



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING**

**MONDAY, APRIL 24, 2023  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
  - eSports
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**
  - March 27, 2023
  - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE UPDATE / REPORTS**

**Updates:**

Mrs. Brandy O'Hare: High School Principal  
Mr. Kevin Hubler: Middle School Principal  
Dr. Angela Michaels: Elementary School Principal  
Ms. Angela Lucas: Special Education Supervisor  
Mr. Branden Evans: Technology Coordinator

Mr. Erick Johnston: Business Manager  
Mr. David Williamson: Pupil Services Coordinator  
Mr. David Catherman: Supervisor of Buildings and Grounds  
Mrs. Tiffany English: Food Service Director

- VII. OTHER REPORTS**
  - CIU: Mrs. Jessica Maines
  - CCCTC: Mr. Jeremiah Dobo
  - PSBA LIAISON: Mr. Chad Diviney
- VIII. ANNOUNCEMENTS AND PRESENTATIONS**
  - Lance Jones – Band Director

**IX. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

- 1. Motion to approve the retirement of Shelva Strible, Personal Care Aide, effective September 29, 2023.

APPROVED

REJECTED

DEFERRED

- 2. Motion to approve a 3% raise for the Nurse's Aide, Julia Whipple, for the 2023-2024 School Year (7/1/23 – 6-30-2024).

APPROVED

REJECTED

DEFERRED

3. Motion to approve FMLA leave for Holly Petriskey from April 12, 2023, through April 24, 2023.

APPROVED

REJECTED

DEFERRED

4. Motion to approve FMLA leave for Casey Goodrow from approximately August 21, 2023, through September 9, 2023. The substitute will be through Educational Staffing Solutions (ESS).

APPROVED

REJECTED

DEFERRED

5. Motion to approve William Ryder and Lindsey Erdman as volunteers to the District. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

### **C. EDUCATION**

1. Motion to approve the Senior Class to go to Cedar Point in Sandusky, Ohio, on May 26, 2023. Cost to the District: one teacher substitute; Cost to the Student: \$45-\$90 (depending on individual fundraising). (Information Only: 35 students will be attending. The chaperones are Jennifer Brickley, Brandy O'Hare, and Mark Mitchell.)

APPROVED

REJECTED

DEFERRED

2. Motion to approve Fellowship of Christian Athletes (FCA) to go to Scripture Rocks in Brookville, on May 24, 2023. Cost to the District: two teacher substitutes; Cost to the Student: None. (Information Only: 15 students will be attending. The chaperones are Mary Beth Moslak, David Caldwell, David Learish, and Jennifer Porter.)

APPROVED

REJECTED

DEFERRED

3. Motion to approve Cen-Clear School Based (High School Students) to go to Clearfield Skating Rink on May 23, 2023. Cost to the District: None; Cost to the Student: None. (Information Only: 18 students will be attending. The chaperones are Coleen Dixon, Sam Phillips, Brandy O'Hare, David Williamson, and Liz Ishler.)

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Articles of Operational Agreement between the West Branch Area School District and the Clearfield County Career and Technology Center which was recently amended on April 10, 2023.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Special Education Plan for 2023-2026 as posted on the District website. The Special Education Plan will be submitted through FRCPP (Future Ready Comprehensive Planning Portal).

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Flexible Instructional Day Program that will be submitted through FRCPP (Future Ready Comprehensive Planning Portal) for the 2023-2026 school year.

APPROVED

REJECTED

DEFERRED

#### D. BUILDINGS AND GROUNDS

1. Motion to approve Boyer Refrigeration Heating & Air Conditioning, Inc., for the removal/disconnection of one York/Shipley oil boiler at a cost of \$36,194.20. Removal includes proper capping and/or plugging of piping.

APPROVED

REJECTED

DEFERRED

#### E. POLICY

1. Motion to rescind the following policies due to being merged with Policy 333 per recommendation of PSBA.
  - Policy 433: Professional Development
  - Policy 533: Staff Development

APPROVED

REJECTED

DEFERRED

#### F. TRANSPORTATION & ATHLETICS

1. Motion to approve Pamela Robinson as a van driver for Long Motor Buses, Inc., effective April 25, 2023. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Nicole Wert as a van driver for Sones Transport, Inc., effective April 25, 2023. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the administrative transfer of Alvin Hubler from Junior High Assistant Football Coach to Head Junior High Football Coach, effective April 25, 2023.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the resignation of Leanna Prinkey, Assistant Girls Varsity Basketball Coach, effective April 14, 2023 (transitioning to volunteer position).

APPROVED

REJECTED

DEFERRED

#### G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 68,881.99	Cafeteria Fund Bills Dated 4/25/2023	Checks 4655 through 4658
\$ 11,336.91	Visa 3/31/23 Invoice	
\$ 853,899.43	General Account Dated 3/22/2023 – 4/25/2023	Checks 58326 through 58474
\$ 934,118.33	<b>Grand Total</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for March 2023.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for March 2023.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the contract renewal with The Nutrition Group to serve as the Food Service Management Company for the 2023-2024 school year.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the revised a la carte cafeteria pricing list for the 2023-2024 school year.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the implementation of the Community Eligibility Provision (CEP) Program for the 2023-2024 school year and the accompanying Cafeteria Budget.

APPROVED

REJECTED

DEFERRED

7. Motion to approve vision insurance through PSEA Health and Welfare Fund Vision Program for all eligible (non-administrators) employees at a District cost of \$3.67/month for single coverage, and \$8.65/month for all multi-person coverage plans for the term of July 1, 2023, to June 30, 2025 (no increase to either premium rate).

APPROVED

REJECTED

DEFERRED

8. Motion to approve Highmark School Administrator Vision Insurance for the term of July 1, 2023, to June 30, 2025, at the following monthly rates:

- Single \$ 5.50 (increase of 4.73%)
- Parent and Child(ren) \$10.44 (increase of 4.79%)
- Employee and Spouse \$11.00 (increase of 4.73%)
- Family \$16.50 (increase of 4.79%)

APPROVED

REJECTED

DEFERRED

9. Motion to approve K-12 Voluntary Student Accident Insurance for the 2023-2024 school year at no cost to the District (paid by parent/guardian). Policy is brokered by AG Administrators, LLC, and underwritten by the United States Fire Insurance Company.

APPROVED

REJECTED

DEFERRED

10. Motion to approve a three-year Agreement with Nittany Learning Services for three placements in their Alternative Education for Disruptive Youth program at an annual cost of \$49,500. Additional placement enrollments will be at a rate of \$135/day for the 2023-2024, 2024-2025, and 2025-2026 school years.

APPROVED

REJECTED

DEFERRED

11. Motion to approve the Standard Form of Agreement between the West Branch Area School District and EI Associates to proceed with the next phase of the elementary renovation project as shown in the supporting Board document.

APPROVED

REJECTED

DEFERRED

12. Motion to approve the Independent Contractor Agreement between Michelle Dutrow and the West Branch Area School District.

APPROVED

REJECTED

DEFERRED

**X. OLD BUSINESS**

**XI. CORRESPONDENCE**

**XII. OTHER ITEMS FOR DISCUSSION**

**XIII. ADJOURNMENT**