

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION
FEBRUARY 27, 2023

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, James Emigh (via phone), Jessica Maines, Norman Parks, Robert Seprish, Melvin Smeal, Donald Yontosh

Members Absent:

Other:

Media Present: Mikayla Heiss, The Progress

Administration Present: Mark Mitchell, Brandy O'Hare, Kevin Hubler, Angela Michaels, Angela Lucas, Branden Evans, Erick Johnston, David Williamson, Tiffany English

Others Present: Brianna Bone, Jerome Mick, Fred Redden, Raven Myers, Jacob Doran, Stacey Guenot

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:39 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Donald Yontosh, in the form of a motion, recommended to approve the meeting minutes from January 23, 2023. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS:

Brandy O'Hare, High School Principal:

- Pete & C Conference
- High School Budget
- Blood Drive
- Upcoming Events

Kevin Hubler, Middle School Principal:

- SOUPerbowl
- Math Competitions
- Middle School Math Position

Angela Michaels, Elementary Principal:

- 100th Day Celebration
- Book Fair
- Read Across America Week
- Elementary Budget
- Upcoming Events

Angela Lucas, Special Education Supervisor:

- PASA Training

- Kindergarten Transition
- AEDY Monitoring

Branden Evans, Technology Coordinator:

- Decreasing Damage to Student Devices
- Technology Budget
- Pete & C Conference
- New Visitor Management System
- In-Service Technology Training

Erick Johnston, Business Manager:

- CIU 10 General Operating Budget
- Certificates of Deposit
- General Assembly Budget Address

David Williamson, Athletic Director:

- Attendance Comparison
- Athletic Update/PIAA Tournament
- Meet the Warriors
- Foster/Homeless Student Monitoring

David Catherman, Supervisor of Building and Grounds: (absent)

- Field House Dehumidification Update (Mark Mitchell)

Tiffany English, Food Service Director:

- Wellness Cooking Classes
- Breakfast/Lunch Participation
- Supply Chain Update
- Wellness Wednesday Menu Additions

CIU: (Norman Parks)

- General Operating Budget
- Termination of Decibel Road, State College Lease
- Baker Tilly Audit
- Science Training

CCCTC: (Jeremiah Dobo)

- Maintenance Director Retirement

PSBA: (Chad Diviney)

- No Report

ANNOUNCEMENTS AND PRESENTATIONS

Executive Director of the Clearfield County Career and Technology Center, Mr. Fred Redden, along with Mr. Jerome Mick (CCCTC Instructor), and two current CCCTC students (Raven Myers-WB; and Jacob Doran-Clearfield), provided a presentation to the Board about the great programs offered at the CCCTC. Ms. Myers and Mr. Doran also spoke about competing in the Skills USA Competition, acquiring career certifications, and learning hands-on skills through the CCCTC. They agree that the CCCTC has also brought about a sense of pride and confidence. Both Mr. Mick and Mr. Redden spoke about the student body at the CCCTC, their accomplishments, and the growth of the trades. Enrollment at the CCCTC is currently showing 34% growth. Space is becoming a very real problem; a feasibility study will be happening soon to entertain options for an expansion and/or renovation. Mr. Redden indicated that the CCCTC may be looking for help in the future from the District.

Mr. Mitchell and the Board expressed gratitude to Mr. Redden, Mr. Mick, and the students for sharing their CCCTC and Skills USA experiences.

EXECUTIVE SESSION

An Executive Session was held from 7:25 p.m. until 7:34 p.m. for personnel purposes.

PERSONNEL

- | | |
|---------------------------------|---|
| L. Stott
Business
Manager | Mr. Norman Parks, in the form of a motion, recommended to approve Leslie Stott as Business Manager to the District effective July 1, 2023, at a starting salary of \$75,000. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 7-2-0. Voice Roll Call: Mrs. Brown - yes; Mr. Smeal - no; Mr. Diviney - yes; Mr. Yontosh – yes; Mr. Emigh – yes; Mr. Dobo - yes; Mr. Seprish - no; Ms. Maines - yes; Mr. Parks - yes. Mr. Diviney introduced Mrs. Stott and welcomed her to the District. Mrs. Stott thanked the Board and spoke a little about herself. She is looking forward to a smooth transition. Mr. Diviney added that she has a great mentor. |
| After-School
Teacher Sub | Mr. Donald Yontosh, in the form of a motion, recommended to approve Rhonda Trude as teacher substitute for the after-school program, retroactive to December 7, 2022 (ESSER Funding). Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0. |
| ESY Speech
Therapist | Mr. Donald Yontosh, in the form of a motion, recommended to approve Jessiah Reed as Extended School Year Speech Therapist at the contracted rate of \$34/hour, for the 2023 summer program. Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0. |
| K. Sabol
Retirement | Mr. Melvin Smeal, in the form of a motion, recommended to approve the retirement of Kim Sabol, Special Education Secretary, effective June 30, 2023. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0. |
| L. Mulhollem
Retirement | Mr. Donald Yontosh, in the form of a motion, recommended to approve the retirement of Luann Mulhollem, paraprofessional, effective June 2, 2023. Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0. |
| Volunteers | Mrs. Christina Brown, in the form of a motion, recommended to approve Trisha O'Connor, Kyle Eyerly, Timothy Eyerly, Lacrisha Fye, and Jennifer Weseksy as volunteers to the District. All paperwork has been received. Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0. |

EDUCATION

- | | |
|-----------------------------|---|
| Course
Selection
Book | Mr. Donald Yontosh, in the form of a motion, recommended to approve the High School Course Selection Book for the 2023-2024 school year. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0. |
| Book Orders | Mr. Donald Yontosh, in the form of a motion, recommended to approve the High School Library book order in the amount of \$459.94 (High School Budget 2022-2023). Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0. |

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Middle School Library book order in the amount of \$988.21 (Middle School Budget 2022-2023). Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve Motion to approve the Elementary School Library book order in the amount of \$1,113.16 (Elementary School Budget 2022-2023). Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

Field Trips

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Junior High Reading Team field trip to Forest Hills School District on March 30, 2023. Cost to the District: none. Cost to the student: none. (Funding – MS Budget). (Information Only: 10-13 students will be attending. Chaperones are Tina Bickel, Jennifer Porter, and Brandy O’Hare.) Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the 11th grade field trip to the Clearfield County Fairgrounds for the College and Career Fair on March 30, 2023. Cost to the District: 2 buses - \$196.80. Cost to the student: none. (Funding – High School Budget.) (Information Only: 97 students will be attending. Chaperones are Brandy O’Hare and Davey Williamson.) Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Second-Grade field trip to Penn’s Cave on April 28, 2023. Cost to the District: none. Cost to the Student: \$5.00. (Funding – Elementary Budget.) (Information Only: 52 students will be attending. Chaperones are Becky Lutchko, Kaitlyn Lohr, Angie Lucas, Kelley Hubler, Libby Poseno, Sarah Lumadue, and Olivia Robinson.) Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Life Skills field trip to the Altoona Curve on May 10, 2023. Cost to the District: nurse & handicap bus; Cost to the Student: none. (Information Only: 8 students will be attending. Chaperones are Alice King, Erica Wood, Susan McGuire, Tina Kolesar, Amanda Harris, and Danielle Gregory.) Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the First-Grade field trip to the Penn State Arboretum on May 18, 2023. Cost to the District: none. Cost to the Student: \$5.00. (Information Only: 75 students will be attending. Chaperones are Tara Yingling, Scott McClelland, Deb Galley, Casey Goodrow, Stephanie Emigh, Holly Royer, Kelley Hubler, Christine Sterling, School Nurse, and 1-2 School Based Behavioral Personnel.) Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Third-Grade field trip to the Punxsutawney Weather Center on May 19 & 23, 2023. Cost to the District: none. Cost to the Student: \$5.00. (Information Only: 72 students will be attending. Chaperones are Stephanie MacTavish, Alexis McKenna, Kendra McLaughlin, Michele Koleno, four others to be named closer to the field trips.) Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve the Fifth-Grade field trip to Fort Roberdeau on May 23, 2023. Cost to the District: none. Cost to the Student: \$5.00. (Information Only: 60 students will be attending. Chaperones are Dennis McCamley, Mary Beth Moslak, Cheryl Beck, Tina Bickel, School Nurse, several parent chaperones with required clearances. Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

POLICY

1ST Reading

Mr. Donald Yontosh, in the form of a motion, recommended to approve the first reading of the following policies:

- Policy 137: Home Education Programs
- Policy 137.1: Extracurricular Participation by Home Education Students
- Policy 137.2: Participation in Cocurricular Activities and Academic Courses by Home Education Students
- Policy 137.3: Participation in Career and Technical Education Programs by Home Education Students

Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

2nd Reading

Mr. Donald Yontosh, in the form of a motion, recommended to approve the second reading of the following policies:

- Policy 011: Principles for Governance and Leadership
- Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational Instability
- Policy 200: Enrollment of Students
- Policy 202: Eligibility of Nonresident Students
- Policy 203: Immunizations and Communicable Diseases
- Policy 204: Attendance
- Policy 217: Graduation
- Policy 221: Dress and Grooming
- Policy 810: Transportation
- Policy 233: Suspension and Expulsion
- Policy 246: School Wellness

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

Driver – Sones
Transport

Mr. Donald Yontosh, in the form of a motion, recommended to approve James Marker as a driver for Sones Transport, Inc., retroactive to January 23, 2023. All paperwork has been received. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Asst. Varsity
Football
Coaches

Mr. Donald Yontosh, in the form of a motion, recommended to approve Skyler Shuey as Assistant Varsity Football Coach at a rate of \$3,219.15 for the 2023 – 2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve Todd Dobo as Assistant Varsity Football Coach at a rate of \$3,219.15 for the 2023 – 2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-2-0. Voice Roll Call: Mrs. Brown - yes; Mr. Smeal - no; Mr. Diviney - yes; Mr. Yontosh – yes; Mr. Emigh – yes; Mr. Dobo - yes; Mr. Seprish - no; Ms. Maines - yes; Mr. Parks – yes.

Mr. Donald Yontosh, in the form of a motion, recommended to approve Terry Smeal as Assistant Varsity Football Coach at a rate of \$3,219.15 for the 2023 – 2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-2-0. Voice Roll Call: Mrs. Brown - yes; Mr. Smeal - no; Mr. Diviney - yes; Mr. Yontosh – yes; Mr. Emigh – yes; Mr. Dobo - yes; Mr. Seprish - no; Ms. Maines - yes; Mr. Parks – yes.

Asst. JH Football Coach Mr. Donald Yontosh, in the form of a motion, recommended to approve Alvin Hubler as Assistant Junior High Football Coach at a rate of \$2,051.21 for the 2023 – 2024 school year. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Asst. Baseball Coaches Mr. Donald Yontosh, in the form of a motion, recommended to approve Tom Lannen as Assistant Baseball Coach at a rate of \$2,778.24 for 2022-2023. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Donald Yontosh, in the form of a motion, recommended to approve Parker Emigh as Assistant Baseball Coach at a rate of \$2,778.24 for 2022-2023. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Athletic Volunteers Mr. Donald Yontosh, in the form of a motion, recommended to approve the following volunteers for the Spring Athletic Season:

- Softball: Glenn MacTavish, Tim Wesesky, Ryan Wesesky, Kayleigh MacTavish, Kyle Eyerly, Timothy Eyerly
- Baseball: Norman (Butch) Emigh, Ed Kyler, Jim Emigh, David Learish

Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

FINANCE AND PURCHASE

Disbursements Mrs. Christina Brown, in the form of a motion, recommended to approve the following Disbursements:

\$ 62,214.64	Cafeteria Fund Bills Dated 2/28/23	Checks 4649 through 4651
\$ 705.00	Capital Maintenance Bills Dated 2/28/2023	Check 50
\$ 12,374.71	Visa 1/31/23 Invoice	
\$ 1,853,826.11	General Account (Dates 1/17/23-2/28/2023)	Checks 58047 through 58220
\$ 1,929,120.46	Grand Total	

Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Treasurer's Report Mr. Melvin Smeal, in the form of a motion, recommended to approve the Treasurer's Report for January 2023. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Activity Acct. Mr. Donald Yontosh, in the form of a motion, recommended to approve the Activity Account for January 2023. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.

Meadows Agreement Mr. Donald Yontosh, in the form of a motion, recommended to approve the agreement between the West Branch Area School District and The Meadows Psychiatric Center for the 2023-2024 and 2024-2025 school years. Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0.

CIU 10
General
Operating
Budget

Mr. Melvin Smeal, in the form of a motion, recommended to approve the Central Intermediate Unit 10 General Operating Budget for 2023-2024. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0. Voice Roll Call: Mrs. Brown - yes; Mr. Smeal - yes; Mr. Diviney - yes; Mr. Yontosh - yes; Mr. Emigh - yes; Mr. Dobo - yes; Mr. Seprish - yes; Ms. Maines - yes; Mr. Parks - yes.

OTHER ITEMS FOR DISCUSSION

Mr. Norman Parks shared a concern about numerous trees that need to be removed from the property. Mr. Parks is willing to volunteer his services to facilitate the removal and cleanup and will file the necessary paperwork with the Superintendent's Office.

Mrs. Christina Brown, in the form of a motion, recommended to discuss the Consultation Agreement with Michelle Dutrow at the next Board Meeting on March 27, 2023. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 7-2-0. Voice Roll Call: Mrs. Brown - yes; Mr. Smeal - no; Mr. Diviney - yes; Mr. Yontosh - yes; Mr. Emigh - yes; Mr. Dobo - yes; Mr. Seprish - yes; Ms. Maines - no; Mr. Parks - yes.

ADJOURNMENT

Mrs. Christina Brown, in the form of a motion, recommended to adjourn the meeting at 7:53 p.m. Mr. Norman Parks seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,



Stacey Guenot
Secretary to the Board of Education

