



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING**

**TUESDAY, MAY 16, 2023  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**
  - April 24, 2023
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE UPDATE / REPORTS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary School Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mr. Erick Johnston: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

**VII. OTHER REPORTS**

- CIU: Mr. Norman Parks
- CCCTC: Jeremiah Dobo
- PSBA LIAISON: Chad Diviney

**VIII. ANNOUNCEMENTS AND PRESENTATIONS**

- Preliminary General Fund Budget (2023-24): Erick Johnston  
Business Manager

**IX. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to adjust the FMLA leave for Casey Goodrow from approximately August 21, 2023, through November 13, 2023. Mrs. Goodrow was previously approved for FMLA leave from August 21, 2023, through September 9, 2023, at the meeting on April 24, 2023. The substitute will be through Educational Staffing Solutions (ESS).

APPROVED

REJECTED

DEFERRED



**F. TRANSPORTATION & ATHLETICS**

1. Motion to approve David Catanzaro as Assistant Junior Varsity/Varsity Boys Basketball Coach, effective the 2023-2024 season.

APPROVED REJECTED DEFERRED

2. Motion to approve Collin Kerfoot as Assistant Junior High Football Coach effective the 2023-2024 season.

APPROVED REJECTED DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements:

\$ 48,880.95	Cafeteria Fund Bills Dated 5/17/2023	Checks 4659 through 4661
\$ 10,355.97	Visa 4/30/23 Invoice	
\$ 499,118.99	General Account Dated 4/25/2023 – 5/17/2023	Checks 58474 through 58569
\$ 558,355.91	<b>Grand Total</b>	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer’s Report for April 2023.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for April 2023.

APPROVED REJECTED DEFERRED

4. Motion to accept the mail ballot method for approving the Clearfield County Career and Technology Center 2023-2024 General Fund Budget.

APPROVED REJECTED DEFERRED

5. Motion to approve the Clearfield County Career and Technology Center General Fund Budget for the 2023-2024 school year. (Roll Call Vote/Complete Individual Ballot).

APPROVED REJECTED DEFERRED

6. Motion to approve the Preliminary General Fund Budget for the 2023-2024 school year. Providing a total budgeted revenue of \$20,862,747 and total budgeted expenditures of \$20,986,916 with a preliminary budgeted deficit of \$124,169 and implementing the following tax rates:

- 109.80 mills (increase of 6.1 mills) for Clearfield County and 13.31 mills (increase of 0.6 mills) for Clinton County
- \$5.00 Per Capita (Section 679 School Code)
- \$5.00 Per Capita (Act 511)
- \$10.00 Occupation Tax (Act 511)
- \$10.00 Local Service / Occupational Privilege Tax
- 1.0% Earned Income Tax (shared evenly with municipalities, Act 511)
- 1.0% Real Estate Transfer Tax (shared evenly with municipalities, Act 511)

APPROVED REJECTED DEFERRED

- X. OLD BUSINESS**
- XI. CORRESPONDENCE**
- XII. OTHER ITEMS FOR DISCUSSION**
- XIII. ADJOURNMENT**