costs Mrs. Christina Brown, in the form of a motion, recommended to approve Payment of \$32,982.87 for engineering costs from EI Associates for the Renovation Project (to be paid out of bond funds). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-0-0.

OLD BUSINESS

Mrs. Lucas provided the Board with a bocce ball demonstration.

CORRESPONDENCE

The Board and Administration received a thank you card from PSBA. The card was to congratulate the district on hosting a successful music performance assessment event this month.

OTHER ITEMS FOR DISCUSSION

Mr. Mitchell informed the Board of a tentative groundbreaking ceremony on March 17, 2025, for the elementary renovation project. More details will be forthcoming.

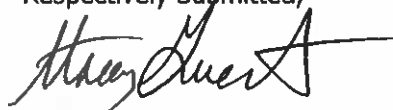
ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting at 8:35 p.m. Mrs. Christina Brown seconded the motion, and it carried with a vote of 7-0-0.

EXECUTIVE SESSION

An Executive Session was held following adjournment for the purpose of personnel.

Respectively Submitted,

A handwritten signature in black ink, appearing to read "Stacey Guenot", written over a horizontal line.

Stacey Guenot
Secretary to the Board of Education