

WEST BRANCH AREA SCHOOL DISTRICT

REORGANIZATION SESSION

DECEMBER 1, 2022

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, James Emigh, Jessica Maines, Norman Parks, Robert Seprish, Melvin Smeal, Donald Yontosh

Members Absent:

Media Present: Mikayla Heiss, The Progress

Administration Present: Michelle Dutrow, Brandy O'Hare, Mark Mitchell, Angela Michaels, Angela Lucas, Branden Evans, Erick Johnston, David Williamson, David Catherman

Others Present: Kevin Hubler, Kelly Hubler, Aaron Tiracorda, Thomas Reed, Greg Denochick, Shelly Denochick, Stacey Guenot

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 6:31 p.m. All present were asked to Stand and pledge allegiance to the American Flag.

**REORGANIZATION OF THE BOARD**

Nominations were received for Temporary President. Mr. Robert Seprish nominated Mr. Donald Yontosh as Temporary President. Mrs. Christina Brown seconded the motion, and it was carried by a vote of 9-0-0.

Method of nomination was determined for Board President and Vice President. Mr. Jeremiah Dobo motion to nominate Board President and Vice-President from the floor. Mr. Melvin Smeal seconded the motion and it carried with a vote of 9-0-0.

Nominations were received for Board President. Mr. Donald Yontosh nominated Mr. Chad Diviney for Board President.

Mrs. Christina Brown motioned to close nominations, and it was seconded by Mr. Robert Seprish. The motion carried with a vote of 9-0-0.

Mr. Norman Parks motioned to elect Mr. Chad Diviney as Board President. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for Board Vice-President. Mr. Chad Diviney nominated Mrs. Christina Brown for Board Vice-President.

Mr. Norman Parks motioned to close nominations, and this was seconded by Ms. Jessica Maines. The motion carried with a vote of 9-0-0.

Mr. Jeremiah motioned to elect Mrs. Christina Brown as Board Vice-President. Mr. James Emigh seconded the motion, and it was carried with a vote of 9-0-0.

Mr. Chad Diviney took over the meeting as Board President.

Nominations were received for CIU #10 Representative. Mr. Donald Yontosh nominated Ms. Jessica Maines. Ms. Jessica Maines declined the nomination, and the nomination was reopened. Ms. Jessica Maines nominated Mr. Melvin Smeal.

Mr. James Emigh motioned to close nominations, and it was seconded by Mr. Melvin Smeal. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to appoint Mr. Melvin Smeal as the CIU #10 representative for 2023. Mr. James Emigh seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for CCCTC Representative. Mr. Donald Yontosh nominated Mr. Jeremiah Dobo.

Mr. James Emigh motioned to close nominations, and it was seconded by Mr. Donald Yontosh. The motion carried with a vote of 9-0-0.

Mr. Donald Yontosh motioned to appoint Mr. Jeremiah Dobo as CCCTC Representative for 2023. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for CCCTC Alternate Representative. Mr. Donald Yontosh nominated Mr. Norman Parks.

Mr. James Emigh motioned to close nominations, and it was seconded by Mr. Jeremiah Dobo. The motion carried with a vote of 9-0-0.

Mr. James Emigh motioned to appoint Mr. Norman Parks as Alternate CCCTC Representative for 2023. Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Nominations were received for PSBA Liaison. Mr. Yontosh nominated Mr. Diviney.

Mr. James Emigh motioned to close nominations, and it was seconded by Mr. Jeremiah Dobo. The motion carried with a vote of 9-0-0.

Mr. James Emigh motioned to appoint Mr. Chad Diviney as PSBA Liaison Representative for 2023. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

## **BOARD**

2023  
Meeting  
Calendar

Mr. Donald Yontosh, in the form of a motion, recommended to approve the 2023 School Board Meeting Calendar. Mr. Norman Parks seconded the motion, and it was carried by a vote of 9-0-0.

D. Consiglio  
Solicitor

Mr. Donald Yontosh, in the form of a motion, recommended to appoint David Consiglio as Solicitor to the District for the 2023 year. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0. Mr. Consiglio offered his thanks to the Board and he also expressed his appreciation for Mrs. Dutrow's service. He looks forward to continuing with the District.

## **ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 6:48 p.m. Mrs. Christina Brown seconded the motion and it carried with a vote of 9-0-0.

The Board then moved to the regular voting session.

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

DECEMBER 1, 2022

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, James Emigh, Jessica Maines, Norman Parks, Robert Seprish, Melvin Smeal, Donald Yontosh

Members Absent:

Media Present: Mikayla Heiss, The Progress

Administration Present: Michelle Dutrow, Brandy O'Hare, Mark Mitchell, Angela Michaels, Angela Lucas, Branden Evans, Erick Johnston, David Williamson, David Catherman

Others Present: Kevin Hubler, Kelly Hubler, Aaron Tiracorda, Thomas Reed, Greg Denochick, Shelly Denochick, Stacey Guenot

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 6:49 p.m.

**EXECUTIVE SESSION**

An Executive Session was held from 6:49 p.m. until 7:35 p.m. for personnel purposes

**PERSONNEL**

MS Principal Mr. Donald Yontosh, in the form of a motion, recommended to approve Kevin Hubler as Middle School Principal, at a starting salary of \$75,000 effective January 1, 2023. Mrs. Christina Brown seconded the motion, and it carried with a vote of 7-2-0. Voice Roll Call: Mrs. Brown – yes; Mr. Smeal – no; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Emigh – yes; Mr. Dobo – yes; Mr. Seprish – yes; Ms. Maines – no; Mr. Parks – yes. Mr. Hubler was in attendance. Mr. Diviney expressed that he was happy to have him aboard. Mr. Hubler said it has been a great 14 years, and that he is excited for the next step.

School Psychologist Mr. Donald Yontosh, in the form of a motion, recommended to approve Sarah Koot as School Psychologist, at a starting salary of \$62,511 (Step 11M+45). (Start date pending release from current school.) Ms. Jessica Maines seconded the motion, and it carried with a vote of 9-0-0. Mr. Diviney asked if there would be a 60-day hold at Ms. Koot's current District. Mrs. Dutrow confirmed that there would be a 60-day hold per a conversation with the previous District's Administration.

Summer Hours School Psychologist Mr. Melvin Smeal, in the form of a motion, recommended to Motion to approve summer hours (2023) for Sarah Koot, School Psychologist, for up to 20 days (not to exceed \$6,768). Ms. Jessica Maines seconded the motion, and it carried with a vote of 9-0-0.

Licensed Prof. Counselor Mr. Donald Yontosh, in the form of a motion, recommended to Motion to approve Coleen Dixon as Licensed Professional Counselor, at a starting salary of \$55,218 (Step 8M), effective January 1, 2023. Mr. Jeremiah Dobo seconded the motion, and it carried with a vote of 9-0-0.

- Summer Hours LPC Mr. Donald Yontosh, in the form of a motion, recommended to Motion to approve summer hours (2023) for Coleen Dixon, Licensed Professional Counselor, for 10 days (\$2,980). Mr. Melvin Smeal seconded the motion, and it carried with a vote of 9-0-0.
- Pre-K Chair Mrs. Christina Brown, in the form of a motion, recommended to Motion to approve Mariah Koleno as Pre-K Chair, effective December 2, 2022. Ms. Jessica Maines seconded the motion, and it carried with a vote of 9-0-0.
- Pre-K Para Mr. Jessica Maines, in the form of a motion, recommended to Motion to approve Brittany Graham as Pre-K Paraprofessional at the contracted rate, effective December 5, 2022. Mr. Donald Yontosh seconded the motion, and it carried with a vote of 9-0-0.

## **POLICY**

- 2<sup>ND</sup> Reading Mr. Donald Yontosh in the form of a motion, recommended to approve the second reading of the following policies:
- Policy 236.1: Threat Assessment  
 Policy 805: Emergency Preparedness and Response  
 Policy 805.2: School Security Personnel  
 Policy 808: Food Services  
 Policy 226: Searches
- Mr. Norman Parks seconded the motion, and it carried with a vote of 9-0-0.

## **BUILDINGS AND GROUNDS**

- Memorial Field Mr. James Emigh in the form of a motion, recommended to approve the memorializing of the Brandon Denochick Memorial Field. Ms. Jessica Maines seconded the motion, and it was carried with a vote of 9-0-0. Mr. and Mrs. Denochick were present at the meeting. Mr. Diviney thanked them for their attendance and expressed that it is honor to memorialize the field for their son, Brandon Denochick.

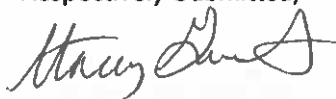
## **TRANSPORTATION AND ATHLETICS**

- Facility Use Mr. Donald Yontosh in the form of a motion, recommended to approve the Facility Use Agreement with Four Leaf Clover/Allport Little League for the 2023 Little League Season through the 2036 Little League Season. Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0.
- Head Baseball Coach Mr. Donald Yontosh in the form of a motion, recommended to approve Aaron Tiracorda as Head Baseball Coach effective December 2, 2022. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0.

## **ADJOURNMENT**

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting 7:48 p.m. Mr. Jeremiah Dobo seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,



Stacey Guenot  
 Secretary to the Board of Education