



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, JANUARY 22, 2024**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- A. November 21, 2023
- B. December 7, 2023
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIASON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

- Financial Audit (2022 – 2023): Baker Tilly Virchow Krause, LLP.
- Board Recognition Month: Mr. Mark Mitchell

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to approve the retirement of Nanette Reams, 4<sup>th</sup> Grade Teacher, effective May 31, 2024.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the retirement of Jane McDowell, Middle School English Teacher, effective May 31, 2024.

APPROVED REJECTED DEFERRED

3. Motion to approve employee number 000784 to receive up to forty (40) sick days from other employees for the 2023-2024 fiscal year.

APPROVED REJECTED DEFERRED

4. Motion to approve FMLA leave for employee number 001465 beginning on January 19, 2024, for approximately four (4) weeks.

APPROVED REJECTED DEFERRED

5. Motion to approve Jarrett Rockey as a volunteer to the District, retroactive to December 8, 2023. All paperwork has been received.

APPROVED REJECTED DEFERRED

6. Motion to approve Lindsey Koleno, Katelyn Archer, Morgan Whited, Joseph Adams, Jr., Carrie Fuller, and Jason Porter as volunteers to the District. All paperwork has been received.

APPROVED REJECTED DEFERRED

### **C. EDUCATION**

1. Motion to approve the School Calendar as presented for the 2024 – 2025 school year.

APPROVED REJECTED DEFERRED

2. Motion to approve the West Branch Area School District ARP ESSER Health and Safety Plan with no revisions (Covid 19 Federal Funding requirement).

APPROVED REJECTED DEFERRED

3. Motion to approve Brianna Bone as a college education student substitute retroactive to January 3, 2024. All paperwork has been received.

APPROVED REJECTED DEFERRED

4. Motion to approve Nathan Kerlin as substitute teacher intern to the district in conjunction with the United States Army, retroactive to January 2, 2023. All paperwork has been received.

APPROVED REJECTED DEFERRED

5. Motion to approve the Life Skills field trip to the Altoona Curve on April 24, 2024. Cost to the District: nurse and transportation; Cost to the Student: none. (Information Only: 9 students will be attending. Chaperones are Tina Kolesar, Alice King, Erica Wood, Susan Maguire, Victoria Swoope, Amanda Harris, and Danielle Gregory.)

APPROVED REJECTED DEFERRED

6. Motion to approve the Third-Grade field trip to the Punxsutawney Weather Center on May 23, 2024. Cost to the District: none; Cost to the Student: \$5.00. (Funding – Elementary Budget) (Information Only: 50 students will be attending. Chaperones are Michele Koleno, Stephanie MacTavish, Kendra McLaughlin, Rebecca Caylor, Chantelle Carns, and Julie English.)

APPROVED

REJECTED

DEFERRED

7. Motion to approve the High School/Elementary School Life Skills Classrooms field trip to Clearfield YMCA on February 8, 2024 (snow make-up date of February 15, 2024). Cost to the District: transportation; Cost to the Student: none. (Information Only: 13 students will be attending. Chaperones are Erin Liegey, Mark Norris, Tina Kolesar, Erica Wood, Alice King, Emigh Modzel, Jamie McCracken, Chantelle Carns, Susan Maguire, and Victoria Shook.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve the Kindergarten field trip to the Elk Country Visitor Center in Benazette on May 14, 2024. Cost to the District: 2 buses; Cost to the Student: \$5. (Information Only: 71 students will be attending. Chaperones are Taeler Dove, Chad Koleno, Katie Ellis, Jessica Michaels, Allison Koleno, Janelle Hurlbert \*, Coura Fogleman \*, Dakota Krupelak \*, Rose Ishler \*, Jessica Schnarrs \*, Jaimy Buck, Chantelle Carns, Carrie Jones, Courtney Ryder, Jessica Hoffman, Brenda Andrews, Delanie Kolesar \*, Morgan Whited, Nicole Petriskey, Stephanie Quick \*, and Taylor Kulp. (\*= pending clearances)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the Ski Club field trip to Tussey Mountain on January 28, 2024. Cost to the District: transportation; Cost to the Student: \$48.00-\$166.00. (Information Only: 23 students will be attending. Chaperones are Ashlee Wessel and Skyler Shuey.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve the Ski Club field trip to Blue Knob on February 18, 2024. Cost to the District: transportation; Cost to the Student: \$45.00-\$145.00. (Information Only: 20 students will be attending. Chaperones are Ashlee Wessel, Stacy Ricciotti, and Kaleb Quick.)

APPROVED

REJECTED

DEFERRED

11. Motion to approve the Chief Science Officers field trip to The Rivet in State College, PA on January 25, 2024. Cost to the District: two substitutes and transportation; Cost to the Student: none. (Information Only: 11 students will be attending. Chaperones are Crystal Gay and one additional chaperone to be named (either Andy Chimenti, Stacy Ricciotti, or Carrie Peterson.)

APPROVED

REJECTED

DEFERRED

12. Motion to authorize the Superintendent to form a steering committee for the purpose of Middle School grade reconfiguration.

APPROVED

REJECTED

DEFERRED

#### **D. POLICY**

1. Motion to reaffirm the following policy:
- Policy 011: Principles for Governance and Leadership

APPROVED

REJECTED

DEFERRED

2. Motion to approve the first readings of the following policies:
  - Policy 200: Enrollment of Students
  - Policy 202: Eligibility of Nonresident Students
  - Policy 217: Graduation
  - Policy 254: Educational Opportunity for Military Children
  - Policy 609: Investment of District Funds
  - Policy 610: Purchases Subject to Bid/Quotation
  - Policy 611: Purchases Budgeted
  - Policy 810: Transportation

APPROVED

REJECTED

DEFERRED

**E. BUILDINGS AND GROUNDS**

**F. TRANSPORTATION & ATHLETICS**

1. Motion to approve Joseph Moore as Assistant Varsity Softball Coach, effective January 23, 2024.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Kyle Eyerly as Head Junior High Softball Coach, effective January 23, 2024.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Michael Dixon as Assistant Junior High Softball Coach, effective January 23, 2024.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Travis McDowell as Head Junior High Baseball Coach, effective January 23, 2024.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the resignation of Collin Kerfoot, Junior High Assistant Football Coach, effective January 12, 2024.

APPROVED

REJECTED

DEFERRED

6. Motion to approve Spring Athletic Volunteers, all paperwork has been received:
  - JV/Varsity Baseball: Nathan Kerlin, David Learish
  - JV/Varsity Softball: Glenn MacTavish, Kayleigh MacTavish, Joseph Adams, Jr., Chad Koleno
  - Junior High Softball: Tim Eyerly, Haley McCracken, Terry Smeal

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Administrative Recommendation to retain the Spring Head Coaches and paid coaching staffs for the 2023 – 2024 school year:
  - Baseball: Aaron Tiracorda (Head Coach), Tom Lannen
  - Track/Field: Adam Carr (Head Coach), Josh Carr, Tabytha Carr

APPROVED

REJECTED

DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements:

\$ 131,277.03	Cafeteria Fund Bills Dated 12/21/23 - 1/23/24	Checks 4697 through 4707
\$ 3,347.46	Capital Maintenance Bill Dated 12/20/23	Check 60
\$ 7,080.38	Visa 12/31/2023 Invoice	
\$ 2,006,631.50	General Account (11/16/23 - 1/23/24)	Checks 59369 through 59662
\$ 2,148,336.37	<b>Grand Total</b>	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer’s Reports for November and December 2023.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for November and December 2023.

APPROVED REJECTED DEFERRED

4. Motion to approve the Resolution to incur debt in concert with other sending school districts participating in the Clearfield County Career and Technology Center (CCCTC) for principal debt not to exceed \$6,470,000 in accordance with the terms and conditions described herein the Resolution.

APPROVED REJECTED DEFERRED

5. Motion to approve entering into a contract with Quandel to perform an Investment Grade Audit and authorizing the Administration to execute the contract with Quandel.

APPROVED REJECTED DEFERRED

6. Motion to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index as presented.

APPROVED REJECTED DEFERRED

**IX. OLD BUSINESS**

**X. CORRESPONDENCE**

**XI. OTHER ITEMS FOR DISCUSSION BY THE BOARD**

**XII. ADJOURNMENT**