



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, SEPTEMBER 25, 2023**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

- Passion Projects – Lila Moslak (Grade 1)

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

1. September 11, 2023
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

- ECRI Update – Dr. Angela Michaels
- Quandel Energy Solutions – Ms. Sherri Laurusevage, Mr. Rob Strickler, and Mr. John Hayden
- Mid Penn Bank – Ms. Lisa Jordan, Ms. Kathy Collins, and Ms. Jackie Sever

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to approve Branden Evans as Drama Director effective with the 2023-2024 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Ashley Wilson as Middle School Personal Care Aide, effective September 26, 2023.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Pearl Johnson as Middle School Classroom Paraprofessional, start date pending receipt of all employment paperwork.

APPROVED

REJECTED

DEFERRED

4. Motion to approve employee number 2988 to receive up to forty (40) sick days from other employees for the 2023-2024 fiscal year.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Memorandum of Understanding (MOU) between the West Branch Area School District and the West Branch Education Association related to supplemental pay for extra duties (eSports).

APPROVED

REJECTED

DEFERRED

6. Motion to approve Amber Hanslovan as volunteer to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

### **C. EDUCATION**

1. Motion to approve the District Priority Goals for the 2023 – 2024 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Career Force Curriculum. This curriculum includes 8 free courses that employers are looking for. Students who complete the curriculum will receive an Industry Recognized Credential.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the formation of a Key Club. Interim Advisor will be Leslie Stott.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the High School Life Skills field trip to State College for shopping experiences on September 26, 2023. (Community-Based Instruction) Cost to the District: vans; Cost to the Student: none. (Funding - HS Budget) Chaperones are Erin Johnson, Erica Wood, Tina Kolesar, and Alice King.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the High School Student Government field trip to the Leadership Summit at Lock Haven University Clearfield Campus on October 4, 2023. Cost to the District: 1 substitute and school van; Cost to the Student: none. (Funding – HS Budget) (Information Only: 8 students will be attending. Chaperone is Elaina McClelland.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the High School Guidance field trip to the CNB Reality Fair on October 5, 2023, for Grade 12 grade students. Cost to the District: transportation; Cost to the Student: none. (Funding – HS Budget) (Information Only: 97 students will be attending. Chaperones are Jennifer Porter, Beth Hudish, JoEllen Hunt, and David Learish.)

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Life Skills Classes (District Wide) field trip to Nayla May Farm and Greenhouse on October 20, 2023. Cost to the District: transportation; Cost to the Student: none. (Funding – Special Education Budget) (Information Only: 12 students will be attending. Chaperones are Chantelle Carns, Angela Lucas, Erin Johnson, Erica Wood, Emigh Modzel, Mark Norris, Tina Kolesar, Victoria Shook, Jamie McCracken, Nurse, Alice King, and Susan Maguire.

APPROVED

REJECTED

DEFERRED

8. Motion to approve the High School Guidance field trip to Clearfield County Career and Technology Center on October 31, 2023, for Grade 10 tours. Cost to the District: transportation; Cost to the Student: none. (Funding – HS Budget) (Information Only: 87 students will be attending. Chaperones are Jennifer Porter, Jessica Levonick, Andrew Chimenti, and Debra Moriarity.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the High School U.S. History I & II (dual-enrollment class) field trip to Lock Haven Clearfield on November 2, 2023. Cost to the District: van and 1 teacher substitute; Cost to the Student: none. (Funding – HS Budget) (Information Only: 6 students will be attending. Chaperone is Jennifer Brickley.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve the High School Life Skills field trip to State College for shopping experiences and lunch on December 1, 2023 (make-up date is December 4, 2023). (Community-Based Instruction) Cost to the District: vans; Cost to the Student: none. (Funding - HS Budget) Chaperones are Erin Johnson, Alice King, Tina Kolesar, Erica Wood, Susan Maguire, Victoria Shook, Angela Lucas, Amanda Harris, and Danielle Gregory.

APPROVED

REJECTED

DEFERRED

11. Motion to approve the High School Library book order in the amount of \$582.95 (High School Budget 2023-2024).

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Middle School Library book order in the amount of \$1,150.14 (Middle School Budget 2023-2024).

APPROVED

REJECTED

DEFERRED

13. Motion to approve the Procedures and Expectations for Students on Overnight Trips.

APPROVED

REJECTED

DEFERRED

14. Motion to approve the Procedures and Expectations for Coaches/Advisors on Overnight Trips.

APPROVED

REJECTED

DEFERRED

15. Motion to approve amending both the Athletic and Student Handbooks to include the Procedures and Expectations for Students on Overnight Trips.

APPROVED

REJECTED

DEFERRED

16. Motion to approve amending the Coaches and Faculty Handbooks to include the Procedures and Expectations for Coaches/Advisors on Overnight Trips.

APPROVED

REJECTED

DEFERRED

#### **D. POLICY**

1. Motion to approve 2nd reading of the following policies:

- Policy 006: Meetings
- Policy 216.1: Supplemental Discipline Records
- Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational Instability

APPROVED

REJECTED

DEFERRED

#### **E. BUILDINGS AND GROUNDS**

#### **F. TRANSPORTATION & ATHLETICS**

1. Motion to approve the recognition of booster organizations for the 2023-24 school year (all booster organizations completed the required annual orientation and financial review).
- West Branch Band Booster Club
  - West Branch Cheerleading Boosters

APPROVED

REJECTED

DEFERRED

2. Fall Athletic Volunteer (2023-2024 season):
- Football: Philip Biggans (retroactive to August 28, 2023)

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of Ronald Garbinsky, Junior High Wrestling Coach, effective September 20, 2023. (will transfer to volunteer status)

APPROVED

REJECTED

DEFERRED

4. Motion to approve Allison Koleno as Junior High Assistant Volleyball Coach, retroactive to August 17, 2023.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Travis Gummo as High School eSports Coach, retroactive to September 6, 2023.

APPROVED

REJECTED

DEFERRED

6. Motion to approve JoEllen Hunt as High School eSports Manager, retroactive to September 6, 2023.

APPROVED

REJECTED

DEFERRED

7. Motion to approve the Bus Runs and Stops for the 2023 – 2024 school year.

APPROVED

REJECTED

DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the Resolution of Intent to Reimburse General Funds Used to Pay Capital Project Costs from Bond Proceeds.

APPROVED

REJECTED

DEFERRED

2. Motion to approve to close the account for the Band Uniforms and transfer from the Assigned Music Fund less \$100 to the General Fund Unassigned Balance to pay for the Band Uniforms.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the contract with Radius Physical Therapy. L.L.C. for a term of August 24, 2023, to June 30, 2025.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the following Disbursements:

\$ 36,892.12	Cafeteria Fund Bills Dated	Checks 4680 through 4688
\$ 13,422.57	Visa 8/31/23 Invoice	
\$ 891,983.04	General Account (8/10/23 - 9/26/23)	Checks 58909 through 59074
\$ 942,297.73	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Treasurer's Report for August 2023.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Activity Account for July and August 2023.

APPROVED

REJECTED

DEFERRED

**IX. OLD BUSINESS**

**X. CORRESPONDENCE**

**XI. OTHER ITEMS FOR DISCUSSION**

**XII. ADJOURNMENT**