

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

OCTOBER 28, 2019

Members Present: Christina Brown, Paul Carr, Melvin Smeal, Don Yontosh, Larry Allen, Chad Diviney, Tom Veres

Members Absent: Bob Seprish

Media Present:

Administration Present: Michelle Dutrow, Nik Bisko, David Catherman, JR Holenchik, Erick Johnston, Allison Koleno, Mark Mitchell, David Williamson

Others Present: Holly Petriskey, Kasi Woodring, Greg Modzel, Tom Prestash, Jane Prestash, Shari Buck, Stephanie MacTavish, Glenn MacTavish

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 6:56 p.m. All present were asked to Stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from September 23, 2019. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 7-0-0.

**REPORTS**

Allison Koleno, Elementary Principal:

- Color Run: Held 10/26, great turn out as usual
- 4<sup>th</sup> Grade: Students attended Empowering the Bystanders' Program to bring anti-bullying activities back to the District.
- Red Ribbon Week: Held October 21 – 26
- Drills: Held Barricade and ALICE evacuation drills

Mark Mitchell, Middle School Principal:

- Drills: Held Barricade and ALICE evacuation drills
- Safe Trick-or-Treat: Held October 23<sup>rd</sup>, at least 800 children/families in attendance
- Vaping: Awareness assembly held for 7<sup>th</sup> / 8<sup>th</sup> graders

JR Holenchik, High School Principal

- Drills: Held Barricade and ALICE evacuation drills
- Support Meetings: Student support meetings held for each grade in HS on monthly basis
- CTC: Tours and presentations held for 10<sup>th</sup> grade

Erick Johnston, Business Manager

- Architectural Firm: Conducting Feasibility Study
- HS Gym Floor: Received two bids
- Sidewalk: Work has commenced
- Sign: Installation Complete
- Audits: Performance Audit completed, and Financial Audit commenced

David Williamson, Athletic Director

- Attendance: Discussed comparison reports
- Volleyball: Jr. High / HS both ICC Champs, HS will begin District 6 playoffs
- Soccer: District Championship Game to be played 10/29
- Athletes: Trinity Prestash – most soccer goals scored in a single season; Ayden Gutierrez – career passing lead for football; Noah Hoffner – most receiving yards record

David Catherman, Supervisor of Building and Grounds

- Exterior: Sign completed; sidewalk started
- Biomass: Up and running for the season

Nik Bisko, Technology Coordinator

- iPads: Rolling out 1-to-1 in Elementary
- Backup Solutions: Looking into backup solutions with fellow districts

Tiffany English, Food Service Director

- Lunch 4 Life: Free lunch to Kindergarten 9-17/9-19; 9 new children eating
- Up 195 lunches, down 683 breakfast (due to later start time), up \$1,058 a la carte
- Thanksgiving: Held 11/14 for Middle School / High School and 11/21 for Elementary

CIU:

- Resignation – Accepted the resignation of Director, hired IU11 to conduct search for new Director at a cost of \$5,000
- Staffing – Hired staff to fill vacancies due to resignations and retirements
- Policies: Reviewed / approved second readings of policies

CCCTC:

- Principal: Still interviewing for a principal
- Tours: Schools are holding 10<sup>th</sup> grade tours
- Open House: Fall Open House was held

### **EXECUTIVE SESSION**

The Board held an executive session from 7:23 p.m. – 7:58 p.m. for negotiations and litigation.

### **BOARD**

November Meeting Date	Mr. Don Yontosh, in the form of a motion, recommended to approve to change the date of the November Board Meeting from November 25, 2019 to November 21, 2019. Mr. Larry Allen seconded the motion and it was carried with a vote of 7-0-0.
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### **PERSONNEL**

A. Gillingham Asst. Nurse	Mr. Don Yontosh, in the form of a motion, recommended to approve Amasa Gillingham as School Nurse Assistant to the District at the starting rate of \$18.00/hr. plus benefits (Ms. Gillingham will be replacing Briana Lake, due to resignation, August 19, 2019 board meeting, addendum item #1). Mrs. Christina Brown seconded the motion and it was carried with a vote of 7-0-0.
B. Fry Sabbatical	Mr. Don Yontosh, in the form of a motion, recommended to approve the sabbatical for Betty Fry for one half term (90 school days) effective December 4, 2019 with an anticipated return date of May 4, 2020. Mr. Mel Smeal seconded the motion and it carried with a vote of 7-0-0.

Settlement Spec. Ed.	Mr. Don Yontosh, in the form of a motion, recommended to approve Mary Beth Moslak for services contained within the settlement Agreement for Special Education Student Number 8167957594. Mrs. Christina Brown seconded the motion and it was carried with a vote of 7-0-0.
Volunteers	Mr. Don Yontosh, in the form of a motion, recommended to approve Jessica Popadines, Kristina Edwards, Heather Belles, Carol Smith, Dan Hummel, Dawn Hummel, Matt Hannagan, Kari McDowell, Landis Wright and Megan Reams as volunteers to the District, all paperwork has been received. Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.
WBEA CBA Agreement	Mr. Don Yontosh, in the form of a motion, recommended to approve and adopt the CBA Agreement between the WBASD and the WBEA effective July 1, 2020—June 30, 2025. Mr. Larry Allen seconded the motion and it was carried with a vote of 5-2-0. Voice Roll Call: Mr. Carr – no; Mr. Veres – no; Mr. Allen – yes; Mr. Smeal – yes; Mrs. Brown – yes; Mr. Yontosh – yes; Mr. Diviney – yes. 5 – yes; 2 – no.

## **EDUCATION**

Books Surplus	<p>Mrs. Christina Brown, in the form of a motion, recommended to approve the following books surplus:</p> <ul style="list-style-type: none"> <li>• Business English and Communication, Glenco, Copyright 1998; ISBN: 0028009908; 20 copies</li> <li>• Business English and Communication, Glenco, Copyright 1998; ISBN: 0028009924; 13 copies</li> <li>• Intro to Business, Glenco, Copyright 1997; ISBN: 002814190; 25 copies</li> <li>• MS Work 2013, BE, Copyright 2014; ISBN: 9781934422748; 19 copies</li> <li>• School to Work, Write Source, Copyright 1996; ISBN: 0669408743; 14 copies</li> <li>• Accounting, South West, Copyright 2003; ISBN: 0538435240; 26 copies</li> <li>• Account Student, South West, Copyright 2000; ISBN: 053867701-5; 15 copies</li> </ul> <p>Mr. Mel Smeal seconded the motion and it carried with a vote of 7-0-0.</p>
Field Trips	<p>Mr. Don Yontosh, in the form of a motion, recommended to approve the 2<sup>nd</sup> Grade to go to Eisenhower Auditorium on November 4, 2019. Cost to the District: \$24 – 3 tickets (funding – Elementary Budget); Cost to the Student: \$5. (Information Only: 63 students will be attending. Chaperones are Brandy O'Hare, Jane McDowell, Becky Lutchko, Sarah Lumadue, Kasi Woodring, Jen Porter, Lindsay Nagle, Christina Wilson, Melissa Brosky, Tonya Hahn and Josie Cartwright). Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.</p> <p>Mr. Don Yontosh, in the form of a motion, recommended to approve the HS Choral Department Representatives to attend County Chorus at Glendale School District on October 11 &amp; 12, 2019. Cost to the District: \$265 – registration and substitute (funding – High School Budget); Cost to the Student: none. (Information Only: 9 students will be attending. Chaperone is Lance Jones) (Superintendent prior approval). Mr. Mel Smeal seconded the motion and it carried with a vote of 7-0-0.</p> <p>Mr. Don Yontosh, in the form of a motion, recommended to approve the MS/HS Band Department representatives to attend County Band at DuBois Middle School on November 22 &amp; 23, 2019. Cost to the District: Transportation, registration and substitute (funding – High School Budget); Cost to the Student: meals. (Information Only: 25 students will be attending. Chaperone is Lance Jones). Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.</p>

## **POLICY**

1<sup>st</sup> Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the first reading of the following policies:

Policy 209: Health Examinations / Screenings  
Policy 333: Professional Development  
Policy 705: Facilities and Workplace Safety  
Policy 709: Building Security  
Policy 805: Emergency Preparedness and Response  
Policy 805.1: Relations with Law Enforcement Agencies  
Policy 805.2: School Security Personnel  
Policy 808: Food Services

Mr. Larry Allen seconded the motion and it carried with a vote of 7-0-0.

## **BUILDINGS AND GROUNDS**

Boiler Converter The motion to approve F.D.R. HVAC Inc. for a boiler converter repair at the cost of \$8,900 (requested three quotes, received two quotes), was removed from the agenda. The custodial / maintenance staff will be able to complete the repair in-house.

MS / HS Dishwasher Mr. Don Yontosh, in the form of a motion, recommended to approve the purchase of a replacement Middle School / High School dishwasher from Jackson Manufacturer in the amount of \$19,650.00 plus \$4,909.42 from FDR HVAC Inc. for installation (requested four quotes, received two quotes) (COSTARS Vendor). Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.

Mr. Carr inquired about the need for a lift gate for installation.

Walking Program Mr. Don Yontosh, in the form of a motion, recommended to approve the use of the High School facility for a Community Walking program from November 4, 2019 thru April 30, 2020 (Monday to Thursday 5:00 p.m. to 8:00 p.m.). Mr. Mel Smeal seconded the motion and it carried with a vote of 7-0-0.

## **TRANSPORTATION AND ATHLETICS**

R. Walk Resignation Mr. Paul Carr, in the form of a motion, recommended to approve the resignation of Ray Walk, Assistant Jr. High Basketball Coach, effective October 17, 2019. Mr. Don Yontosh seconded the motion and it carried with a vote of 7-0-0.

Winter Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve the following volunteers for the winter sports programs:

- Wrestling - Gary Yingling, Steve Sudik, Morgan Selepack
- Boys Basketball - Nik Bisko, Bill Etchison, Jane Catanzaro

Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.

## **FINANCE & PURCHASE**

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from September / October 2019:

\$67,103.13	Cafeteria Account	checks 4379 through 4387
\$779,608.06	General Account	checks 52743 through 52769

checks 52771 through 52822  
checks 52824 through 52860  
checks 52862 through 52871  
checks 52873 through 52944

\$846,711.19

**GRAND TOTAL**

Mr. Don Yontosh seconded the motion and it carried with a vote of 7-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from August / September 2019:

\$4,093.00

General Account

checks 52790, 52823, 52861, 52872

\$4,093.00

**GRAND TOTAL**

Mr. Don Yontosh seconded the motion and it carried with a vote of 6-0-1. Mr. Carr abstained from voting due to vendor being a sibling.

Treasurers  
Report /  
Activity  
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for September 2019. Mr. Mel Smeal seconded the motion and it carried with a vote of 7-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for September 2019. Mr. Don Yontosh seconded the motion and it carried with a vote of 7-0-0.

Wrestling  
Facility

Mr. Don Yontosh, in the form of a motion, recommended to approve Agreement with Greg and Shelly Denochick for the use of their wrestling facilities at Denochick Logging and Clearing in the amount of \$3,000 for the 2019 – 2020 season (Funding: 2019 – 20 Athletic Budget). Mr. Mel Smeal seconded the motion and it carried with a vote of 6-1-0. Voice Roll Call: Mr. Carr – yes; Mr. Veres – no; Mr. Allen – yes; Mr. Smeal – yes; Mrs. Brown – yes; Mr. Yontosh – yes; Mr. Diviney – yes. 6 – yes; 1 – no.

Mr. Veres asked why the wrestling program can't use the gyms when we could be saving that money for the Field House and if the Denochick's have the proper insurance? Mr. Johnston replied that the agreement is very similar to the Soccer Agreement for the use of the Soccer Field at Gethsemane Church. Both agreements have \$1,000,000 in coverage. Mrs. Dutrow also explained that it is an efficiency issue since other sports will be using the gymnasiums and we have elementary programs that also use the gymnasiums. Mr. Diviney also commented that kids in sports that end practices earlier are healthier and have the time to get their schoolwork done at a decent hour.

ESS  
Extension

Mr. Mel Smeal, in the form of a motion, recommended to approve the extension of services with Educational Substitute Services (ESS formerly Source4Teachers). Mrs. Christina Brown seconded the motion and it was carried with a vote of 7-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve the bid from Sport Floors Inc. in the amount of \$31,821 to refinish the new High School Gymnasium floor (two sealed bids received). Mr. Don Yontosh seconded the motion and it carried with a vote of 7-0-0.

**OTHER ITEMS FOR DISCUSSION**

Mr. Smeal asked Mr. Williamson why the girls sports are winning more than the boys sports. Mr. Williamson replied that he could not answer that question.

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:23 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education