



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING**

**MONDAY, MARCH 25, 2024  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**
  - February 26, 2024
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE UPDATE / REPORTS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary School Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**VII. OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

**VIII. ANNOUNCEMENTS AND PRESENTATIONS**

- EI Associates/Quandel Energy Solutions – Design Development Estimate

**IX. NEW BUSINESS**

**A. BOARD**

1. Motion to approve a district wide early dismissal on April 8, 2024 (day of the Solar Eclipse). High School and Middle School to be dismissed at 12:00 p.m. Elementary School to be dismissed at 1:00 p.m.

APPROVED

REJECTED

DEFERRED

## B. PERSONNEL

1. Motion to approve Lindsey Koleno as Part-Time Cafeteria/Hall Monitor at the contracted rate, retroactive to March 25, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the resignation of Thomas Hampton, Head of Event Staff Personnel, effective March 15, 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve District Summer Hours of Operation using a four (4) day work week, effective June 10, 2024, through August 9, 2024. Staff will increase hours to accommodate a shortened work week.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Julia Whipple as Extended School Year Nurse at her current contracted rate, for the 2024 summer program.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Sherri McGarvey, Tina Bickel, Michelle Guerra, Melissa Yontosh, Kristi Gibson, and Allison Koleno as Extended School Year Teachers, at the contracted rate of \$25/hr., for the 2024 summer program.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Jamie McCracken, Emigh Modzel, Sharon Michaels, Deana Clinger, Rhonda Bailor, and Erica Wood (substitute) as Extended School Year Classroom Paraprofessionals at their respective current contracted rates, for the 2024 summer program.

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Summer Staff:

- Nurse: 5 days maximum (Briskar - \$331.02/ day = \$1,655.10)
- Elem. Guidance: 20 days maximum (Albert- \$338.57/day = \$6,771.40)
- MS Guidance: 20 days maximum (Caldwell - \$303.94/day = \$6,078.80)
- HS Guidance: 20 days maximum (Porter - \$373.70/day = \$7,474.00)
- Literacy / Parent Engagement: 5 days maximum (A. White - \$340.73/day = \$1,703.65: funding stream – TITLE I)
- Librarian / Clerk: 5 days maximum (J. White - \$415.05/day = \$2,075.25; Myers - 6.5 hrs./day @ \$18.35/hr. = \$596.38)
- Technology Para: 7 days maximum (Petriskey - 6.5 hrs./day @ \$20.02/hr. = \$910.91)
- Summer Band: 20 days maximum (Jones - \$346.68/day = \$6,933.60)
- School Psychologist: 20 days maximum (Koot - \$348.39/day= \$6,967.80)

APPROVED

REJECTED

DEFERRED

8. Motion to approve Janelle Hurlbert, Timmothy Martin, and Jessica Schnarrs as volunteers to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

### C. EDUCATION

1. Motion to approve the 5<sup>th</sup> Grade to go to the Ritz Theatre in Clearfield on April 5, 2024. Cost to the District: none; Cost to the Student: none. (Information Only: 71 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, and Stacy Risinger of the Clearfield Drug and Alcohol Commission.)

APPROVED

REJECTED

DEFERRED

2. Motion to approve 8<sup>th</sup> Grade to go to the CCCTC on May 20, 2024. Cost to the District: \$263.30 (funding – Middle School Budget); Cost to the Student: none. (Information Only: 69 students will be attending. Chaperones are David Caldwell, Ashley Nines, Brande Plyler, Joe Matson, and Dan Socash.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve Life Skills Class to go to Quiet Creek Herb Farm in Brookville on April 16, 2024. Cost to the District: school vans (Funding – Special Education Budget); Cost to the Student: None. (Information Only: 8 students will be attending. Chaperones are Erin Liegey, Tina Kolesar, Erica Wood, Alice King, Victoria Shook, and Susan McGuire.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve High School and Elementary Life Skills to go to the Clearfield YMCA April 11, 2024. Cost to the District: Transportation (Funding – Special Education Budget); Cost to the Student: None. (Information Only: 14 students will be attending. Chaperones are Erin Liegey, Tina Kolesar, Alice King, Erica Wood, Sue McGuire, Victoria Shook, Mark Norris, Chantelle Carns, Emigh Modzel, and Jaime McCracken.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve National Honor Society to go to Washington, DC, National Mall, Smithsonian, and Holocaust Museum on April 17, 2024. Cost to the District: None. Cost to the Student: None. (Information Only: 46 students will be attending the trip. Chaperones are Jennifer Porter, Brandy O'Hare, Stacey Guenot, and Kim Hubler.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve 5<sup>th</sup> Grade to go to the CCCTC on April 12, 2024. Cost to the District: \$243.65. Cost to the Student: None. (Information Only: 71 students will be attending. Chaperones are David Caldwell, Mary Beth Moslak, Dennis McCamley, and Cheryl Beck.)

APPROVED

REJECTED

DEFERRED

7. Motion to approve 5<sup>th</sup> Grade to go to Black Moshannon State Park on May 14, 2024. Cost to the District: None. Cost to the Student: None. (Information Only: 70 students will be attending. Chaperones are Cheryl Beck, Dennis McCamley, Mary Beth Moslak, Tina Bickel, Kyley Clark, Megan Bickel, Mary Kay Lupton, Terry Smith, Junell Little, Nichole Sudik, Tammy Torretti, Jessica Popadines.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve 6<sup>th</sup> Grade to go to the Penn State Arboretum and Creamery on May 28, 2024. Cost to the District: None. Cost to the Student: \$5. (Information Only: 60 students will be attending. Chaperones are Lynne Rockey, Rhonda Trude, Phil Wood, Cheri Cantolina, and Michelle Guerra.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve Kindergarten – Grade 2 PBIS to go to Cold Stream Park on May 21, 2024. Cost to the District: None; Cost to the Student: \$2.00. (Information Only: 201 students will be attending. Chaperones are Allison Koleno, Nikki Petriskey, Jaimy Buck, Chad Koleno, Scott McClelland, Deb Galley, Tara Yingling, Casey Goodrow, Kelley Hubler, Sarah Lumadue, Becky Lutchko, Alexis McKenna, School Based Therapist.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve 3<sup>rd</sup> and 4<sup>th</sup> Grade PBIS to go to Black Moshannon State Park on May 21, 2024. Cost to the District: None; Cost to the Student: \$2.00. (Information Only: 118 students will be attending. Chaperones are Nanette Reams, Shari Buck, Wendy Timblin, Ashlee Wessel, Michele Koleno, Kendra McLaughlin, Stephanie MacTavish, School Based Therapist.)

APPROVED

REJECTED

DEFERRED

11. Motion to approve Envirothon Team to go to Parker Dam State Park on April 17, 2024. Cost to the District: Substitutes; Cost to the Student: None. (Information Only: 15 students will be attending. Chaperones are Dan Socash and Lindera Nale.)

APPROVED

REJECTED

DEFERRED

12. Motion to approve Envirothon Team to go to Curwensville Dam on May 2, 2024. Cost to the District: Substitutes; Cost to the Student: None. (Information Only: 30 students will be attending. Chaperones are Dan Socash and Tina Bickel.)

APPROVED

REJECTED

DEFERRED

13. Motion to approve Honors Physics Class to go to the Indiana University of Pennsylvania on April 15, 2024. Cost to the District: \$252.52; Cost to the Student: None. (Information Only: 10 students will be attending. Chaperones are Andrew Chimenti and Chris Mason.)

APPROVED

REJECTED

DEFERRED

14. Motion to approve Student Government to go to Harrisburg (State Capitol/History Museum) on May 1, 2024. Cost to the District: Substitute and one van; Cost to the Student: Lunch. (Information Only: 6 students will be attending. Chaperones are Elaina McClelland and Joseph Bacher.)

APPROVED

REJECTED

DEFERRED

15. Motion to approve Chief Science Officers (CSOs) to go to Canoe Creek State Park in Hollidaysburg on April 18, 2024. Cost to the District: \$126.26 plus 2 vans. Cost to the Student: None. (Information Only: 11 students will be attending. Chaperones are Crystal Gay and Stacy Ricciotti.)

APPROVED

REJECTED

DEFERRED

16. Motion to approve 8<sup>th</sup> Grade to go to Hershey Park on May 29, 2024 (Culminating Middle School Experience). Cost to the District: None; Cost to the Student: \$90 (can be offset through fundraising).

(Information Only: 70 students will be attending. Chaperones are Kevin Hubler, Cheri Cantolina, Dan Clark, Rhonda Trude, Rachel Steffan, Mary Beth Moslak, Michelle Guerra, Lynne Rockey, Angie Michaels, Ruth Guerra, and Pearl Johnson.)

APPROVED

REJECTED

DEFERRED

17. Motion to approve 7<sup>th</sup> Grade to go to Bald Eagle State Park on May 30, 2024. Cost to the District: teacher substitutes (Funding – Middle School Budget); Cost to the Student: \$1-\$5. (Information Only: 70 students will be attending. Chaperones are Lindera Nale, Jane McDowell, Dan Socash, Joe Matson, Ruth Guerra, Keereea Wilkinson, Matt Hauck.)

APPROVED

REJECTED

DEFERRED

18. Motion to approve Penn Highlands Dual Enrollment Introduction to Sociology Class to go to the Centre County Correctional Facility, Central Counties Youth Center, and Centre County Courthouse on April 10, 2024. Cost to the District: None.; Cost to the Student: None. (Information Only: 7 students will be attending. Chaperone is Carrie Peterson.)

APPROVED

REJECTED

DEFERRED

19. Motion to approve Life Skills Class to go to the Life Skills Prom at Glendale Area School District on May 3, 2024. Cost to the District: school vans and nurse (Funding – Special Education Budget); Cost to the Student: None. (Information Only: 8 students will be attending. Chaperones are Erin Liegey, Tina Kolesar, Erica Wood, Alice King, Victoria Shook, Susan McGuire, Angela Lucas, and Carrie Kephart.)

APPROVED

REJECTED

DEFERRED

20. Motion to approve the Elementary School Library book order in the amount of \$2,964.21 (Elementary School Budget 2023-2024).

APPROVED

REJECTED

DEFERRED

21. Motion to approve a Summer School (Credit Recovery) program for the 2024 Summer at no cost to the District. (Funding: Student Tuition).

APPROVED

REJECTED

DEFERRED

22. Motion to approve the administrative recommendation to reconfigure the West Branch Middle School to consist of grades 6 through 8 and to reconfigure the West Branch Elementary School to consist of grades Pre-K through Grade 5, effective July 1, 2024.

APPROVED

REJECTED

DEFERRED

#### **D. BUILDINGS AND GROUNDS**

1. Motion to declare the following items surplus:
- Image 26E - Extractor/ carpet scrubber Extractor, Image 26E W/R BJ2497 Nonfunctioning
  - Image 26E - Extractor/ carpet scrubber Extractor, Image 26E W/R DD2643 Nonfunctioning
  - Marathon electric circulator, CVH 215TTDBA4026AN Frame 215T Setting for ten plus years
  - 2 motors different size and models, LFI-9075C, No Serial Number, Not tested/Operation unknown

APPROVED

REJECTED

DEFERRED

#### **E. POLICY**

1. Motion to approve the second reading of the following policy:
  - Policy 903: Public Comment in Board Meetings

APPROVED

REJECTED

DEFERRED

## F. TRANSPORTATION & ATHLETICS

1. Motion to approve Kimberly Sones as van driver for Sones Transport, Inc., retroactive to March 11, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Steve Parks as van driver for Sones Transport, Inc., retroactive to March 18, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Serina Weaver as van driver for Sones Transport, Inc., retroactive to March 25, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Spring Athletic Volunteer, all paperwork has been received:
  - Junior High Softball: Mollie Neidrick

APPROVED

REJECTED

DEFERRED

5. Motion to approve the recognition of booster organizations for the 2023-24 school year (all booster organizations completed the required annual orientation and financial review).
  - West Branch Track and Field Booster Club
  - West Branch eSports Booster Club

APPROVED

REJECTED

DEFERRED

## G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 60,020.51	Cafeteria Fund Bills Dated 3/26/2024	Checks 4711 through 4713
\$ 6,965.92	Visa 2/29/2024 Invoice	
\$ 1,739,445.53	General Account Dated 2/22/2024 – 3/26/2024	Checks 59831 through 59939
\$ 1,806,431.96	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for February 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for February 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Transportation Services Agreement between the Central Intermediate Unit 10 and the West Branch Area School District, effective September 28, 2023, through June 30, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the contract with GSL Government Consulting. An agreement with this company could help alleviate the monetary burden associated with our current projects.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Letter of Agreement with Cen-Clear Child Services, Inc., outlining the Pre-K Program at the District.

APPROVED

REJECTED

DEFERRED

7. Motion to approve and pay the following pay estimates (totaling \$106,658.28) related to the renovation project and approved by our engineers:

- Westmoreland Electric:
  - Pay Estimate #5 \$29,342.88
- Hinkle Plumbing and Heating:
  - Pay Estimate #3 \$12,172.50
- Overdorf Snyder Mechanical, Inc.:
  - Pay Estimate #1 \$65,142.90

APPROVED

REJECTED

DEFERRED

**X. OLD BUSINESS**

**XI. CORRESPONDENCE**

**XII. OTHER ITEMS FOR DISCUSSION**

**XIII. ADJOURNMENT**