



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING**

**MONDAY, MAY 20, 2024
HIGH SCHOOL LIBRARY
6:30 P.M.**

AGENDA

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**
 - April 29, 2024
 - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE UPDATE / REPORTS

Updates:

Mrs. Brandy O'Hare: High School Principal
Mr. Kevin Hubler: Middle School Principal
Dr. Angela Michaels: Elementary School Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

VII. OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

VIII. ANNOUNCEMENTS AND PRESENTATIONS

- Elementary Renovation Project Cost Estimate Update – Mr. Mark Mitchell
 - EI Associates Architecture & Quandel Energy Solutions
- Preliminary General Fund Budget (2024-25) - Mrs. Leslie Stott

IX. NEW BUSINESS

A. BOARD

1. Motion to reschedule the June 17, 2024, Board Meeting to either June 20 or 24, 2024.

APPROVED

REJECTED

DEFERRED

B. PERSONNEL

1. Motion to approve Debra Moriarity as Extended School Year Teacher, at the contracted rate of \$25/hour, for the 2024 summer program.

APPROVED REJECTED DEFERRED

2. Motion to approve the resignation of Jennifer Brickley from the Senior Class Advisor position, effective June 30, 2024.

APPROVED REJECTED DEFERRED

3. Motion to approve the retirement of Cathy Conklin, Elementary Paraprofessional, effective May 31, 2024.

APPROVED REJECTED DEFERRED

4. Motion to approve Amanda Schaffer as Pre-K Classroom Paraprofessional at the contracted rate, effective for the 2024-2025 school year.

APPROVED REJECTED DEFERRED

5. Motion to approve Robin Anderson as Kindergarten Personal Care Paraprofessional at the contracted rate, effective for the 2024-2025 school year.

APPROVED REJECTED DEFERRED

6. Motion to approve Lindsey Koleno as Grade 2 Personal Care Paraprofessional at the contracted rate, effective for the 2024-2025 school year.

APPROVED REJECTED DEFERRED

7. Motion to approve Delissa Hall and Natasha Easton as volunteers to the District, retroactive to May 2, 2024. All paperwork has been received.

APPROVED REJECTED DEFERRED

C. EDUCATION

1. Motion to approve the Contract for Special Education Services between the Central Intermediate Unit 10 (CIU 10) and the West Branch Area School District for the 2024-25 school year, at \$58,354.17 (Hearing - \$2,938.40; Vision - \$53,047.77; Vision Material Specialist - \$2,368.00). (decrease of \$12,713.52 from 2023-24)

APPROVED REJECTED DEFERRED

2. Motion to approve the ELECT Participation Certification to continue services provided by The Guidance Center's Project RAPPORT program for the grant period July 1, 2024, to June 30, 2025.

APPROVED REJECTED DEFERRED

3. Motion to declare the following textbooks surplus:

- Discover the World, Scott Foresman, Copyright: 1996, ISBN #0-673-40144-8, 20 copies
- United States, McGraw Hill, Copyright: 2001, ISBN #0-02-149137-2, 14 copies
- Your Health, Harcourt, Copyright: 1999, ISBN #0-15-310143-1, 27 copies

APPROVED

REJECTED

DEFERRED

4. Motion to approve the list of 2024 Graduation candidates.

APPROVED

REJECTED

DEFERRED

D. BUILDINGS AND GROUNDS

1. Motion to declare miscellaneous furniture, rugs, and old equipment as surplus. Each item will be approved by the administration confirming it is no longer needed for used. (This is part of clean up for the 5th grade move and the elementary renovation.)

APPROVED

REJECTED

DEFERRED

E. TRANSPORTATION & ATHLETICS

1. Motion to approve the Transportation Services Agreement between the Central Intermediate Unit 10 (CIU 10) and the West Branch Area School District for the 2024-25 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Bryan Sones as van driver for Sones Transport, Inc., retroactive to May 15, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of Heather Dobo, Head Advisor for the Varsity Cheerleading Program, effective May 13, 2024.

APPROVED

REJECTED

DEFERRED

F. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

5,611.91	Cafeteria Fund Bills Dated 5/21/2024	Checks 4716 through
11,874.02	Visa 4/30/24 Invoice	
\$ 867,802.18	General Account Dated 4/23/2024 – 5/21/2024	Checks 60062 through 60196
\$ 885,288.11	Grand Total	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for April 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for April 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Service Agreement between the West Branch Area School District and Sign Language Specialists of Western PA, Inc. (SLSWPA). SLSWPA will provide an American Sign Language (ASL) interpreter for the Graduation Ceremony on May 31, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the renewal of the Administrative Services Only contract with United Concordia through PSEA from July 1, 2024. To June 30, 2025, and to approve the self-insured COBRA monthly dental rates for the same term dates as follows:
- Single: \$ 20.39 No Rate Change
 - Multi-Person: \$64.05 No Rate Change

APPROVED

REJECTED

DEFERRED

6. Motion to recommend the approval of Life and Accidental Death & Dismemberment Insurance coverage with National Insurance Services for July 1, 2024, to June 30, 2025, at no rate increase. Current rate per \$1,000 of covered payroll is \$0.13 (Life (\$0.11 and AD&D is \$0.02). Policy is underwritten by Madison Life Insurance Company, Inc.

APPROVED

REJECTED

DEFERRED

7. Motion to accept the mail ballot method for approving the Clearfield County Career and Technology Center 2024-2025 General Fund Budget.

APPROVED

REJECTED

DEFERRED

8. Motion to approve the Clearfield County Career and Technology Center General Fund Budget for the 2024-2025 school year. (Roll Call Vote/Complete Individual Ballot).

APPROVED

REJECTED

DEFERRED

9. Motion to approve payment application #6 to Westmoreland Electrical Services for the Water Heater Replacement Project in the amount of \$11,478.06 and payment application #7 in the amount of \$2,035.60 (to be paid out of the bond funds).

APPROVED

REJECTED

DEFERRED

10. Motion to approve \$237,217.41 for engineering costs from EI Associates for the Renovation Project (to be paid for out of the bond funds).

APPROVED

REJECTED

DEFERRED

11. Motion to authorize the Administration to work with the financing team which includes Raymond James & Associates as underwriter, FSL Public Finance as Municipal Advisor, Eckert Seamans as Bond Counsel, and the local Solicitor to take all necessary steps in preparation for issuance of General Obligation Bonds for the purpose of providing funds for capital projects and assisting the District with applications for various grant and RACP funding.

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Preliminary General Fund Budget for the 2024-2025 school year. Providing a total budgeted revenue of \$20,763,468 and total budgeted expenditures of \$21,187,786 with a preliminary budgeted deficit of \$424,318 and implementing the following tax rates:

- 118.25 mills (increase of 8.45 mills) for Clearfield County and 14.33 mills (increase of 1.02 mills) for Clinton County
- \$5.00 Per Capita (Section 679 School Code)
- \$5.00 Per Capita (Act 511)
- \$10.00 Occupation Tax (Act 511)
- \$10.00 Local Service / Occupational Privilege Tax
- 1.0% Earned Income Tax (shared evenly with municipalities, Act 511)
- 1.0% Real Estate Transfer Tax (shared evenly with municipalities, Act 511)

APPROVED

REJECTED

DEFERRED

X. OLD BUSINESS

XI. CORRESPONDENCE

XII. OTHER ITEMS FOR DISCUSSION

XIII. ADJOURNMENT