



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, JULY 24, 2023  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

1. Travis McDowell – Junior High Baseball

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

1. June 20, 2023
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary School Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mrs. Leslie Stott: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to approve the amended Superintendent's contract.

APPROVED

REJECTED

DEFERRED

2. Motion to approve additional summer days (not to exceed 5 days) for Kim Eboch, Special Education Secretary, at the current contracted rate.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Ruth Guerra as Classroom Paraprofessional at the contracted rate, effective with the 2023-24 school year. (Assignment – Middle School)

APPROVED

REJECTED

DEFERRED

4. Motion to approve Jeremy Carns, Donald Smith, and Jessica Hoffman to the Volunteer List. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

### **C. EDUCATION**

1. Motion to approve the West Branch Virtual Academy Handbook for the 2023 – 2024 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to declare the following textbooks surplus:
  - Basic English Composition, American Guidance Service, Inc., Copyright: 1983, ISBN #0-88671-787-6, 13 copies
  - Webster's New World Dictionary and Thesaurus Second Edition, Wiley Publishing Inc., Copyright: 2002, ISBN #978-0-7645-6339-3, 9 copies

APPROVED

REJECTED

DEFERRED

### **D. POLICY**

### **E. BUILDINGS AND GROUNDS**

1. Motion to declare the following items surplus:
  - Typewriter 6781 IBM Personal Wheelwriter 2<sup>nd</sup> Edition 1988 (3 machines)

APPROVED

REJECTED

DEFERRED

2. Motion to approve the purchase of two treadmills at a cost not to exceed \$3,000. Treadmills will be used by both the Physical Education and Athletic Departments.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Resolution for Water Heater Replacement at a total construction cost of \$421,611. Breakdown of Base Bids follows:
  - Plumbing - Baer Services, Inc., t/a Hinkle Plumbing and Heating \$231,800
  - HVAC - Overdorf Snyder Mechanical Inc. \$114,411 for
  - Electrical - Westmoreland Electrical Services, LLC \$75,400

APPROVED

REJECTED

DEFERRED

## **F. TRANSPORTATION & ATHLETICS**

1. Motion to approve the resignation of Dan Betts as the Head Varsity Softball Coach, effective June 27, 2023.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the following Fall Athletic Volunteers (2023-2024 Season):
  - Volleyball: Carrie Peterson
  - Football: Donald Smith

APPROVED

REJECTED

DEFERRED

## **G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements:

\$ 92,817.37	Cafeteria Fund Bills Dated 7/25/2023	Checks 4674 through 4676
\$ 27,831.06	Visa 6/30/23 Invoice	
\$ 1,048,985.09	General Account Dated 6/15/2023 – 7/25/2023	Checks 58698 through 58831
\$ 23,727.77	Capital Maintenance Account Dated 6/29/23 - 7/25/23	Checks 54 through 57
\$ 1,193,361.29	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for June 2023.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for June 2023.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the transfer of funds from the unassigned general fund balance to future capital projects, to ensure compliance of an 8% Unassigned Fund Balance as a Percentage of Total Budgeted Expenditures when increasing real estate taxes.

APPROVED

REJECTED

DEFERRED

## **IX. OLD BUSINESS**

## **X. CORRESPONDENCE**

## **XI. OTHER ITEMS FOR DISCUSSION**

## **XII. ADJOURNMENT**