



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING**

**MONDAY, APRIL 29, 2024
HIGH SCHOOL LIBRARY
6:30 P.M.**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. STUDENT REPORTS / RECOGNITION

- Middle & High School - Lance Jones and Rachel Steffan – Arts in the District

IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:

V. APPROVAL OF MINUTES OF PRIOR MEETING(S):

- March 25, 2024
 - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE UPDATE / REPORTS

Updates:

Mrs. Brandy O'Hare: High School Principal
Mr. Kevin Hubler: Middle School Principal
Dr. Angela Michaels: Elementary School Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

VII. OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

VIII. ANNOUNCEMENTS AND PRESENTATIONS

IX. NEW BUSINESS

A. BOARD

B. PERSONNEL

1. Motion to approve a 3% raise for the Nurse's Aide, Julia Whipple, for the 2024-2025 School Year (7/1/24 through 6-30-2025).

APPROVED

REJECTED

DEFERRED

2. Motion to approve Brittany Cunningham and Joseph Bacher as substitute nurses, retroactive to April 17, 2024, at a rate of \$18.00 per hour.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Robin Anderson as temporary Pre-K Paraprofessional, retroactive to April 3, 2024, through the end of the school year. Wage rate of \$14.31 plus 7.65% for FICA, and 34% for PSERS per hour to be reimbursed by Central Intermediate Unit #10.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the resignation of Paula McGonigal from the Middle School Yearbook Advisor position, effective May 31, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the resignation of Amanda Bolan, Pre-K Paraprofessional, effective May 31, 2024.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Christopher Gray, Stephanie Quick, Sylvia Dunlap, and Delanie Kolesar as volunteers to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

C. EDUCATION

1. Motion to approve the Senior Class to go to Cedar Point in Sandusky, Ohio, on May 17, 2024. Cost to the District: substitutes; Cost to the Student: \$0-\$140 (depending on individual fundraising). (Information Only: 55 students will be attending. The chaperones are Jennifer Brickley, Brandy O'Hare, Carrie Peterson, and Adam Carr.)

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Middle School Fellowship of Christian Athletes (FCA) to go to Scripture Rocks in Brookville on May 16, 2024. Cost to the District: substitutes; Cost to the Student: none. (Information Only: 20 students will be attending. The chaperones are Mary Beth Moslak and Megan Bickel.)

APPROVED

REJECTED

DEFERRED

D. BUILDINGS AND GROUNDS

1. Motion to approve the quote from R. Taylor Contracting in the amount of \$16,360 plus \$1,000 in-house supplies in order to complete the field house drainage repair project.

APPROVED

REJECTED

DEFERRED

E. POLICY

F. TRANSPORTATION & ATHLETICS

1. Motion to approve the administrative recommendation to retain the Winter Head coaches and their coaching staffs for the 2024 – 2025 school year:

Girls Basketball: Head Coach: Justin Koleno, Elaina McClelland, Madison Otto, Terry Smeal III
Boys Basketball: Head Coach: Danny Clark, David Catanzaro, Parker Emigh, Collin Kerfoot, John Clark
Wrestling: Head Coach: Jason Bainey, David Williamson, Kaleb Quick, Parker Bumbarger
Cheerleading: Head Advisor: Heather Dobo, Mallarie Maines, Alisa Liptak, Julie McDowell

APPROVED REJECTED DEFERRED

2. Motion to approve Travis McDowell as Head Varsity Football Coach, effective April 30, 2024.

APPROVED REJECTED DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 66,015.93	Cafeteria Fund Bills Dated 4/30/2024	Checks 4714 through 4715
\$ 12,346.05	Visa 3/31/24 Invoices	
\$ 2,948.00	Capital Maintenance Account – dated 4/30/24	Check 62
\$ 881,479.69	General Account Dated 3/20/2024 – 4/30/2024	Checks 59940 through 60061
\$ 962,789.67	Grand Total	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer’s Report for March 2024.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for March 2024.

APPROVED REJECTED DEFERRED

4. Motion to authorize the granting of a gas service line easement to UGI Utilities, Inc., for the Clearfield County Career and Technical Center property, with the understanding that the JOC of the CCCTC shall have authority to negotiate and approve the specific terms of the easement, including but not limited to the terms relating to the location and description of the service line, the land use restrictions relating to the easement area, the abandonment of the existing UGI easement, and any other rights or obligations of the parties.

APPROVED REJECTED DEFERRED

5. Motion to approve the purchase of Workers Compensation, General Liability and Excess Liability Insurance for the Elementary Renovation project through the CM Regent OCIP (Owner’s Controlled Insurance Program) at the current rate per \$1,000 Contract Award Amount (Construction Value).

APPROVED REJECTED DEFERRED

- 6. Motion to approve Agreement with Penn Highlands Healthcare for Occupational Therapy Services for school years 2024-2025 and 2025-2026.

APPROVED REJECTED DEFERRED

- 7. Motion to approve the Service Provider Agreement between the West Branch Area School District and Central Intermediate Unit 10 (CIU 10) starting March 29, 2024, or thereafter through the end of the 2023-2024 school year.

APPROVED REJECTED DEFERRED

- 8. Motion to approve a five-year contract with four yearly renewal options with The Nutrition Group to serve as the Food Service Management Company starting with the 2024-2025 school year.

APPROVED REJECTED DEFERRED

- 9. Motion to approve the Athletic Team Physician Services contract between the West Branch Area School District and Penn State Health beginning July 1, 2024, and ending on June 30, 2025.

APPROVED REJECTED DEFERRED

- 10. Motion to approve and accept a Guaranteed Energy Savings Agreement (GESA) between Quandel Energy Solutions and the West Branch Area School District, not to exceed the lump sum cost of \$1,700,000. Scope of work in the GESA project includes select upgrades to the boiler/boiler system and to the automated temperature control system (ATCS).

APPROVED REJECTED DEFERRED

- 11. Motion to approve engineering bills and pay estimates for the hot water tank project through 3/31/2024 according to the spreadsheet below:

			Current Transactions	Previous Transactions	Grand Total
Westmoreland Electric Services LLC	3/26/2024	\$ 28,599.66	\$ 28,599.66	\$ 12,873.24	\$ 41,472.90
Overdorf Snyder Mechanical, Inc	3/26/2024	\$ 65,142.90	\$ 65,142.90	\$ -	\$ 65,142.90
Hinkle Plumbing and Heating	2/27/2024	\$ 3,960.00	\$ 3,960.00	\$ 30,172.50	\$ 34,132.50
EI and Associates	2/27/2024	\$ 73,068.39			\$ -
	3/26/2024	\$ 57,166.48	\$ 130,234.87	\$ 656,914.23	\$ 787,149.10
			<u>\$ 227,937.43</u>		<u>\$ 927,897.40</u>

APPROVED REJECTED DEFERRED

X. OLD BUSINESS

XI. CORRESPONDENCE

XII. OTHER ITEMS FOR DISCUSSION

XIII. ADJOURNMENT