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*Michelle Dutrow, Superintendent*

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Parents and Guardians,

During the 2021-2022 school year, the district experienced a peak in accidental device damages. As a result, the district has evaluated our options related to the management of student devices.

The school district has decided to take the approach of a laptop protection plan for our families to offer reduced cost for laptop damages. Laptop protection plan is a form of financial protection that covers accidental device damages. The district has consulted with other school districts to formulate procedures that will help lower the costs based on a set plan as outlined below:

**Important Information and Terms-** For any family choosing to participate by selecting a plan option, they agree and understand the following items:

- If the student's device is lost or stolen, the student must pay the Plan 4 cost (Full price) of the device to be replaced.
- The protection plan fee covers the device and will remain in effect until the student receives a new device or graduates/transitions from one of the buildings (Elementary, Middle, and High School.)
- If a student leaves or otherwise withdraws from the district, the student will not be refunded the protection plan amount, and if they re-enroll that same school year, their protection plan will only be considered valid for the remainder of that school year. After the enrolled term, the family would be required to re-purchase an additional protection plan.
- If the student does not use the purchased laptop protection for damages, the plan will be carried over with the student during each building transition (Elementary, Middle, and High School.)

Sincerely,

Branden Evans  
Technology Coordinator



# West Branch Area School District Laptop Protection Plan

The following protection plan offers different options for device replacement and/or repairs. Starting with the 2022-2023 school year, parents are strongly encouraged to consider purchasing a protection plan. All parents will be required to submit the attached enrollment form indicating their choice. Plan options are as follows:

- Plan 1- (Cost: \$80) ○ An 80% discount on any parts replaced on the device.
- Plan 2- (Cost: \$60) ○ An 60% discount on any parts replaced on the device.
- Plan 3- (Cost: \$30) ○ An 30% discount on any parts replaced on the device.
- Plan 4- (Decline Coverage) ○ The parent/guardian choses to decline any proposed protection plan options and agrees to pay all plan 4 costs if accidental damage occurs.

## Laptop Plan Chart-

Plan Chart	Plan 1 (\$80) Family Plan (\$90)	Plan 2 (\$60) Family Plan (\$75)	Plan 3 (\$30) Family Plan (\$60)	Plan 4 ( No protection)
Entire Device Replacement Cost	\$50.00	\$75.00	\$100.00	\$150.00
Laptop Case and Charger	Case and Charger- 1 Included Free	Case- \$10 Charger- \$10	Case- \$15 Charger- \$15	Case- \$20 Charger- \$21
Laptop Stylus (HS Only)	Stylus- 1 Included Free	Stylus- \$5	Stylus- \$10	Stylus- \$17.50
1 <sup>st</sup> Time Damage	80% discount on Major parts	60% discount on Major parts	30% discount on Major parts	0% discount on any parts
2 <sup>nd</sup> Time and any Reoccurrences	70% discount on Major parts	50% discount on Major parts	20% discount on Major parts	0% discount on any parts

## Major Parts-

Laptop Keyboard, Laptop Motherboard, Laptop Screen, Laptop Trackpad, Laptop Battery, Laptop Speakers, and Laptop camera and Microphone