

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JULY 24, 2023

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, James Emigh, Norman Parks, Robert Seprish, Melvin Smeal, Donald Yontosh

Members Absent: Jessica Maines

Other:

Media Present:

Administration Present: Mark Mitchell, Brandy O'Hare, Kevin Hubler, Angela Michaels, Angela Lucas, Branden Evans, Leslie Stott, David Williamson, David Catherman

Others Present: Travis McDowell, Aaron Tiracorda, David Consiglio (via phone), Carl Beard, Scott Etter, Aimee Willett, Patrick Fanelli, Stacey Guenot

OPENING EXERCISES

Mr. Chad Diviney called the meeting to order at 7:53 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from June 20, 2023. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS:

Mrs. Brandy O'Hare, High School Principal:

- Trauma-Informed Schools
- State Keystone Results

Mr. Kevin Hubler, Middle School Principal:

- Advisory Curriculum
 - Second Step Social-Emotional Learning Curriculum
- PBIS Program

Dr. Angela Michaels, Elementary School Principal:

- PSSA Scores
- Professional Development
- Second Step Social-Emotional Learning Curriculum
- Kindergarten Enrollment

Ms. Angela Lucas, Special Education Director:

- Scheduling/Class Lists
- DaRTS Rollover
- Paraprofessional Interviews
- Para Conference Presentation in August
- Special Education Plan Submission
- AEDY Submission

Mr. Branden Evans, Technology Coordinator:

- Door Access Control System
- Student Laptops
- InfoSnap Registration

Mrs. Leslie Stott, Business Manager:

- Building Tours from Principals
- Pre-K Grant
- Fiscal Audit
- State Budget Impasse

Mr. David Williamson, Pupil Services Coordinator: (Absent)

Mr. David Catherman, Supervisor of Buildings & Grounds:

- Boiler Removal
- Summer Cleaning/Waxing Update
- Kitchen Painting
- Student Custodians

Mrs. Tiffany English, Food Service Director: (Absent)

CIU (Mr. Norman Parks):

- Special Education Program Reductions
- New Property – Roof Leak

CCCTC (Mr. Jeremiah Dobo):

- New Assistant Principal – Darrin Ricciotti

PSBA (Mr. Chad Diviney):

- PSBA Report Highlights

ANNOUNCEMENTS AND PRESENTATIONS

Mr. Travis McDowell asked the Board to consider adding a Junior High Baseball Team to the District. He provided details regarding projected cost, athlete numbers, and a listing of area schools that have already moved in this direction. After some discussion, Mr. James Emigh motioned to add a motion to next month's agenda to initiate a Junior High Baseball Program at the District. Mr. Donald Yontosh seconded the motion. Mr. McDowell thanked the Board for their time.

PERSONNEL

Superintendent
Contract

Mr. Donald Yontosh, in the form of a motion, recommended to approve the amended Superintendent's contract. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 8-0-0.

K. Eboch
Additional
Days

Mr. Donald Yontosh, in the form of a motion, recommended to approve additional summer days (not to exceed 5 days) for Kim Eboch, Special Education Secretary, at the current contracted rate. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Classroom
Para

Mr. Donald Yontosh, in the form of a motion, recommended to approve Ruth Guerra as Classroom Paraprofessional at the contracted rate, effective with the 2023-24 school year. (Assignment – Middle School) Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 8-0-0.

Volunteers Mr. Donald Yontosh, in the form of a motion, recommended to approve Jeremy Carns, Donald Smith, and Jessica Hoffman to the Volunteer List. All paperwork has been received. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

EDUCATION

WB Virtual Handbook Mr. Donald Yontosh, in the form of a motion, recommended to approve the West Branch Virtual Academy Handbook for the 2023 – 2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

Surplus Mr. Norman Parks, in the form of a motion, recommended to declare the following textbooks surplus:

- Basic English Composition, American Guidance Service, Inc., Copyright: 1983, ISBN #0-88671-787-6, 13 copies
- Webster's New World Dictionary and Thesaurus Second Edition, Wiley Publishing Inc., Copyright: 2002, ISBN #978-0-7645-6339-3, 9 copies

Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

BUILDINGS & GROUNDS

Surplus Mr. Donald Yontosh, in the form of a motion, recommended to declare the following items surplus:

- Typewriter 6781 IBM Personal Wheelwriter 2nd Edition 1988 (3 machines)

Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

Treadmills Mr. Donald Yontosh, in the form of a motion, recommended to approve the purchase of two treadmills at a cost not to exceed \$3,000. Treadmills will be used by both the Physical Education and Athletic Departments. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

Water Heater Replacement Resolution Mr. Donald Yontosh, in the form of a motion, recommended to approve the Resolution for Water Heater Replacement at a total construction cost of \$421,611. Breakdown of Base Bids follows:

- Plumbing - Baer Services, Inc., t/a Hinkle Plumbing and Heating \$231,800
- HVAC - Overdorf Snyder Mechanical Inc. \$114,411 for
- Electrical - Westmoreland Electrical Services, LLC \$75,400

Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0. Mr. Catherman added that there was a great turnout for the bidding process. Mr. Diviney asked if EI Associates was part of the bidding process and if the Administration is comfortable with the warranty, etc. Mr. Catherman confirmed that EI Associates was part of the process and all is well with the warranty.

TRANSPORTATION & ATHLETICS

D. Betts Resignation Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Dan Betts as the Head Varsity Softball Coach, effective June 27, 2023. Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0. Mr. Parks recognized Mr. Betts as an outstanding coach and expressed his appreciation for everything he has done for the District while raising his family. Mr. Diviney wholeheartedly agreed with Mr. Parks.

Fall Athletic Volunteers Mr. Donald Yontosh, in the form of a motion, recommended to approve the following Fall Athletic Volunteers (2023-2024 Season):

- Volleyball: Carrie Peterson
- Football: Donald Smith, Jeremy Carns

Mr. Norman Parks seconded the motion, and it was carried with a vote of 8-0-0.

FINANCE & PURCHASE

Disburse- Mr. Donald Yontosh, in the form of a motion, recommended to approve the following
ments Disbursements:

\$ 92,817.37	Cafeteria Fund Bills Dated 7/25/2023	Checks 4674 through 4676
\$ 27,831.06	Visa 6/30/23 Invoice	
\$ 1,048,985.09	General Account Dated 6/15/2023 – 7/25/2023	Checks 58698 through 58831
\$ 23,727.77	Capital Maintenance Account Dated 6/29/23 - 7/25/23	Checks 54 through 57
\$ 1,193,361.29	Grand Total	

Mr. Norman Parks seconded the motion and it carried with a vote of 8-0-0.

Treasurer's Mr. Donald Yontosh, in the form of a motion, recommended to approve the
Report Treasurer's Report for June 2023. Mr. Melvin Smeal seconded the motion and it
carried with a vote of 8-0-0.

Activity Mr. Donald Yontosh, in the form of a motion, recommended to approve the Activity
Acct. Account for June 2023. Mr. Robert Seprish seconded the motion and it carried with a
vote of 8-0-0.

Unassigned Mr. Donald Yontosh, in the form of a motion, recommended to approve the transfer of
General funds from the unassigned general fund balance to future capital projects, to ensure
Fund compliance of an 8% Unassigned Fund Balance as a Percentage of Total Budgeted
Transfer Expenditures when increasing real estate taxes. Mr. Norman Parks seconded the motion,
and it was carried with a vote of 8-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Mitchell provided an update on the recent West Branch Community Education Foundation (WBCEF) meeting. On August 22, the WBCEF will host a Chicken Barbeque fundraiser. This is the same evening as the District's "Meet the Teacher" event. There will be prizes and incentives for families which include Wee Warrior Gift Baskets, Vendy Coupons, Snack Shack Coupons, and Snow Cones. Tickets may be purchased online or in the Superintendent's Office.

ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting at 9:27 p.m. Mr. Jeremiah Dobo seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,



Stacey Guenot
Secretary to the Board of Education