



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, FEBRUARY 26, 2024**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. STUDENT REPORTS / RECOGNITION

- Middle School Students – Kindness Club/PBIS
- Math 24 Challenge

IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:

V. APPROVAL OF MINUTES OF PRIOR MEETING(S):

A. January 22, 2024

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Mrs. Brandy O'Hare: High School Principal
Mr. Kevin Hubler: Middle School Principal
Dr. Angela Michaels: Elementary Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

OTHER REPORTS

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIASON: Mr. Chad Diviney

VII. ANNOUNCEMENTS AND PRESENTATIONS

- Randy Lemmo (In-Person) and Sean Sabol (Virtually) – Burns and Burns Associates, Inc.

VIII. NEW BUSINESS

A. BOARD

B. PERSONNEL

1. Motion to approve the retirement of Deborah Gomola, Health and Physical Education Teacher, effective August 26, 2024.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the retirement of Cindy Michaels, Elementary Paraprofessional, effective May 31, 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the retirement of Phyllis Gable, Elementary Paraprofessional, effective May 31, 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the resignation of Larry (Skip) Matthews, Part-Time Cafeteria/Hall Monitor, effective January 30, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Amanda Harris as Extended School Year Speech Therapist at the contracted rate of \$25/hour, for the 2024 summer program.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Danielle Gregory as Extended School Year Substitute Speech Therapist at the contracted rate of \$25/hour, for the 2024 summer program.

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Memorandum of Understanding (MOU) between the West Branch Area School District and the West Branch Education Support Professionals Association related to custodial support options.

APPROVED

REJECTED

DEFERRED

8. Motion to approve Coura Fogleman and Robin Anderson as volunteers to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

C. EDUCATION

1. Motion to approve the West Branch Area School District Comprehensive Plan (2024 – 2027).

APPROVED

REJECTED

DEFERRED

2. Motion to approve the West Branch Area School District Induction Plan (2024-2027).

APPROVED

REJECTED

DEFERRED

3. Motion to approve the West Branch Area School District Professional Development Plan (2024-2027).

APPROVED

REJECTED

DEFERRED

4. Motion to approve the High School Course Selection Book for the 2024-2025 school year.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the High School Library book order in the amount of \$166.20 (High School Budget 2023-2024).

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Middle School Library book order in the amount of \$845.25 (Middle School Budget 2023-2024).

APPROVED

REJECTED

DEFERRED

7. Motion to approve the 11th Grade field trip to the College and Career Fair at the Clearfield County Fair Grounds on March 14, 2024. Cost to the District: approximately \$98.00. Cost to the Student: none. (Funding – High School Budget) (Information Only: 69 students will be attending. Chaperones are Brandy O'Hare and David Williamson.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve the West Branch Reading Team field trip to Forest Hills Junior Senior High School on March 20, 2024. Cost to the District: none. Cost to the student: \$10.00. (Funding – Middle School Budget) (Information Only: 24 students will be attending. Chaperones are Stacy Ricciotti, Crystal Gay, Christina Wilson, Katelyn Archer.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the Fourth-Grade field trip to Parker Dam State Park on May 16 & 17, 2024. Cost to the District: none. Cost to the student: \$1.00. (Funding – Elementary Budget) (Information Only: 68 students will be attending. Chaperones are Nanette Reams, Shari Buck, Ashlee Wessel, Wendy Timblin, Kelley Hubler, School Nurse, School Based Therapist, Mollie Neidrick, Robin Anderson, Leah Albright.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve the West Branch Marching Band field trip to Harrisburg/Gettysburg on May 3 & 4, 2024. Cost to the District: 1 substitute. Cost to the student: none. (Funding – High School Budget) (Information Only: 60-80 students will be attending. Chaperones are Lance Jones, Kevin Hubler, Melody Bell, Jennifer Porter, Jason Porter, Karla Myers*, Pam Warsing, Janna Gray*, Chris Gray*, Rhonda Bailor, Delissa Hall*, Amber Kyler, and Britney Bell.) (*=pending clearances)

APPROVED

REJECTED

DEFERRED

11. Motion to approve the Ski Club field trip to Holiday Valley, NY on March 9, 2024 (rain date March 16, 2024). Cost to the District: none. Cost to the Student: up to \$75. (Information Only: 15 students will be attending. Chaperones are Ashlee Wessel, Stacy Ricciotti, and Kaleb Quick.)

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Second-Grade field trip to Penn's Cave on May 10, 2024. Cost to the District: none. Cost to the Student: \$5.00. (Information Only: 70 students will be attending. Chaperones are Becky Lutchko, Alexis McKenna, Sarah Lumadue, Kelley Hubler, Ashley Nines, Emigh Modzel, Mary Kay Lupton, Katie Millinder, Brianna Kolesar.)

APPROVED

REJECTED

DEFERRED

13. Motion to approve the Preschool field trip to Cold Stream Park on May 13, 2024. Cost to the District: none. Cost to the Student: none. (Information Only: 66 students will be attending. Chaperones are Mariah Koleno, Jennifer Evans, Carrie Hollenbaugh, Heather Watro, Amanda Bolan, Danielle McDowell, Alison Parks, Tracy Kephart, Jessica Sterling, Rebecca Lannen, Amber Hanslovan, Michele McCamley, Renee Raymond, and Trisha O'Connor.)

APPROVED

REJECTED

DEFERRED

14. Motion to approve the First-Grade field trip to the Penn State Arboretum on May 22, 2024. Cost to the District: none. Cost to the Student: \$5.00. (Information Only: 64 students will be attending. Chaperones are Tara Yingling, Scott McClelland, Debra Galley, Casey Goodrow, Lisa Herring, Mary Beth Moslak, Courtney Ryder, Amanda Ward, Theron Ward, Danielle Gregory, Amanda Wilkinson, School Nurse, and one School Based Therapist.)

APPROVED

REJECTED

DEFERRED

15. Motion to approve the Fifth-Grade field trip to Fort Roberdeau on May 2, 2024. Cost to the District: none. Cost to the Student: \$5.00. (Information Only: 70 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, Tina Bickel, School Nurse, Terry Smith, Mary Kay Lupton, Megan Bickel, Becky Lutchko, Junell Little*, and possibly one administrator. (*=pending clearances)

APPROVED

REJECTED

DEFERRED

16. Motion to approve the 24 Math Group field trip to Port Matilda on February 21, 2024. Cost to the District: \$452.52. Cost to the Student: none. (Information Only: 10 students attended the trip. Chaperones were Ashley Nines and Lindera Nale. This trip was approved by the Superintendent prior to the board meeting.

APPROVED

REJECTED

DEFERRED

D. POLICY

1. Motion to approve the second reading of the following policies:
- Policy 200: Enrollment of Students
 - Policy 202: Eligibility of Nonresident Students
 - Policy 217: Graduation
 - Policy 254: Educational Opportunity for Military Children
 - Policy 609: Investment of District Funds
 - Policy 610: Purchases Subject to Bid/Quotation
 - Policy 611: Purchases Budgeted
 - Policy 810: Transportation

APPROVED

REJECTED

DEFERRED

2. Motion to approve the first reading of the following policy:
- Policy 903: Public Comment in Board Meetings

APPROVED

REJECTED

DEFERRED

E. BUILDINGS AND GROUNDS

1. Motion to declare the following items surplus:
- Groan – 40-gallon Electric Steam Kettle, Model #DEE/4-40, Serial #702D, operated when disconnected
 - Agri Fab/Mow and Vac, Model #45-0171?, Serial # 4005?, OLD/oil leak when motor is operated, still operational/newer wheels

APPROVED

REJECTED

DEFERRED

F. TRANSPORTATION & ATHLETICS

1. Motion to approve Theresa Hazel as bus driver for Long Motor Buses, Inc., retroactive to February 13, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Kurtis Malinich as bus driver for Long Motor Buses, inc., retroactive to February 21, 2024. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Anthony (AJ) Coval as Assistant Varsity Baseball Coach at a rate of \$2,833.81 for the 2023-2024 season.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Spring Athletic Volunteers, all paperwork has been received:
 - Varsity Baseball: Francis Leskovansky
 - Junior High Softball: Christopher (Todd) Bainey

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Administrative Recommendation to retain the Fall Head Coaches and paid coaching staffs for the 2024-2025 school year:
 - Cross Country: **Josh Carr**, Tabytha Carr
 - Volleyball: **Terry Trude**, Mollie Neidrick, Mary Beth Moslak
 - Soccer: **Angie Fenush**, Alicia Lutz, Levi Good, Mitch Hubler

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Ground Lease Agreement between the Kylertown Community Association and the West Branch Area School District, effective January 1, 2024, through December 31, 2024.

APPROVED

REJECTED

DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 68,066.14	Cafeteria Fund Bills Dated 2/27/2024	Checks 4708 through 4710
\$ 3,496.00	Capital Maintenance Bills Dated 2/27/2024	Check 61
\$ 11,200.90	Visa 1/31/24 Invoices (2)	
\$ 1,850,113.35	General Account	Checks 59663 through 59830
\$ 1,932,876.39	Grand Total	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for January 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for January 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Care Coordination Agreement with CenClear effective for one year from the date of approval/signatures.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the resolution to incur debt in concert with other sending school districts participating in the Clearfield County Career and Technology Center (CCCTC) for principal debt not to exceed \$6,470,000 in accordance with the terms and conditions described herein the resolution.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Addendum to Extend Agreement with ESS Northeast, LLC, and the West Branch Area School District through June 30, 2028. This company provides substitute services to the District.

APPROVED

REJECTED

DEFERRED

7. Motion to approve the transfer of \$4,000,000 from PSDLAF to a savings account at CNB Bank for committed funds for future projects.

APPROVED

REJECTED

DEFERRED

8. Motion to approve and pay the following pay estimates (totaling \$59,135.76) related to the renovation project and approved by our engineers:

- Westmoreland Electric:
 - Pay Estimate #1 \$3,121.38
 - Pay Estimate #2 \$9,751.86
 - Pay Estimate #3 \$2,342.88
 - Pay Estimate #4 \$9,787.14
- Hinkle Plumbing and Heating:
 - Pay Estimate #1 \$30,172.50
 - Pay Estimate #2 3,960.00

APPROVED

REJECTED

DEFERRED

9. Motion to approve Central Intermediate Unit 10 General Operating Budget for 2024-2025.

APPROVED

REJECTED

DEFERRED

IX. OLD BUSINESS

X. CORRESPONDENCE

XI. OTHER ITEMS FOR DISCUSSION BY THE BOARD

1. Motion to solicit for bids for the recommended work from the engineer to complete field house repairs.

XII. ADJOURNMENT