



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, AUGUST 12, 2024**

AGENDA

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- IV. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- 1. July 8, 2024
 - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

V. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Mrs. Brandy O'Hare: High School Principal
Mr. Kevin Hubler: Middle School Principal
Dr. Angela Michaels: Elementary School Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

VI. ANNOUNCEMENTS AND PRESENTATIONS

- Equity Plan – Dr. Angela Michaels

VII. NEW BUSINESS

A. BOARD

- 1. Motion to approve Fanelli/Willett Law Offices as solicitors to the district for the 2024-2025 school year. (\$145/hour for general work - \$165/hour for specialized work)

APPROVED

REJECTED

DEFERRED

B. PERSONNEL

1. Motion to approve the resignation of Brandy O'Hare, High School Principal, effective date to be determined pending anticipated approval of Superintendent position at the Curwensville Area School District on August 15, 2024.

APPROVED

REJECTED

DEFERRED

2. Motion to approve daily substitute rates for the 2024-25 school year (no change from 2023-2024):

- Custodian Sub \$10/hour
- Paraprofessional Sub \$10/hour
- Secretary Sub \$10/hour
- Teacher Sub \$110/Daily
- Building Based Teacher Substitute (\$120/day)
- Building Based Paraprofessional Substitute \$11/hour

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of Ashlee McQuown, Athletic Trainer, effective July 31, 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the resignation of Andrew Chimenti, Secondary Science Teacher, no later than September 30, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the realignment of the building principal assignments following the resignation of Brandy O'Hare, High School Principal.

- Dr. Angela Michaels - Pre-K – Grade 5
- Mr. Kevin Hubler - Grades 6 - 12

APPROVED

REJECTED

DEFERRED

6. Motion to create an Assistant Principal position for Pre-K through Grade 12.

APPROVED

REJECTED

DEFERRED

7. Motion to approve Tina Bickel as Middle School Yearbook Advisor at the contracted rate, effective with the 2024-25 school year.

APPROVED

REJECTED

DEFERRED

8. Motion to approve the retirement of Tina Kolesar, Life Skills Classroom Paraprofessional, effective August 5, 2024.

APPROVED

REJECTED

DEFERRED

9. Motion to approve the resignation of Sarah Olson, Part-Time Cafeteria/Hall Monitor, effective August 8, 2024.

APPROVED

REJECTED

DEFERRED

10. Motion to approve the resignation of Ashlee Wessel, Ski Club Advisor, effective July 15, 2024.

APPROVED

REJECTED

DEFERRED

11. Motion to approve Jennifer Porter and Stacey Guenot as Senior Class Co-Advisors effective with the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

12. Motion to approve Rosanna Ishler as Personal Care Paraprofessional at the contracted rate, effective with the 2024-25 school year. (Assignment – Middle School)

APPROVED

REJECTED

DEFERRED

13. Motion to approve Timothy Howsare and Randie Maines as volunteers to the District, retroactive to July 8, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

14. Motion to approve Justin Novosel as a volunteer to the District, retroactive to July 15, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

15. Motion to approve Ashley Nunley as a volunteer to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

C. EDUCATION

1. Motion to approve the Faculty Handbook for the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the West Branch Virtual Academy Handbook for the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Memorandum of Agreement between the West Branch Area School District and The Pennsylvania State University. This agreement outlines the student teaching program effective August 1, 2024, through June 30, 2029.

APPROVED

REJECTED

DEFERRED

D. POLICY

1. Motion to approve 1st reading of the following policies:

- Policy 146.1: Trauma-Informed Approach
- Policy 218: Student Discipline
- Policy 218.1: Weapons
- Policy 218.2 Terroristic Threats
- Policy 805: Emergency Preparedness and Response
- Policy 805.1: Relations with Law Enforcement Agencies
- Policy 805.2: School Security Personnel
- Policy 806: Child Abuse
- Policy 904: Public Attendance at School Events

- Policy 909: Municipal Government Relations
- Policy 803: School Calendar
- Policy 801: Public Records

APPROVED

REJECTED

DEFERRED

E. BUILDINGS AND GROUNDS

1. Motion to approve the proposal from BH Security/Monitronics International for a new fire alarm system. \$240,256.69 (Total System Investment \$146,740.09 plus 5-year service option of \$93,516.60)

APPROVED

REJECTED

DEFERRED

F. TRANSPORTATION & ATHLETICS

1. Motion to approve the driver list from Long Motor Bus for the 2024 – 2025 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the driver list from Sones Transportation for the 2024 – 2025 school year.

APPROVED

REJECTED

DEFERRED

3. Motion to authorize the Superintendent to approve additional drivers as needed for the first month of school for the 2024 – 2025 school year.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the resignation of Levi Good, Head Junior High Girls Soccer Coach. Coach Good will remain on staff until a replacement is found.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the following football staff members for the 2024-25 school year:
 - Assistant Varsity Football: Todd Dobo, Matt Foster, Adam Gibson
 - Head Junior High Football: Lester Smeal
 - Assistant Junior High Football: Alvin Hubler

APPROVED

REJECTED

DEFERRED

6. Motion to approve the following Fall Athletic Volunteers (2024-2025 Season):
 - Football: Kevin Hubler, Chad Koleno, Kris Smeal, Phil Biggans, Gary Jasper, Tom Lannen, and Paul Leskovansky

APPROVED

REJECTED

DEFERRED

7. Motion to approve Julie McDowell as Assistant Varsity Cheer Coach effective with the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

8. Motion to approve Deanna Grossi as Junior High Head Cheer Coach effective with the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 90,293.16	Cafeteria Fund Bills Dated 7/22/2024 - 8/13/2024	Checks 4740 through 4743
15,073.54	Visa 6/30/24 Invoice	
1,440,631.01	General Account Dated 6/18/2024 – 8/13/2024	Checks 60301 through 60489
\$ 1,545,997.71	Grand Total	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Reports for June 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for June 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the license agreement between the West Branch Area School District and the Levin Legal Group, P.C. and the Beard Legal Group, P.C. The agreement grants access to a Title IX training video.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Resolution and Adopt the Post Issuance Compliance Procedures. This is to follow compliance procedures after the bond closes.

APPROVED

REJECTED

DEFERRED

6. Motion to approve \$155,538.44 for engineering costs from EI Associates for the Renovation Project (to be paid for out of the bond funds).

APPROVED

REJECTED

DEFERRED

7. Motion to approve the sale of property from the Clinton County Repository of Unsold Property for the following properties:

- A bid of \$550.00 from David M. Ritter for a property in the West Keating Township known as Tax Parcel No. 04-01-0012-000-IM, Control No. 16-24077, formerly the property of Charles J. Silcott, Trustee.
- A bid of \$550.00 from David M. Ritter for a property in the West Keating Township known as Tax Parcel No. 04-01-0012-000-IM, Control No.16-23143, formerly the property of Thomas R. Bridgens, Jr.

APPROVED

REJECTED

DEFERRED

8. Motion to approve the transfer of funds from the unassigned general fund balance to future capital projects, to ensure compliance of an 8% Unassigned Fund Balance as a Percentage of Total Budgeted Expenditures when increasing real estate taxes.

APPROVED

REJECTED

DEFERRED

VIII. OLD BUSINESS

IX. CORRESPONDENCE

X. OTHER ITEMS FOR DISCUSSION

XI. ADJOURNMENT