



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, NOVEMBER 21, 2022**

AGENDA

I. CALL TO ORDER / PLEDGE TO THE FLAG

II. ROLL CALL

III. STUDENT REPORTS / RECOGNITION

Dr. Michaels and Third Grade Students (Reagan White, Will Hubler, Kendra Zitsch, Lillian Ward, Journey Banks) – Candy Election

IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:

V. APPROVAL OF MINUTES OF PRIOR MEETING(S):

A. October 24, 2022

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Mrs. Brandy O'Hare: High School Principal
Mr. Mark Mitchell: Middle School Principal
Dr. Angela Michaels: Elementary Principal
Ms. Angela Lucas: Special Education Supervisor
Mr. Branden Evans: Technology Coordinator

Mr. Erick Johnston: Business Manager
Mr. David Williamson: Pupil Services Coordinator
Mr. David Catherman: Supervisor of Buildings and Grounds
Mrs. Tiffany English: Food Service Director

OTHER REPORTS

- CIU: Ms. Jessica Maines
- CCCTC: Mr. Jeremiah Dobo
- PSBA LIAISON: Mr. Chad Diviney

VII. ANNOUNCEMENTS AND PRESENTATIONS

VIII. NEW BUSINESS

A. BOARD

B. PERSONNEL

1. Motion to ratify the execution of the Contract for Employment of District Superintendent with Mark Mitchell.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Heather Watro as Pre-K teacher, at a starting salary of \$44,625 (Step 1B/B+24) effective December 7, 2022.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of Allison Koleno as Kindergarten Chair, effective December 31, 2022.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Jennifer Porter as Guidance Chair, effective November 22, 2022.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Nicole Petriskey as Kindergarten Chair, effective January 1, 2023.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the following as teachers for the after-school program (ESSER Funding):

- Heather Watro
- Cheryl Beck
- Cheri Cantolina
- Jennifer Brickley
- Debra Moriarity
- Joellen Hunt

APPROVED

REJECTED

DEFERRED

7. Motion to approve the following paraprofessionals for the after-school program (ESSER Funding):

- Deana Clinger
- Holly Petriskey

APPROVED

REJECTED

DEFERRED

8. Motion to approve the Memorandum of Understanding (MOU) between the West Branch Area School District and the West Branch Education Association related to supplemental pay for extra duties (student clubs).

APPROVED

REJECTED

DEFERRED

9. Motion to approve substitute nurse pay rate of \$18.00/hour to Carol Yeckley retroactive to October 28, 2022.

APPROVED

REJECTED

DEFERRED

10. Motion to approve the retirement of Vickie Beveridge, custodian, effective February 3, 2023.

APPROVED

REJECTED

DEFERRED

11. Motion to approve the resignation of Renee Baxter, Elementary Cafeteria Monitor, effective November 7, 2022.

APPROVED

REJECTED

DEFERRED

12. Motion to approve Nichole Smith, Eric Smith, Theron Ward, and Teresa Parks to the volunteer list, all paperwork has been received.

APPROVED

REJECTED

DEFERRED

C. EDUCATION

1. Motion to approve Terry Smeal III as Prospective Teacher Substitute.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Middle and High School Band to attend the County Band Festival at the Glendale School District November 18 and 19, 2022. Cost to the District: One teacher substitute and transportation. Cost to the Student: None. (Information Only: 25 students will be attending. Chaperone will be Lance Jones.) (Superintendent Prior Approval)

APPROVED

REJECTED

DEFERRED

3. Motion to approve the High School Concert Band to attend PMEA Band at the Huntingdon School District February 9-11, 2023. Cost to the District: One teacher substitute and use of one school van. Cost to the Student: None. (Information Only: 5 students will be attending. Chaperone will be Lance Jones.)

APPROVED

REJECTED

DEFERRED

D. POLICY

1. Motion to approve the first reading of the following policies:

- Policy 236.1: Threat Assessment
- Policy 805: Emergency Preparedness and Response
- Policy 805.2: School Security Personnel
- Policy 808: Food Services
- Policy 226: Searches

APPROVED

REJECTED

DEFERRED

E. BUILDINGS AND GROUNDS

1. Motion to approve the purchase of an auditorium smoke evacuation hatch from David M. Maines Associates, Inc., in the amount of \$32,823. (unbudgeted expense)

APPROVED

REJECTED

DEFERRED

2. Motion to approve the High School facility for a Community Walking program from December 5, 2022 through April 28, 2023 (Monday to Thursday 5:00 p.m. to 8:00 p.m.)

APPROVED

REJECTED

DEFERRED

F. TRANSPORTATION & ATHLETICS

1. Motion to approve Barbara Cowder as van driver for Sones Transport Inc. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Jolene Bolton as van driver for Long Motor Buses, Inc., retroactive to November 14, 2022. All paperwork has been received.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Kaleb Quick as Head Junior High Wrestling Coach.

APPROVED

REJECTED

DEFERRED

4. Motion to approve John Clark and Collin Kerfoot as co-coaches for the Jr. High Boys basketball program. Income to be split evenly.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the following winter athletic volunteer, all paperwork has been received:
- Wrestling: Ethan Yingling

APPROVED

REJECTED

DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements:

\$ 72,414.02	Cafeteria Fund Bills Dated 10/25/22	Checks 4638 through 4641
\$ 28,690.88	Visa 10/31/22 Invoice	
\$ 839,888.78	General Account (10/18/22-11/22/22)	Checks 57591 through 57741
\$ 940,993.68	Grand Total	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurer's Report for October 2022.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for October 2022.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the payment of bills through the end of December 2022.

APPROVED

REJECTED

DEFERRED

IX. OLD BUSINESS

X. CORRESPONDENCE

XI. OTHER ITEMS FOR DISCUSSION

XII. ADJOURNMENT