



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, SEPTEMBER 23, 2024**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. STUDENT REPORTS / RECOGNITION

- High School Band Halftime Show – Auxiliary Gym

IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:

V. APPROVAL OF MINUTES OF PRIOR MEETING(S):

1. September 4, 2024
 - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Mr. Kevin Hubler: High School Principal

Mrs. Leslie Stott: Business Manager

Mr. David Williamson: Pupil Services Coordinator

Mr. David Catherman: Supervisor of Buildings and Grounds

Mrs. Tiffany English: Food Service Director

Ms. Angela Lucas: Special Education Supervisor

Mr. Branden Evans: Technology Coordinator

OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

VII. ANNOUNCEMENTS AND PRESENTATIONS

- FacTech, Inc.

VIII. EXECUTIVE SESSION

IX. NEW BUSINESS

A. BOARD

1. Authorize the board secretary to cast a unanimous vote of the PSBA Officers for the open positions with the only candidates running.

APPROVED

REJECTED

DEFERRED

B. PERSONNEL

1. Motion to approve the resignation of Dr. Angela Michaels, Elementary Principal, effective September 12, 2024.

APPROVED REJECTED DEFERRED

2. Motion to approve Jonna Coolbaugh as Athletic Trainer to the District at a starting salary of \$56,000, effective September 23, 2024, through June 30, 2027.

APPROVED REJECTED DEFERRED

3. Matt Hauck to serve as a mentor for Brian Fenton for the 2024-2025 and 2025-26 school years at the contracted rate of \$750/year.

APPROVED REJECTED DEFERRED

4. Motion to approve Kayla-Renae Hamilton as Elementary Classroom Paraprofessional, at the contracted rate, start date pending clearance paperwork.

APPROVED REJECTED DEFERRED

5. Motion to approve Kimberly Brown as Middle School Personal Care Paraprofessional, at the contracted rate, retroactive to September 23, 2024.

APPROVED REJECTED DEFERRED

6. Motion to approve Anna Dora Yoder as Middle School Personal Care Paraprofessional, at the contracted rate, start date pending clearance paperwork.

APPROVED REJECTED DEFERRED

7. Motion to approve Janelle Brown as Cafeteria/Hall Monitor, at the contracted rate, start date pending clearance paperwork.

APPROVED REJECTED DEFERRED

8. FMLA leave for employee number 2860 from August 7, 2024, through September 30, 2024.

APPROVED REJECTED DEFERRED

9. Motion to approve employee number 2860 to receive up to forty (40) sick days from other employees for the 2024-2025 fiscal year.

APPROVED REJECTED DEFERRED

10. Motion to approve Jessica Conklin, Hilary Castillo, and Phyllis Gable as volunteers to the District. All paperwork has been received.

APPROVED REJECTED DEFERRED

C. EDUCATION

1. Motion to approve the District Priority Goals for the 2024 – 2025 school year.

APPROVED REJECTED DEFERRED

2. Motion to approve the formation of a Bass Fishing Club. Advisor will be James Moslak, pending receipt of the appropriate clearances.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the High School Student Government field trip to Lock Haven University Clearfield Campus on October 23, 2024. Cost to the District: 1 substitute, substitute nurse, and school vans; Cost to the Student: none. (Funding – HS Budget) (Information Only: 18 students will be attending. Chaperones are Elaina McClelland and Joseph Bacher.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve the High School Guidance field trip to the CNB Reality Fair on October 3, 2024, for Grade 12 grade students. Cost to the District: transportation; Cost to the Student: none. (Funding – HS Budget) (Information Only: 68 students will be attending. Chaperones are Jennifer Porter, Beth Hudish, JoEllen Hunt, and Debra Moriarity.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve the High School Guidance field trip to Clearfield County Career and Technology Center on October 21, 2024, for Grade 10 tours. Cost to the District: transportation; Cost to the Student: none. (Funding – HS Budget) (Information Only: 59 students will be attending. Chaperones are Jennifer Porter, Jessica Levonick, Adam Carr, and Crystal Gay.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the 5th Grade field trip to Clearfield County Career and Technology Center on November 11, 2024. Cost to the District: transportation; Cost to the Student: none. (Funding – Elementary Budget) (Information Only: 72 students will be attending. Chaperones are Shannon Albert, Cheryl Beck, Dennis McCamley, Mary Beth Moslak, and Rebecca Caylor.

APPROVED

REJECTED

DEFERRED

7. Motion to approve selected 10th grade students' field trip to Penn State Dubois (Engineering) on October 15, 2024. Cost to the District: 1 substitute; Cost to the Student: none. (Funding – HS Budget) (Information Only: 8 students will be attending. Chaperone is Elaina McClelland.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve the High School Gifted Support field trip to the IU 8 Conference Center in Altoona on October 18, 2024. Cost to the District: substitute, transportation, registration fee; Cost to the Student: none. (Funding – HS Budget) (Information Only: 4 students will be attending. Chaperones are Tina Bickel and Jennifer Porter.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the Elementary & Middle School Guidance field trip to CPI (Central PA Institute of Science and Technology in Bellefonte on October 16, 2024. Cost to the District: one substitute; Cost to the Student: none. (Funding – Elementary/MS Budgets) (Information Only: 6 students will be attending. Chaperones are Shannon Albert and DJ Caldwell.)

APPROVED

REJECTED

DEFERRED

10. Chief Science Officers (CSO) Program field trip to Intermediate Unit 8 in Altoona, PA on September 17, 2024. Cost to the District: transportation and one substitute; Cost to the Student: none. (Funding – HS Budget). (Information Only: 12 students attended; Chaperones were Crystal Gay, Stacy Ricciotti, and .) Prior approval by Superintendent.

APPROVED

REJECTED

DEFERRED

11. Declare the following textbooks surplus:
- Modern Chemistry, Holt, Rinehart, & Winston, Copyright: 2006, ISBN #0-03-073546-7, 35 copies
 - Modern Chemistry: Interactive Reader, Holt McDougal, Copyright: 2012 (estimated), ISBN #978-0-547-70482-1, 21 copies
 - Chemistry, 7th Edition, Zumdahl & Zumdahl, Houghton-Mifflin, Copyright: 2007, ISBN #978-0-618-52844-8, 3 copies
 - English, Houghton-Mifflin, Copyright: 2004, ISBN #0-618-31002-9, 27 copies
 - World History and Geography, McGraw-Hill Glencoe, Copyright: 2014, ISBN #978-0-07-664868-9, 34 copies
 - World History, Glencoe, Copyright: 2010, ISBN #978-0-07-879981-5, 41 copies
 - World History: The Human Journey, Holt, Rinehart, and Winston, Copyright: 2003, ISBN #0-03-065732-6, 2 copies
 - Psychology Principles in Practice, Holt, Copyright: 2003, ISBN #0-03-064638-3, 2 copies
 - Sociology Study of Human Relationships, Holt, Copyright: 2003, ISBN #0-03-055006-8, 1 copy
 - World Cultures, Prentice Hall, Copyright: 1993, ISBN #0-13-296781-2, 1 copy
 - Civics Today, Glencoe, Copyright: 2010, ISBN #978-0-07-880309-3, 1 copy

APPROVED

REJECTED

DEFERRED

D. BUILDINGS AND GROUNDS

1. Motion to approve a potential gifted support project. The project is to create an Envirothon mural outside Mr. Socash’s classroom with the guidance of Ms. Steffan, Art Teacher. The mural will feature plants, flowers, and animals native to Pennsylvania.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the System Modification Agreement with BH Security (f/k/a Monitronics International, Inc.) for the additional costs (\$49,051.94) associated with the fire alarm replacement project.

APPROVED

REJECTED

DEFERRED

E. TRANSPORTATION & ATHLETICS

1. Motion to approve the recognition of booster organizations for the 2024-25 school year (all booster organizations completed the required annual orientation and financial review).
- West Branch Lady Warrior Soccer Booster Club
 - West Branch Volleyball Booster Club
 - West Branch Girls Basketball Booster Club
 - West Branch Football Booster Club
 - West Branch Baseball Booster Club
 - Warrior Mat Club
 - West Branch Softball Booster Club
 - West Branch Drama Booster Club
 - West Branch Cross Country Booster Club
 - West Branch Band Booster Club
 - West Branch Cheerleading Boosters
 - West Branch Track and Field Booter Club

APPROVED

REJECTED

DEFERRED

- Mary Richardson as van driver for Sones Transport, Inc. All paperwork has been received.

APPROVED REJECTED DEFERRED

- Motion to approve the Bus Runs and Stops for the 2024 – 2025 school year.

APPROVED REJECTED DEFERRED

- Motion to approve the following Fall Athletic Volunteer (2024-2025 Season), retroactive to September 16, 2024:
 - Football: Justin Koleno

APPROVED REJECTED DEFERRED

F. FINANCE AND PURCHASE

- Motion to approve the following Disbursements:

\$ 47,019.83	Cafeteria Fund Bills Dated 9/24/2024	Checks 4744 through 4747
16,244.99	Visa 8/30/24 Invoice	
1,121,889.28	General Account (8/8/2024 - 9/24/24)	Checks 60490 through 60693
\$ 1,185,154.10	Grand Total	

APPROVED REJECTED DEFERRED

- Motion to approve the Treasurer’s Report for July and August 2024.

APPROVED REJECTED DEFERRED

- Motion to approve the Activity Account for July and August 2024.

APPROVED REJECTED DEFERRED

- Motion to approve the Owner’s Representative Services Agreement between the West Branch Area School District and FacTech, Inc.

APPROVED REJECTED DEFERRED

- Motion to approve payment of \$205,481.40 to GSL Government Consulting for securing the Public-School Environmental Repairs Program Grant in the amount of \$1,712,345.

APPROVED REJECTED DEFERRED

- Motion to approve payment applications #1 (\$484,857.00) and #2 (\$111,117.25) to Quandel Construction Group, LLC for work on the Boiler Upgrade Project. Total amount of both applications is \$595,974.25 (to be paid out of bond funds).

APPROVED REJECTED DEFERRED

- Motion to approve \$164,833.42 for engineering costs from EI Associates for the Renovation Project (to be paid for out of bond funds).

APPROVED REJECTED DEFERRED

8. Services Agreement between the West Branch Area School District and New Story Schools (State College) for the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

X. OLD BUSINESS

XI. CORRESPONDENCE

XII. OTHER ITEMS FOR DISCUSSION

XIII. ADJOURNMENT

Following adjournment, the Board will convene an Executive Session to address Safe Schools – review the Revised Emergency Operations Plan (EOP).