



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING**

**MONDAY, MARCH 27, 2023
HIGH SCHOOL LIBRARY
6:30 P.M.**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. STUDENT REPORTS / RECOGNITION

Landon Bainey – PIAA Wrestling State Runner Up (114#)
Elementary Students – ECRI Initiative

IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:

V. APPROVAL OF MINUTES OF PRIOR MEETING(S):

- February 27, 2023
- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE UPDATE / REPORTS

Updates:

Brandy O'Hare: High School Principal
Kevin Hubler: Middle School Principal
Angela Michaels: Elementary School Principal
Angela Lucas: Special Education Supervisor
Branden Evans: Technology Coordinator

Erick Johnston: Business Manager
David Williamson: Pupil Services Coordinator
David Catherman: Supervisor of Buildings and Grounds
Tiffany English: Food Service Director

VII. OTHER REPORTS

- CIU: Norman Parks
- CCCTC: Jeremiah Dobo
- PSBA LIAISON: Chad Diviney

VIII. ANNOUNCEMENTS AND PRESENTATIONS

- EI Associates Architecture – Feasibility Study Findings
- PFM Associates – Melissa Hughes

IX. NEW BUSINESS

A. BOARD

B. PERSONNEL

1. Motion to approve Leslie Stott to begin shadowing Erick Johnston beginning on May 1, 2023, not to exceed 3 days per week, at a rate of \$302.42 per day.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Kim Eboch as Special Education Secretary, effective July 1, 2023, at the current contracted rate.

APPROVED REJECTED DEFERRED

3. Motion to approve FMLA leave for Paula McGonigal from May 9, 2023, through June 2, 2023. Substitute will be through Educational Staffing Solutions (ESS).

APPROVED REJECTED DEFERRED

4. Motion to approve District Summer Hours of Operation using a four (4) day work week, effective June 12, 2023, to August 10, 2023. Staff will increase hours to accommodate a shortened work week.

APPROVED REJECTED DEFERRED

5. Motion to approve Julia Whipple as Extended School Year/GAP Camp Nurse at her current contracted rate, for the 2023 summer program.

APPROVED REJECTED DEFERRED

6. Motion to approve Sherri McGarvey, Cheri Cantolina, Tina Bickel, Kelley Williamson, and Melissa Yontosh as ESY/GAP Teachers, at the contracted rate of \$25/hr., for the 2023 summer program.

APPROVED REJECTED DEFERRED

7. Motion to approve Deanna Clinger, Michelle Guerra, Jennifer Evans, Pam Hampton, Brenda Hubler, Tina Kolesar, Rose Shaner, Jaime McCracken, Sharon Michaels, Kiley Clark, and Rhonda Bailor as Extended School Year and GAP Camp Classroom Paraprofessionals at their respective current contracted rate, for the 2023 summer program.

APPROVED REJECTED DEFERRED

8. Motion to approve Becky Lutchko, Kendra McLaughlin, Wendy Timblin, and Cheryl Beck as GAP Teachers, at the contracted rate of \$25/hr., for the 2023 summer program.

APPROVED REJECTED DEFERRED

9. Motion to approve Alyssa Owens and Allison Koleno, as GAP Substitute Teachers, at the contracted rate of \$25/hr., for the 2023 summer program.

APPROVED REJECTED DEFERRED

10. Motion to approve Pam Warsing as Extended School Year/ GAP Camp Nurse Substitute at her current contracted rate, for the 2023 summer program.

APPROVED REJECTED DEFERRED

11. Motion to approve the Summer Staff:

- Nurse: 5 days maximum (Briskar - \$314.99/ day = \$1,574.95)
- Elem. Guidance: 14 days maximum (Albert- \$323.64/day = \$4,530.96)
- MS Guidance: 14 days maximum (Caldwell - \$293.44/day = \$4,108.16)
- HS Guidance: 14 days maximum (Porter - \$350.40/day = \$4,905.60)
- Literacy / Parent Engagement: 5 days maximum (A. White - \$325.80/day = \$1,629.00: funding stream – TITLE I)

7. Motion to approve Envirothon Teams to go to Curwensville Dam on May 2, 2023. Cost to the District: transportation (1 bus), two teacher subs (Funding: HS Building Budget); Cost to the Student: None. (Information Only: 25 students will be attending. Chaperones are Dan Socash and Tina Bickel.)

APPROVED

REJECTED

DEFERRED

8. Motion to approve West Branch Pre-K to go to Cold Stream Park on May 15, 2023. Cost to the District: None. Cost to the Student: \$1. (Information Only: 72 students will be attending. Chaperones are Mariah Koleno, Jen Evans, Heather Watro, Amanda Bolan, Brittany Graham, Danielle McDowell, Alison Parks, Tracy Kephart, Taylor Kulp, Jessica Sterling, Rebecca Lannen, plus a few others with clearances to be determined.)

APPROVED

REJECTED

DEFERRED

9. Motion to approve 5th Grade to go to the CCCTC on May 15, 2023. Cost to the District: \$230. Cost to the Student: None. (Information Only: 58 students will be attending. Chaperones are David Caldwell, Mary Beth Moslak, Dennis McCamley, and Cheryl Beck.)

APPROVED

REJECTED

DEFERRED

10. Motion to approve 5th Grade to go to Black Moshannon State Park on May 16, 2023. Cost to the District: None. Cost to the Student: None. (Information Only: 58 students will be attending. Chaperones are Cheryl Beck, Dennis McCamley, Mary Beth Moslak, Tina Bickel, Brenda Hubler, Shelva Strible, School Nurse, School Administrator.)

APPROVED

REJECTED

DEFERRED

11. Motion to approve 6th Grade to go to the Millbrook Marsh on May 16, 2023. Cost to the District: None. Cost to the Student: \$8. (Information Only: 68 students will be attending. Chaperones are Lynne Rockey, Rhonda Trude, Phil Wood, Cheri Cantolina, Michelle Guerra, and 2 parents with clearances.)

APPROVED

REJECTED

DEFERRED

12. Motion to approve 8th Grade to go to Hershey Park on May 31, 2023 (Culminating Middle School Experience). Cost to the District: None; Cost to the Student: None. (Information Only: 67 students will be attending. Chaperones are Kevin Hubler, David Williamson, Mary Beth Moslak, Cheri Cantolina, and DJ Caldwell.)

APPROVED

REJECTED

DEFERRED

13. Motion to approve 7th Grade to go to Bald Eagle State Park on June 1, 2023. Cost to the District: Two teacher substitutes (Funding – Middle School Budget); Cost to the Student: \$1-\$5. (Information Only: 68 students will be attending. Chaperones are Lindera Nale, Jane McDowell, Dan Socash, Joe Matson, Pam Hampton. The following may also chaperone: Matt Hauck, Michael Nines, and Sherri McGarvey.)

APPROVED

REJECTED

DEFERRED

14. Motion to approve a Summer School (Credit Recovery) program for the 2023 Summer at no cost to the District. (Funding: Student Tuition).

APPROVED

REJECTED

DEFERRED

D. BUILDINGS AND GROUNDS

E. POLICY

1. Motion to rescind the following policy due to being merged with Policy 251 per recommendation of PSBA.
 - Policy 255: Educational Stability for Children in Foster Care

APPROVED REJECTED DEFERRED

2. Motion to review the following policies without any revisions:
 - Policy 910: Community Engagement
 - Policy 917: Parental/Family Involvement
 - Policy 918: Title 1 Parent and Family Engagement

APPROVED REJECTED DEFERRED

3. Motion to approve the second reading of the following policies:
 - Policy 137: Home Education Programs
 - Policy 137.1: Extracurricular Participation by Home Education Students
 - Policy 137.2: Participation in Cocurricular Activities and Academic Courses by Home Education Students
 - Policy 137.3: Participation in Career and Technical Education Programs by Home Education Students

APPROVED REJECTED DEFERRED

F. TRANSPORTATION & ATHLETICS

1. Motion to approve the purchase of a 2023 Chevrolet Express Passenger RWD 2500 135" LS (10 passenger) van from Whitmoyer Buick-Chevrolet, Inc. for \$51,600 not considering trade-in of 2009 Chevrolet Express and towing package.

APPROVED REJECTED DEFERRED

2. Motion to approve Vernon Wallace as a van driver for Long Motor Buses, Inc., retroactive to March 7, 2023. All paperwork has been received.

APPROVED REJECTED DEFERRED

3. Motion to approve the resignation of Eric McCracken, Junior Varsity Boys Basketball Coach, effective March 16, 2023.

APPROVED REJECTED DEFERRED

4. Motion to approve the following volunteers for the Fall Athletic Season 2023-2024:
 - Football: Travis McDowell, Curtis Quick, Collin Kerfoot

APPROVED REJECTED DEFERRED

5. Motion to approve the administrative recommendation to retain the Winter Head coaches and their coaching staffs for the 2023 – 2024 school year:

Girls Basketball: Head Coach: Justin Koleno, Leanna Prinkey, Madison Otto, Terry Smeal III
Boys Basketball: Head Coach: Danny Clark, Parker Emigh, Collin Kerfoot, John Clark
Wrestling: Head Coach: Jason Baine, David Williamson, Kaleb Quick, Ronnie Garbinsky
Cheerleading: Head Advisor: Heather Dobo, Mallarie Maines, Alisa Liptak, Julie McDowell

APPROVED REJECTED DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 60,280.72	Cafeteria Fund Bills Dated 3/28/2023	Checks 4652 through 4654
\$ 16,279.81	Visa 2/28/23 Invoice	
\$ 556,807.32	General Account Dated 2/21/2023 – 3/28/2023	Checks 58221 through 58325
\$ 633,367.85	Grand Total	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer’s Report for February 2023.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for February 2023.

APPROVED REJECTED DEFERRED

4. Motion to approve the Care Coordination Agreement with CenClear effective for one year from the date of approval/signatures.

APPROVED REJECTED DEFERRED

5. Motion to approve the renewal of the Administrative Services Only contract with United Concordia from July 1, 2023, to June 30, 2024, and to approve the self-insured COBRA monthly dental rates for the same term dates as follows:

- Single: \$20.39 (Currently \$20.98)
- Multi-Person: \$64.05 (Currently \$65.91)

APPROVED REJECTED DEFERRED

6. Motion to recommend the approval of Life and Accidental Death & Dismemberment Insurance coverage with National Insurance Services for July 1, 2023, to June 30, 2024, at no rate increase. Current rate per \$1,000 of covered payroll is \$0.13 (Life \$0.11 and AD&D is \$0.02) Policy is underwritten by Madison Life Insurance Company, Inc.

APPROVED REJECTED DEFERRED

7. Motion to approve the Consultation Agreement with Michelle Dutrow; parameters have be defined in the terms of the contract.

APPROVED REJECTED DEFERRED

X. OLD BUSINESS

XI. CORRESPONDENCE

XII. OTHER ITEMS FOR DISCUSSION

XIII. ADJOURNMENT