



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, JANUARY 23, 2023**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. STUDENT REPORTS / RECOGNITION

Student Spotlight – Lady Warrior Volleyball Team

IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:

V. APPROVAL OF MINUTES OF PRIOR MEETING(S):

- A. November 21, 2022
- B. December 1, 2022

➤ For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Mrs. Brandy O'Hare: High School Principal
Mr. Kevin Hubler: Middle School Principal
Dr. Angela Michaels: Elementary Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mr. Erick Johnston: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

OTHER REPORTS

- CIU: No Report (WB Representative needed)
- CCCTC: Jeremiah Dobo
- PSBA LIASON: Chad Diviney

VII. ANNOUNCEMENTS AND PRESENTATIONS

- Financial Audit (2021 – 2022): Baker Tilly Virchow Krause, LLP.
- Board Recognition Month: Mark Mitchell

VIII. NEW BUSINESS

A. BOARD

1. Motion to appoint Norman Parks as CIU #10 Representative for 2023.

APPROVED

REJECTED

DEFERRED

B. PERSONNEL

1. Motion to approve the resignation of Erick Johnston, Business Manager, effective June 30, 2023.

APPROVED REJECTED DEFERRED

2. Motion to approve Dr. Kirsten Stiffler to provide interim School Psychologist services as needed at a rate of \$1,300/Full Evaluation and \$750/Partial Evaluation-Test Only, plus mileage at the current rate, retroactive to 1/1/2023.

APPROVED REJECTED DEFERRED

3. Motion to approve Angie Lucas for preparation of Multidisciplinary Evaluation Reports at a rate of \$500 per report as needed prior to the new School Psychologist's arrival, retroactive to 1/1/2023.

APPROVED REJECTED DEFERRED

4. Motion to approve Michael Nines as Middle School Math Teacher at a starting salary of \$68,925 (Step 15M + 45), effective date pending release from current school district.

APPROVED REJECTED DEFERRED

5. Motion to approve Paula McGonigal as teacher for the after-school program, retroactive to December 5, 2022 (ESSER Funding).

APPROVED REJECTED DEFERRED

6. Motion to approve John Maines as 3rd shift custodian, effective February 6, 2023, at the contracted rate.

APPROVED REJECTED DEFERRED

7. Motion to approve the retirement of Brenda Hubler, Middle School Paraprofessional, effective June 30, 2023.

APPROVED REJECTED DEFERRED

8. Motion to approve employee number 000527 to receive up to forty (40) sick days from other employees for the 2022-2023 fiscal year.

APPROVED REJECTED DEFERRED

9. Motion to approve Ashlee Wessel as Ski Club Advisor at the current rate of \$491.34 for 2022-23, effective January 24, 2023.

APPROVED REJECTED DEFERRED

10. Motion to approve Amanda Ward and Holly Royer as volunteers to the District. All paperwork has been received.

APPROVED REJECTED DEFERRED

C. EDUCATION

1. Motion to approve the School Calendar as presented for the 2023 – 2024 school year.

APPROVED REJECTED DEFERRED

2. Motion to approve the West Branch Area School District ARP ESSER Health and Safety Plan with no revisions (Covid 19 Federal Funding requirement).

APPROVED REJECTED DEFERRED

3. Motion to approve the High School Library book order in the amount of \$633.32 (High School Budget 2022-2023).

APPROVED REJECTED DEFERRED

4. Motion to approve the Middle School Library book order in the amount of \$929.84 (Middle School Budget 2022-2023).

APPROVED REJECTED DEFERRED

5. Motion to approve the High School Band field trip to PMEA District Band at the Huntingdon School District on February 9-11, 2023. Cost to the District: Substitute for 2 days; Cost to the student: none. (Funding – HS Budget). (Information Only: 5 students will be attending. Chaperone is Lance Jones.)

APPROVED REJECTED DEFERRED

6. Motion to approve the eSports After-School Program field trip to Mount Aloysius College on January 24, 2023. Cost to the District: none; Cost to the Student: none. (Information Only: 24 students will be attending. Chaperones are Joellen Hunt, Deb Moriarity, and Preston Mitchell.)

APPROVED REJECTED DEFERRED

7. Motion to approve the Marching Band field trip to New York City on April 29, 2023. Cost to the District: none; Cost to the Student: none. (Information Only: 80 students will be attending. Chaperones are Lance Jones, Brandy O’Hare, Melody Bell, and Jennifer Porter.)

APPROVED REJECTED DEFERRED

8. Motion to approve the Drama Club field trip to the Mishler Theatre in Altoona on February 15, 2023. Cost to the District: 1 bus; Cost to the Student: none. (Information Only: 40 students will be attending. Chaperones are Deaette Epps and Julie McDowell.)

APPROVED REJECTED DEFERRED

9. Motion to approve the Fourth-Grade field trip to Parker Dam State Park on May 11 and 12, 2023. Cost to the District: 2 buses (1 each day); Cost to the Student: \$1. (Information Only: 69 students will be attending. Chaperones are Nanette Reams, Shari Buck, Wendy Timblin, School Nurse, School Based Support (if needed), additional chaperones with clearances TBD.)

APPROVED REJECTED DEFERRED

10. Motion to approve the Kindergarten field trip to the Elk Country Visitor Center in Benezette on May 17, 2023. Cost to the District: 2 buses; Cost to the Student: \$5. (Information Only: 73 students will be attending. Chaperones are Kari McDowell, Janelle Currie, Courtney Ryder, Trisha O’Connor (pending clearances), Crisha Fye (pending clearances), Lisa Herring, Danielle Gregory, Mary Beth Moslak, Erica McCully, Alicia Lutz, Jennifer Wesesky (pending clearances), Shayna Bertothy, Mollie Neidrick, Leah Albright, Nurse.)

APPROVED REJECTED DEFERRED

11. Motion to approve the Ski Club field trips to Tussey Mountain on February 5 and 19, 2023. Cost to the District: transportation (1 van each trip); Cost to the Student: \$49.60-\$146.60 per trip. (Information Only: 8 students will be attending. Chaperones are Ashlee Wessel and Mary Beth Moslak

APPROVED

REJECTED

DEFERRED

12. Motion to approve the West Branch Volleyball field trip to Orlando, Florida August 30-September 3, 2023. Cost to the District: \$500 entry fee, \$505.04 for 2 substitutes, and \$1,169 for administrator; Cost to the Student: \$1,169. (Information Only: 16-18 students will be attending. Chaperones are Terry Trude, Rhonda Trude, Mollie Neidrick, Taylor Trude, Kody Trude, Allison Koleno, Carrie Kephart, School Administrators if needed.

APPROVED

REJECTED

DEFERRED

D. POLICY

1. Motion to approve the first readings of the following policies:

- Policy 011: Principles for Governance and Leadership
- Policy 251: Students Experiencing Homelessness, Foster Care and Other Educational Instability
- Policy 200: Enrollment of Students
- Policy 202: Eligibility of Nonresident Students
- Policy 203: Immunizations and Communicable Diseases
- Policy 204: Attendance
- Policy 217: Graduation
- Policy 221: Dress and Grooming
- Policy 810: Transportation
- Policy 233: Suspension and Expulsion
- Policy 246: School Wellness

APPROVED

REJECTED

DEFERRED

E. BUILDINGS AND GROUNDS

1. Motion to declare the following items surplus:

- 6 GALLON PORTER CABLE AIR COMPRESSOR Porter cable NA
- 72" MOWING DECK John Deere 42/4410M04272X015507
- Sweepster / Broom / 60" M26P5SIM713084
- 60" steel plow NANA
- Ballast / 7 - 120 vlt / 4 - 277 volt Mark III energy saver R-2S40-1-TP

APPROVED

REJECTED

DEFERRED

2. Motion to declare the following items surplus:

- 1 - iPad Air 32GB
- 5 - iPads 4th Generation WiFi 16GB
- 36 - iPads Air 2 16GB
- Auditorium Incandescent Seating Lights (95 - Luminaire Lighting Fixtures)

APPROVED

REJECTED

DEFERRED

F. TRANSPORTATION & ATHLETICS

1. Motion to approve the resignation of Kevin Hubler, Head Football Coach, effective December 2, 2022.

APPROVED REJECTED DEFERRED

2. Motion to approve Michael Nines as Head Football Coach, effective January 24, 2023.

APPROVED REJECTED DEFERRED

3. Motion to approve the Administrative Recommendation to retain the Fall Head Coaches and paid coaching staffs for the 2023 – 2024 school year:

- Football: TBD
- Cross Country: **Josh Carr**, Tabytha Carr
- Volleyball: **Terry Trude**, Mollie Neidrick, Corrin Evans, Chanel Murray
- Soccer: **Angie Fenush**, Alicia Lutz, Levi Good, Mitch Hubler

APPROVED REJECTED DEFERRED

4. Motion to approve George Yingling as athletic volunteer to the Wrestling Program, all paperwork has been received.

APPROVED REJECTED DEFERRED

5. Motion to approve Kayleigh MacTavish as athletic volunteer to the Softball Program, all paperwork has been received.

APPROVED REJECTED DEFERRED

6. Motion to approve James Hummel as a driver for Sones Transport, Inc., all paperwork has been received.

APPROVED REJECTED DEFERRED

7. Motion to approve Anna Quick and Kimberly Miron as drivers for Longs Motor Buses, Inc., retroactive to January 5, 2023, all paperwork has been received.

APPROVED REJECTED DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 124,408.01	Cafeteria Fund Bills Dated 12/22/22 - 1/24/23	Checks 4642 through 4648
\$ 1,258.97	Capital Maintenance Bills Dated 12/19/22-1/24/2023	Checks 48-49
\$ 7,020.28	Visa 12/30/22 Invoice	
\$ 1,099,563.63	General Account (11/16/22-1/24/23)	Checks 57742 through 58046
\$ 1,232,250.89	Grand Total	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer's Reports for November and December 2022.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for November and December 2022.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the agreement with EMS Linq (formerly Weidenhammer – Alio) for accounting and payroll software for the term of July 1, 2023 to June 30, 2028 at an annual fee of \$17,056 (no increase during life of Agreement), and a one-time implementation and hosting fee of \$3,763.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index as presented.

APPROVED

REJECTED

DEFERRED

IX. OLD BUSINESS

X. CORRESPONDENCE

XI. OTHER ITEMS FOR DISCUSSION BY THE BOARD

XII. ADJOURNMENT