

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION
OCTOBER 30, 2023

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, Jessica Maines, Norman Parks, Robert Seprish, Donald Yontosh

Members Absent: James Emigh and Melvin Smeal

Other:

Media Present: Jacob Michael, The Progress

Administration Present: Mark Mitchell, Brandy O'Hare, Kevin Hubler, Angela Michaels, Angela Lucas, Branden Evans, Leslie Stott, David Catherman, Tiffany English

Others Present: Thomas Reed, Aaron Tiracorda, Aimee Willett, Stacey Guenot, Gage Graham, Carson Klingler, Madalynn Hubler, Kalee Confer, AJ Woodring, Kyler Klingler, Emory Esposti, and Gage Guenot

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:30 p.m. All present were asked to stand and pledge allegiance to the American Flag.

STUDENT REPORTS/RECOGNITION – Middle School Fantasy Football Challenge

Mr. Hubler introduced Gage Graham, Carson Klingler, Madalynn Hubler, Kalee Confer, AJ Woodring, Kyler Klingler, Emory Esposti, and Gage Guenot to the Board. These students, along with their peers, have been participating in the Middle School Fantasy Football Challenge. Mr. Hubler noted that this activity has helped foster positive moral in the Middle School Building as well as encourage teamwork. Students discuss and choose their lineups weekly and input them into Google Docs. Prizes include snack shack coupons, milkshakes, etc. The students present were eager to share what they have done with this activity and assisted Board Members and Administration in choosing lineups so they too could enter the challenge.

MINUTES

Mr. Donald Yontosh, in the form of a motion, recommended to approve the meeting minutes from September 25, 2023. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

ADMINISTRATIVE REPORTS:

Mrs. Brandy O'Hare, High School Principal:

- County-Wide In-Service
- October Events

Mr. Kevin Hubler, Middle School Principal:

- Mathematics Curriculum
- Middle School Athletics
- Name That Tune Competition

Dr. Angela Michaels, Elementary Principal:

- Trunk or Treat
- PTO Hoagie Fundraiser
- PTO Craft Fair

Ms. Angela Lucas, Special Education Supervisor:

- District Wide Field Trip to Nayla May Farm and Greenhouse

Mr. Branden Evans, Technology Coordinator:

- Ling ERP Transition
- Sapphire Kickoff
- County-Wide In-Service

Mrs. Leslie Stott, Business Manager:

- Banking Transition
- CD Maturity Update
- Fiscal Software Update

Mr. David Williamson, Athletic Director: (Absent)

- Athletic and Transportation Reports Provided

Mr. David Catherman, Supervisor of Building and Grounds:

- Van Lettering
- Biomass Update
- Winter Preparedness
- Water Heater Project Meetings
- Elementary Renovation Meetings
- Dale Neff - Retirement

Mrs. Tiffany English, Food Service Director:

- Student Taste Testing
- Farm To Fork
- Fruity Fridays
- Veteran's Breakfast
- National School Lunch Week
- Harvest Feast

CIU: (Mr. Norman Parks)

- New Site - Ongoing Issues

CCCTC: (Mr. Jeremiah Dobo)

- Cosmetology Instructor Opening
- Possible Adult Education Program with Clearfield County Revitalization Project
- ESCO Presentation Update

PSBA: (Mr. Chad Diviney)

- Teacher Shortages
- School Vouchers
- 4-Day School Week
- Local/State/Federal News

PERSONNEL

- Drama Director Mr. Donald Yontosh, in the form of a motion, recommended to approve Lara Sharpless as Drama Director, effective October 31, 2023. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 7-0-0.
- Department Chair Mr. Donald Yontosh, in the form of a motion, recommended to approve Paula McGonigal as Elementary Specials Department Chair effective with the 2023-2024 school year. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.
- Volunteers Mr. Donald Yontosh, in the form of a motion, recommended to approve Brenda Andrews, Katie Ellis, and John Ellis to the volunteer list, all paperwork has been received. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

EDUCATION

- Field Trips Mr. Donald Yontosh, in the form of a motion, recommended to approve Envirothon Team field trip to Krasinski's Farm on October 5, 2023 (Superintendent previously approved). Cost to the District: transportation (van); Cost to the Student: none. (Funding – HS Budget). (Information Only: 6 students attended; Chaperone was Dan Socash.) Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
- Mr. Donald Yontosh, in the form of a motion, recommended to approve High School Guidance field trip to PSU Dubois – Engineering Day on October 24, 2023. Cost to the District: none; Cost to the Student: none. (Information Only: 10 students will be attending; Chaperone is Elaina McClelland.) Mr. Norman Parks seconded the motion, and was carried with a vote of 7-0-0.
- Mr. Donald Yontosh, in the form of a motion, recommended to approve the Middle School Reading Team field trip to the Bellwood-Antis School District on November 16, 2023. Cost to the District: transportation (vans); Cost to the Student: \$10.00. (Funding – MS Budget). (Information Only: 20 students will be attending; Chaperones are Kevin Hubler and Brandy O'Hare.) Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
- Mr. Donald Yontosh, in the form of a motion, recommended to approve the Middle School Kindness Club field trip to the State College High School on November 16, 2023. Cost to the District: transportation (van); Cost to the Student: none. (Funding – MS Budget). (Information Only: 4 students will be attending; Chaperone is David Caldwell.) Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
- Mr. Donald Yontosh, in the form of a motion, recommended to approve Chief Science Officers (CSO) Program field trip to the Juniata College Field Station in Hesston, PA on November 14, 2023. Cost to the District: transportation and one substitute; Cost to the Student: none. (Funding – HS Budget). (Information Only: 11 students will be attending; Chaperone is Crystal Gay.) Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.
- Handbook Updates Mr. Donald Yontosh, in the form of a motion, recommended to approve the Procedures and Expectations for Students on Overnight Trips. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Procedures and Expectations for Coaches/Advisors on Overnight Trips. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve amending both the Athletic and Student Handbooks to include the Procedures and Expectations for Students on Overnight Trips. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve amending the Coaches and Faculty Handbooks to include the Procedures and Expectations for Coaches/Advisors on Overnight Trips. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

Winter Volunteers Mr. Donald Yontosh, in the form of a motion, recommended to approve the following winter athletic volunteers, all paperwork has been received:

- Boys Basketball: Eric McCracken and Chad Koleno
- Wrestling: Steve Sudik, George Yingling, and Gary Yingling
- Girls Basketball: Katelyn Ward, Mariah Koleno, and Terry Smeal, Jr.

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

FINANCE AND PURCHASE

Disbursements Mr. Donald Yontosh, in the form of a motion, recommended to approve the following disbursements:

\$ 71,022.74	Cafeteria Fund Bills Dated 10/24/23	Checks 4689 through 4694
\$ 3,814.20	Visa 9/29/23 Invoice	
\$ 10,909.32	Capital Maintenance Bills Dated 10/5/23 – 10/24/23	Checks 58 - 59
\$ 896,625.64	General Account (9/19/23 - 10/24/23)	Checks 59075 through 59245
\$ 982,371.90	Grand Total	

Mr. Norman Parks seconded the motion and it carried with a vote of 7-0-0.

Treasurer's Report Mr. Donald Yontosh, in the form of a motion, recommended to approve the Treasurer's Report for September 2023. Mr. Robert Seprish seconded the motion and it carried with a vote of 7-0-0.

Activity Acct. Mr. Donald Yontosh, in the form of a motion, recommended to approve the Activity Account for September 2023. Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0.

eRate Funding Mr. Donald Yontosh, in the form of a motion, recommended to approve Van Strein Consulting, L.L.C. for the 2023-2024 eRate Funding year at a rate of \$3,000. Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 7-0-0.

Bank Acct Transfers Mr. Donald Yontosh, in the form of a motion, recommended to approve transferring depository funds to CNB Bank according to the list provided. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

Exonerations Mr. Donald Yontosh, in the form of a motion, recommended to approve the following per capita exonerations:

Township	Number of Exonerations:
Cooper	
Graham	
Morris	
Karthaus	4
West Keating	

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-0-0.

CORRESPONDENCE

PSBA sent the Board and District the children’s book, *Memoirs of a Parrot*, as an addition to the Elementary School Library. The book was sent with a letter of thanks for the District’s commitment to the growth and development of Pennsylvania’s students and communities.

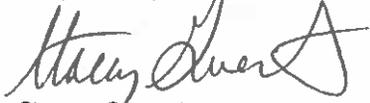
A card was received from Mrs. Stephanie MacTavish thanking the Board and Administration for the flowers sent for the recent passing of Joanna MacTavish (mother-in-law of Mrs. MacTavish).

ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting at 7:30 p.m. Mr. Norman Parks seconded the motion and it carried with a vote of 7-0-0.

Following adjournment, the Board held an executive session to address Safe Schools – review the Revised Emergency Operations Plan (EOP) and for personnel purposes.

Respectively Submitted,



Stacey Guenot
Secretary to the Board of Education