



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING**

**MONDAY, MARCH 17, 2025
HIGH SCHOOL LIBRARY
6:30 P.M.**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. RECOGNITION OF VISITORS: PUBLIC COMMENT:

IV. APPROVAL OF MINUTES OF PRIOR MEETING(S):

- February 17, 2025
- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

V. ADMINISTRATIVE UPDATE / REPORTS

Updates:

Mr. Kevin Hubler: Middle/High School Principal
Mr. Jesse Husted: Assistant Principal
Mrs.. Ashley Nunley: Elementary Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

VI. OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jason Porter
- PSBA LIAISON: Mr. Chad Diviney

VII. EXECUTIVE SESSION

VIII. NEW BUSINESS

A. PERSONNEL

1. Motion to accept the retirement of Tim Beveridge, Maintenance Custodian, effective August 4, 2025.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the resignation of Timothy Connell, Permanent Part-Time Custodian, effective February 26, 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Darren Dixon as Permanent Part-Time Custodian at the contracted rate. The start date is pending receipt of clearance paperwork.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Maya Havens as Personal Care Paraprofessional (Assignment – Elementary Life Skills), at the contracted rate, retroactive to March 17, 2025.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Sydney Yontosh as Part-Time Title I Paraprofessional, at the contracted rate. The start date is pending receipt of clearance paperwork.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Crissy Clark as substitute nurse, at a rate of \$18.00 per hour.

APPROVED

REJECTED

DEFERRED

7. Motion to approve District Summer Hours of Operation using a four (4) day work week, effective June 9, 2025, through August 8, 2025. Staff will increase hours to accommodate a shortened work week.

APPROVED

REJECTED

DEFERRED

8. Motion to approve Pam Warsing and Julia Whipple as Extended School Year Nurses at their current contracted rates, for the 2025 summer program.

APPROVED

REJECTED

DEFERRED

9. Motion to approve Amanda Harris as Extended School Year Speech Therapist at the contracted rate of \$25/hour (June) and \$30/hour (July), for the 2025 summer program.

APPROVED

REJECTED

DEFERRED

10. Motion to approve Danielle Gregory as Extended School Year Substitute Speech Therapist at the contracted rate of \$25/hour (June) and \$30/hour (July), for the 2025 summer program.

APPROVED

REJECTED

DEFERRED

11. Motion to approve Sherri McGarvey, Cheri Cantolina, Sarah Ewing, Michelle Guerra, Melissa Yontosh, Kristi Gibson, and Allison Koleno as Extended School Year Teachers, at the contracted rate of \$25/hr. (June) and \$30/hr. (July) for the 2025 summer program.

APPROVED

REJECTED

DEFERRED

12. Motion to approve Jamie McCracken, Jennifer Evans, Sharon Michaels, Deana Clinger, Rhonda Bailor, Robin Anderson, Bethany Trude, Taylor Maney, Rose Shaner, and Kiley Clark as Extended School Year Classroom Paraprofessionals at their respective current contracted rates, for the 2025 summer program.

APPROVED

REJECTED

DEFERRED

13. Motion to approve FMLA leave for employee number 002020 from March 2025 until July 2025. This will require a day off after treatments when condition flares (approximately 1-3 days every 6 weeks).

APPROVED

REJECTED

DEFERRED

14. Motion to approve the Summer Staff:

- Nurse: 5 days maximum (Briskar - \$383.22/day = \$1,916.10)
- Elem. Guidance: 20 days maximum (Albert- \$389.70/day = \$7,794.00)

- MS Guidance: 20 days maximum (McCusker - \$333.78/day = \$6,675.60)
- HS Guidance: 20 days maximum (Porter - \$416.73/day = \$8,334.60)
- School Psychologist: 20 days maximum (Koot - \$382.68/day = \$7,653.60)
- Literacy / Parent Engagement: 5 days maximum (A. White - \$392.95/day = \$1,964.75: funding stream – TITLE I)
- Librarian / Clerk: 5 days maximum (J. White - \$431.59/day = \$2,157.95; Myers - 6.5 hrs./day @ \$21.49/hr. = \$698.45)
- Technology Para: 7 days maximum (Petriskey - 6.5 hrs./day @ \$22.02/hr. = \$1,001.91)
- Summer Band: 20 days maximum (Jones - \$398.89/day = \$7,977.80)
- Central Registration/Guidance Secretary: 10 days maximum (Folmar – 6.5 hrs./day @19.75/hr. = \$1,283.75)

APPROVED

REJECTED

DEFERRED

15. Motion to approve Jeremy Lake, Richard Howsare, Peggy Ryder, and Elijah Williams as volunteers to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

B. EDUCATION

1. Motion to approve the High School Course Selection Book for the 2025-2026 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve High School Life Skills Class to go to People's Natural Gas Field in Altoona on May 1, 2025. Cost to the District: transportation (Funding – Special Education Budget); Cost to the Student: None. (Information Only: 7 students will be attending. Chaperones are Erin Liegey, Rhonda Bailor, Kim Chelton, Janelle Hubler, Sue Maguire, Amanda Harris, Danielle Gregory, Ashlee Porter, and a School Nurse.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve High School and Elementary Life Skills to go to Falls Creek, PA on May 2, 2025. Cost to the District: Transportation (Funding – Special Education Budget); Cost to the Student: None. (Information Only: 7 students will be attending. Chaperones are Erin Liegey, Rhonda Bailor, Kim Chelton, Janelle Hubler, Sue Maguire, Ashlee Porter, and a School Nurse.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve National Honor Society to go to Washington, DC, National Mall, Smithsonian, and White House on April 9, 2025. Cost to the District: None. Cost to the Student: None. (Information Only: 46 students will be attending the trip. Chaperones are Jennifer Porter, Stacey Guenot, Kim Hubler, Jesse Husted and Kevin Hubler.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve 3rd Grade to go to the Punxsutawney Weather Center on May 20, 2025. Cost to the District: Substitute Nurse; Cost to the Student: \$9.00. (Information Only: 71 students will be attending. Chaperones are Michele Koleno, Stephanie MacTavish, Chrissy Clark, Alexis McKenna, Kendra McLaughlin, Catherine Millinder, and Brianna Williams.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve Senior Class to go to Cedar Point in Sandusky, Ohio, on May 23, 2025. Cost to the District: none; Cost to the Student: \$0-\$170 (depending on individual fundraising). (Information Only: 40 students will be attending. The chaperones are Jennifer Porter, Stacey Guenot, Nurse, Mark Mitchell, and Preston Mitchell.)

APPROVED

REJECTED

DEFERRED

7. Motion to approve eSports trip to St. Francis University on April 15, 2025. Cost to the District: \$85.00 plus van transportation; Cost to the Student: none. (Funding – MS/HS Budgets). (Information Only: 8 students will be attending; Chaperones are Allie Emigh and Travis Gummo.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve Student Government to go to Harrisburg (State Capitol) on April 7, 2025. Cost to the District: Substitute, Substitute Nurse, and one van; Cost to the Student: Lunch. (Information Only: 6 students will be attending. Chaperones are Elaina McClelland and Joseph Bacher.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve Honors Chemistry II Classes to go to the Breazeale Nuclear Reactor at the Pennsylvania State University on April 30, 2025. Cost to the District: Transportation and substitute.; Cost to the Student: None. (Information Only: 28 students will be attending. Chaperones are Crystal Gay and Michael Gay or Carrie Kephart.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve Life Skills Class to go to the Life Skills Prom at Moshannon Valley High School on April 28, 2025. Cost to the District: school vans (Funding – Special Education Budget); Cost to the Student: None. (Information Only: 7 students will be attending. Chaperones are Erin Liegey, Angela Lucas, Kim Eboch, Rhonda Bailor, Kim Chelton, Janelle Hubler, Sue Maguire, Amanda Harris, Danielle Gregory, Ashlee Porter, and a School Nurse.)

APPROVED

REJECTED

DEFERRED

11. Motion to approve Penn Highlands Dual Enrollment Introduction to Sociology Class to go to the Centre County Correctional Facility, Central Counties Youth Center, and Centre County Courthouse on April 23, 2025. Cost to the District: Substitute and van transportation; Cost to the Student: None. (Information Only: 15 students will be attending. The Chaperone is Carrie Peterson and one other that holds clearances TBD.)

APPROVED

REJECTED

DEFERRED

12. Motion to approve a Summer School (Credit Recovery) program for the 2025 Summer at no cost to the District. (Funding: Student Tuition).

APPROVED

REJECTED

DEFERRED

C. TRANSPORTATION & ATHLETICS

1. Motion to approve Randy Hubler and Janelle Hubler as van drivers for Sones Transport, Inc., retroactive to March 3, 2025. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to accept the resignation of Daniel Clark, Head Boys Basketball Coach, effective February 28, 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to accept the resignation of Mary Beth Moslak, Junior High Volleyball Coach, effective March 14, 2025.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Haley McCracken as Assistant Junior High Softball Coach at the contracted rate.

APPROVED

REJECTED

DEFERRED

D. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 43,023.40	Cafeteria Fund Bills Dated 3/18/2025	Checks 4763 through 4764
\$ 9,084.10	Visa 2/28/2025 Invoice	
\$ 3,215,251.07	General Account Dated – 3/18/2025	Checks 61390 through 61494
\$ 3,267,358.57	Grand Total	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for February 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for February 2025.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Professional Development Consulting Proposal between the West Branch Area School District and Dr. Jeri Thompson of Thompson Educational Consulting, LLC. (Grades 2-5 Mathematics Consulting)

APPROVED

REJECTED

DEFERRED

5. Motion to approve payment of \$36,066.94 for engineering costs to EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

6. Motion to approve payment application #2 – February 2025 in the amount of \$500,000.00 to Quandel Construction Group, LLC as it relates to the Renovation Project (to be paid out of bond funds as detailed in the GESA Agreement).

APPROVED

REJECTED

DEFERRED

7. Motion to solicit bids for the purpose of abatement costs associated with the Elementary Renovation Project.

APPROVED

REJECTED

DEFERRED

8. Motion to approve payment of OCIP Insurance to CM Regent in the amount of \$788,758.00 and Builders Risk Insurance through Burns & Burns Insurance, in the amount of \$23,157.00.

APPROVED

REJECTED

DEFERRED

9. Motion to approve the contract with Radius Physical Therapy. L.L.C. for a term of July 1, 2025, to June 30, 2027.

APPROVED

REJECTED

DEFERRED

10. Motion to approve final payment application #3 to Overdorf Snyder Mechanical, Inc. for HVAC work on the Water Heater Replacement Project in the amount of \$16,048.13 (to be paid out of the bond funds).

APPROVED

REJECTED

DEFERRED

11. Motion to approve the letter of agreement between the West Branch Area School District and The Meadows Psychiatric Center for the 2025-2026 and 2026-2027 school years.

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Central Intermediate Unit #10 General Operating Budget for 2025-2026.

APPROVED

REJECTED

DEFERRED

IX. OLD BUSINESS

X. CORRESPONDENCE

XI. OTHER ITEMS FOR DISCUSSION

XII. ADJOURNMENT