



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, NOVEMBER 18, 2024**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

Ms. Angela Lucas – Life Skills Classes

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

A. October 28, 2024

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mr. Kevin Hubler: Middle/High School Principal

Mr. Jesse Husted: Assistant Principal

Mrs. Ashley Nunley: Elementary Principal - No Report

Ms. Angela Lucas: Special Education Supervisor -

Interim Elementary Principal

Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager

Mr. David Williamson: Pupil Services Coordinator

Mr. David Catherman: Supervisor of Buildings and Grounds

Mrs. Tiffany English: Food Service Director

Mr. Greg Hoover: Owner's Representative (Elem. Renovation)

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

- Raymond James & Associates
- EI Associates
- Quandel Energy Solutions

**VIII. EXECUTIVE SESSION**

**IX. NEW BUSINESS**

**A. PERSONNEL**

1. Motion to approve Shayne McCusker as Middle School Counselor at a starting salary of \$58,219 (Step 9M). Start date pending clearances, employment paperwork, and release date from the Clearfield Area School District.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Memorandum of Understanding (MOU) between the West Branch Area School District and the West Branch Education Association and employee number 2008.

APPROVED

REJECTED

DEFERRED

3. Motion to accept the resignation of John Diebel, Part-Time Custodian, effective November 15, 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to accept the resignation of Kayla Hamilton, Elementary Classroom Paraprofessional, effective October 31, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Breanna Williams as Elementary Learning Support Paraprofessional at the contracted rate.

APPROVED

REJECTED

DEFERRED

6. Motion to accept the resignation of Amanda Bolan, Elementary Life Skills Personal Care Professional, effective October 28, 2024. Ms. Bolan is now a Dedicated Substitute Teacher for the District through ESS.

APPROVED

REJECTED

DEFERRED

7. Motion to accept the resignation of Joellen Hunt from the eSports Manager position, effective December 9, 2024.

APPROVED

REJECTED

DEFERRED

8. Motion to approve Susan Folmar as Ski Club Advisor at the contracted rate.

APPROVED

REJECTED

DEFERRED

9. Motion to approve Zachary McGonigal to the volunteer list, all paperwork has been received.

APPROVED

REJECTED

DEFERRED

## **B. EDUCATION**

1. Motion to approve the High School Library book order in the amount of \$699.24 (High School Budget 2024-2025).

APPROVED

REJECTED

DEFERRED

2. Motion to approve the WB Band field trip Messiah University on November 25, 2024. Cost to the District: van transportation/one substitutes; Cost to the Student: none. (Funding – MS/HS Budgets). (Information Only: 8 students will be attending; Chaperone is Lance Jones.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve the eSports trip to Mount Aloysius College on November 20, 2024. Cost to the District: van transportation; Cost to the Student: none. (Funding – MS/HS Budgets). (Information Only: 12 students will be attending; Chaperones are Allie Emigh, JoEllen Hunt and Travis Gummo.)

APPROVED

REJECTED

DEFERRED

#### D. POLICY

1. Motion to approve 2<sup>nd</sup> reading of the following policies:
  - Policy 113.1: Discipline of Students with Disabilities
  - Policy 113.2: Behavior Support
  - Policy 236.1: Threat Assessment
  - Policy 254: Educational Opportunity for Military Children
  - Policy 202: Eligibility of Nonresident Students
  - Policy 607: Tuition Income
  - Policy 805.2: School Security Personnel

APPROVED

REJECTED

DEFERRED

#### E. TRANSPORTATION & ATHLETICS

1. Motion to approve Robert Carles as bus driver for Long Motor Buses, inc. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to accept the resignation of Julie McDowell, Junior Varsity Cheerleading Advisor, effective November 11, 2024. Ms. McDowell will move to volunteer status.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Adriyanna Dale as Head Junior High Girls Basketball Coach. Start date pending clearances/employment paperwork.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the following winter athletic volunteer, all paperwork has been received.
  - Boys Basketball: Jarrett Rockey

APPROVED

REJECTED

DEFERRED

#### G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 72,453.15	Cafeteria Fund Bills Dated 11/19/24	Checks 4754 through 4755
11,162.36	Visa 10/31/24 Invoice	
1,062,446.47	General Account (10/22/24 - 11/19/24)	Checks 60859 through 60960
\$1,146,061.98	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for October 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for October 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve payment application #4 (\$98,350.00) to Quandel Construction Group, LLC for work on the Boiler Upgrade Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

5. Motion to approve \$59,300.50 for engineering costs from EI Associates for the Renovation Project (to be paid out of bond funds).

APPROVED

REJECTED

DEFERRED

6. Motion to approve the payment of bills through the end of December 2024.

APPROVED

REJECTED

DEFERRED

**X. OLD BUSINESS**

**XI. CORRESPONDENCE**

**XII. OTHER ITEMS FOR DISCUSSION**

**XIII. ADJOURNMENT**