



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, FEBRUARY 17, 2025**

AGENDA

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- IV. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- A. January 27, 2025
 - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

V. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Mr. Kevin Hubler: Middle/High School Principal
Mr. Jesse Husted: Assistant Principal
Mrs.. Ashley Nunley: Elementary Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director
Mr. Greg Hoover: Owner's Representative (Elem. Renovation)

OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jason Porter
- PSBA LIASON: Mr. Chad Diviney

- VI. EXECUTIVE SESSION**
- VII. NEW BUSINESS**

A. PERSONNEL

- 1. Motion to approve employee number 000256 to receive up to forty (40) sick days from other employees for the 2024-2025 fiscal year.

APPROVED

REJECTED

DEFERRED

- 2. Motion to approve employee number 002008 to receive up to forty (40) sick days from other employees for the 2024-2025 fiscal year.

APPROVED

REJECTED

DEFERRED

3. Motion to approve FMLA leave for employee number 002020 beginning on February 5, 2025, until February 11, 2025.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the resignation of Carrie Hollenbaugh, Elementary Paraprofessional, effective February 28, 2025.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Jamie Baxter as substitute nurse, at a rate of \$18.00 per hour.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Daniel Fye as volunteer to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

B. EDUCATION

1. Motion to approve the Comprehensive Guidance 339 Plan as presented.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Envirothon field trip to Parker Dam on April 3, 2025. Cost to the District: 2 substitutes. Cost to the Student: none. (Funding – High School Budget) (Information Only: 15 students will be attending. Chaperones are Dan Socash and Linderale.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Envirothon field trip to County Envirothon at Curwensville Dam on April 8, 2025. Cost to the District: 2 substitutes and transportation. Cost to the Student: none. (Funding – High School Budget) (Information Only: 30 students will be attending. Chaperones are Dan Socash and Linderale.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Second-Grade field trip to Eisenhower Auditorium/Creamery on May 20, 2025. Cost to the District: none. Cost to the Student: \$10.00. (Information Only: 63 students will be attending. Chaperones are Kelley Hubler, Crisha Fye, Mary Beth Moslak, Kari McDowell, Becky Lutchko, Hannah Salvatore, Sarah Lumadue, and Amanda Ward.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve the First-Grade field trip to the Penn State Arboretum on May 7, 2025. Cost to the District: none. Cost to the Student: \$9.50. (Information Only: 67 students will be attending. Chaperones are Tara Yingling, Scott McClelland, Debra Galley, Casey Goodrow, 1 nurse, Courtney Ryder, Bill Ryder, Katelyn Ward, Jessica Sterling, Janelle Hurlbert, Carrie Jones, Chantelle Carns, Deanna Grossi.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Fifth-Grade field trip to Altoona Curve Education Days on May 1, 2025. Cost to the District: none. Cost to the Student: none with fundraising. (Information Only: 68 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, Kyley Clark, Heather Belles, Jamie Baxter, Tabytha Carr, Jessica Popadines, Junell Hubler, Christie Lannen, Leah Albright, Krista Williams, Brandon Williams, Nicole Wert, Todd Dobo, and a nurse.)

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Fifth-Grade field trip to Black Moshannon on May 13, 2025. Cost to the District: none. Cost to the Student: none. (Information Only: 68 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, Kyley Clark, Heather Belles, Jamie Baxter, Junell Hubler, Leah Albright, Brandon Williams, Nicole Wert, and a nurse.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve the Fourth-Grade field trip to Parker Dam State Park on May 16, 2025. Cost to the District: none. Cost to the Student: \$1. (Information Only: 48 students will be attending. Chaperones are Wendy Timblin, Shari Buck, Ashlee Wessel, Breanna Williams, Rebecca Caylor, Angie Lucas, and Chantelle Carns.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the WBHS Art Club field trip to PSU Main Campus – Palmer Museum of Art and other areas on April 30, 2025. Cost to the District: 2 Substitutes. Cost to the Student: none. (Information Only: 16 students will be attending. Chaperones are Rachel Steffan and Paula McGonigal.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve the Middle School field trip to the Altoona Curve on May 14, 2025. Cost to the District: none. Cost to the Student: none. (Information Only: 170 students will be attending. Chaperones are Kevin Hubler, Jesse Husted, Shayne McCusker, Lynne Rockey, Philip Wood, Rhonda Trude, Cheri Cantolina, Linderale Nale, Justin Koleno, Dan Socash, Matt Hauck, Sherri McGarvey, Ashley Nines, Brande Plyler, Nurse and minimum 2 school-based employees.)

APPROVED

REJECTED

DEFERRED

11. Motion to approve the Junior Class field trip to College & Career Fair at the Clearfield Fairgrounds on March 6, 2025. Cost to the District: 1 bus. Cost to the Student: none. (Information Only: 80 students will be attending. Chaperones are Jennifer Porter, Jesse Husted, and Sue Folmar.)

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Ski Club field trip to Ski Sawmill Resort on March 2, 2025. Cost to the District: 2 vans. Cost to the Student: \$48-\$92 depending on rentals. (Information Only: 10-15 students will be attending. Chaperones are Sue Folmar, Steve Folmar, Ashlee Wessel, Elaina McClelland, and Joe Bacher.)

APPROVED

REJECTED

DEFERRED

C. POLICY

1. Motion to approve the second reading of the following policies:
 - Policy 005: Organization
 - Policy 308: Employment Contract/Board Resolution
 - Policy 823: Opioid Antagonist
 - Policy 610: Purchases Subject to Bid/Quotation
 - Policy 611: Purchases Budgeted
 - Policy 709.1: Use of Metal/Weapon Detectors
 - Policy 817: Use of Scanning Equipment to Detect Weapons

APPROVED

REJECTED

DEFERRED

D. TRANSPORTATION & ATHLETICS

1. Motion to approve Jaime Corle as driver for Sones Transportation, Inc., start date pending receipt of clearance paperwork.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Administrative Recommendation to retain the Fall Head Coaches and paid coaching staffs for the 2025-2026 school year:
 - Football: **Travis McDowell**, Todd Dobo, Matt Foster, Adam Gibson, Lester Smeal, Alvin Hubler
 - Cross Country: **Josh Carr**, Tabytha Carr
 - Volleyball: **Terry Trude**, Mollie Neidrick, Mary Beth Moslak, Paula McGonigal
 - Soccer: **Angie Fenush**, Alicia Lutz

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Ground Lease Agreement between the Kylertown Community Association and the West Branch Area School District, effective January 1, 2025, through December 31, 2025.

APPROVED

REJECTED

DEFERRED

E. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 6,160.10	Cafeteria Fund Bills Dated 2/18/25	Checks 4761 through 4762
10,128.87	Visa 1/31/25 Invoice	
808,204.11	General Account (1/21/25 - 2/18/25)	Checks 61253 through 61389
\$ 824,493.08	Grand Total	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for January 2025.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for January 2025.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Care Coordination Agreement with CenClear effective for three years from the date of approval/signatures.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Payment of \$32,982.87 for engineering costs from EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

VIII. OLD BUSINESS

IX. CORRESPONDENCE

X. OTHER ITEMS FOR DISCUSSION BY THE BOARD

XI. ADJOURNMENT