

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

April 25, 2022

Members Present: Chad Diviney, Christina Brown, Jeremiah Dobo, James Emigh, Jessica Maines, Norman Parks, Robert Seprish, Melvin Smeal, Donald Yontosh

Members Absent:

Media Present: The Progress News

Administration Present: Michelle Dutrow, Erick Johnston, Angela Lucas, Brandy O'Hare, JR Holenchik, Mark Mitchell, Tiffany English, David Williamson, David Catherman, Brandon Evans

Others Present: Kasi Martin, Shari Buck, Stacey Guenot, Jerry Bankovich, John Solarczyk

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:54 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Donald Yontosh, in the form of a motion, recommended to approve the meeting minutes from March 28, 2022. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0.

ADMINISTRATIVE REPORTS:

Brandy O'Hare, Elementary Principal:

- Kindergarten Registration
- Mock Marathon
- Federal Programs Conference
- PSSA Testing
- Monthly Meetings

Mark Mitchell, Middle School Principal:

- Organ Donor and Tissue Awareness Assembly
- Adam's Family
- WBCEF – Purse Bingo
- Field Trips
- Federal Programs Audit/Conference
- PSSA Testing

Joseph Holenchik, Secondary Principal:

- Envirothon
- Sociology Class Trip/Corrections Facilities and Courthouse
- Mock Interviews
- CTC Certifications

Angela Lucas, Special Education Supervisor:

- Return of both Life Skills teachers
- Elementary Master Schedule
- PASA Testing
- Mock Marathon
- Observation Completion for 2021-22

Branden Evans, Technology Coordinator:

- New Contract with Comcast
- Device Refresh
- Goal of Just Two Different Devices Deployed to Student Body
- Access Points Equipment Replacement
- Summer Schedule

Erick Johnston, Business Manager:

- Preliminary Budget 2022-23
- Approval of TNG 2021-22 Contract
- Stadium, Fieldhouse, and Athletic Field Improvement Project
- Economy

David Williamson, Athletic Director:

- Athletic Update
- Attendance Comparison
- Pittsburgh Marathon

Tiffany English, Food Service Director:

- TNG Cares Award
- School Lunch Hero Day

CIU: Meeting 4/28/22

CCCTC: Nursing Director, Roofing Project, Graduation 5/26/22 @ Clearfield High School

PSBA: PSBA Letter - COSSBA

PRESENTATIONS

Mr. Jerry Bankovich (Architect) and Mr. Solarczyk (Engineer) presented in regard to the humidity issue at the field house. Mr. Solarczyk explained to the board that the installation of an exhaust fan and duct work could rectify the issue. Mr. Chad Diviney expressed concern over the original design. Mr. Robert Seprish asked for clarification as to the solution of adding an exhaust fan. Mr. Jim Emigh asked about possible other options to correct the issue. Mr. Chad Diviney asked for an update regarding the door issues at the new Press Box.

PERSONNEL

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| Act 93 | Mr. Donald Yontosh, in the form of a motion, recommended to approve the Act 93 contract as presented. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0. |
| K. Martin
Resignation | Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Kasi Martin, Assistant to the Superintendent, Secretary to the Board of Education and PIMS Coordinator, effective April 29, 2022. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0. |
| Act 93 Non-
Professional/Non-
Supervisory
Contract | Mrs. Christina Brown, in the form of a motion, recommended to amend the Act 93 Non-Professional/Non-Supervisory Contract to a rate of \$40,000/year for the Assistant to the Superintendent. Mr. Donald Yontosh seconded the motion. Voice Roll Call: Mrs. Brown-Yes: Mr. Smeal – No: Mr. Yontosh – Yes: Mr. Emigh – Yes: Mr. Dobo – Yes: Mr. Seprish – Yes: Mrs. Maines – No: Mr. Parks – Yes: Mr. Diviney – Yes. Motion carried with a vote of 7-2-0. |

Permanent Part-Time Custodian ESY/GAP Camp	Mr. Donald Yontosh, in the form of a motion, recommended to approve John Diebel as th Permanent Part-Time Custodian to the District, at the current contracted rate. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0. Mr. Donald Yontosh, in the form of a motion, recommended to approve Sherri McGarvey, Mark Norris, Cheri Cantolina, and Melissa Yontosh (Monitor Permit) as Extended School Year and GAP Camp Teachers at the contracted rate of \$24/hour, for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
ESY Speech Therapist	Mr. Donald Yontosh, in the form of a motion, recommended to approve Jessiah Reed as Extended School Year Speech Therapist at the contracted rate of \$31/hour, for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
Extended School Year Nurse	Mr. Donald Yontosh, in the form of a motion, recommended to approve Julia Whipple as Extended School Year Nurse at her current contracted rate for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
ESY/GAP Camp Classroom Paraprofessionals	Mr. Donald Yontosh, in the form of a motion, recommended to approve Tina Kolesar, Brenda Hubler, Cindy Michaels, Holly Petriskey, Michelle Guerra, and Deanna Clinger, as Extended School Year and GAP Camp Classroom Paraprofessionals at their respective contracted rates for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
GAP Teachers	Mr. Donald Yontosh, in the form of a motion, recommended to approve Casey Goodrow, Ashley McQuown, Scott McClelland, Tara Yingling, Deb Galley, Becky Lutchko, Michelle Koleno, Shari Buck, and Cheryl Beck, as GAP Teachers at the contracted rate of \$24/hour for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
GAP Substitute Teacher	Mr. Donald Yontosh, in the form of a motion, recommended to approve Kristi Gibson as GAP Substitute Teacher at the contracted rate of \$24/hour for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
GAP Camp Paraprofessionals	Mr. Donald Yontosh, in the form of a motion, recommended to approve Sharon Michaels, Rose Shaner, and Jessica English as GAP Camp Paraprofessionals at their respective contracted rates for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.
ESY Nurse Substitute	Mr. Donald Yontosh, in the form of a motion, recommended to approve Pam Warsing as Extended School Year Nurse Substitute at her current contracted rate for the 2022 summer program. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

EDUCATION

Field Trips	Mr. Donald Yontosh, in the form of a motion, recommended to approve the following fieldtrips: 6th Grade to go to Black Moshannon State Park on May 25, 2022. Cost to the District: None; Cost to the Student: \$5. (Information Only: 66 students will be attending. Chaperones are Lynne Rockey, Rhonda Trude, Phil Wood, Tina Bickel, Michelle Guerra) 7th Grade to go to Bald Eagle State Park on May 20, 2022. Cost to the District: Two substitute teachers; Cost to the Student: \$3-5. (Information Only: 67 students will be attending. Chaperones are Dan Socash, Jane McDowell, Paula McGonigal, Lindera Nale, Kevin Hubler, Sherri McGarvey, Nurse) Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.
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BUILDINGS AND GROUNDS

- Architect (RFP) Mr. Melvin Smeal, in the form of a motion, recommended to approve an RFP for an Architect (Professional Services) for the Elementary Building Project. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 9-0-0.
- Tree Removal/Fence Placement Mr. Donald Yontosh, in the form of a motion, recommended to approve tree removal and fence placement between the baseball field/cross-country course and property line, at a cost not to exceed \$20,000. (funding: 2120-22 Reallocated Funds) Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0. Mr. Melvin Smeal requests details on the chain link fence and Mrs. Dutrow responded accordingly.
- Soccer Shed Mr. Donald Yontosh, in the form of a motion, recommended to approve a soccer shed (scorer/clock operator/videographer at Gethsemane Soccer Field, pending church approval) at a cost not to exceed \$3,500. (Funding: 2021-22 Reallocated Funds) Mr. Norman Parks seconded the motion, and it was carried with a vote of 9-0-0. Mr. Dutrow discussed the removal of the two existing soccer dugouts with the intent to replace with portable dome dugouts. Mr. Chad Diviney inquired about options available and maintenance of the shed. Possible options were discussed with Mr. Catherman and he will look into material prices.
- Field House Renovation Change Order Mrs. Christina Brown, in the form of a motion, recommended to approve the Field House Renovation Change Order in the amount of \$15,162.65 to install an exhaust system in the Multi-Purpose Room (Funds – Project Contingency). Mr. Donald Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

POLICY

- Policy Mr. Donald Yontosh, in the form of a motion, recommended to approve the 1st reading of the following policies:
- Policy 218: Student Discipline
 - Policy 220: Student Expression/Dissemination of Materials
 - Policy 227: Controlled Substances/Paraphernalia
 - Policy 237: Electronic Devices
 - Policy 808: Food Services
- Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

- Driver Mr. Donald Yontosh, in the form of a motion, recommended to approve Mary Hudish to drive for Long Motor Bus for the remainder 2021 – 2022 school year, all paperwork has been received. Mr. Melvin Smeal seconded the motion, and it was carried with a vote of 9-0-0.
- Resignation T. Smeal Mr. Donald Yontosh, in the form of a motion, recommended to approve the resignation of Terry Smeal, Jr. High Head Girls Basketball Coach, effective April 12, 2022. Mrs. Christina Brown Seconded the motion, and it was carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disburse-ments Mr. Donald Yontosh, in the form of a motion, recommended to approve the following disbursements:

Disbursements from March/April 2022:

\$71,536.62	Cafeteria Account	checks 4579 through 4581
\$2,103.00	Maintenance Account	check 0041
\$520,512.44	General Account	checks 56684 through 56798
\$594,152.06	GRAND TOTAL	

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.

Treasurers Report Mrs. Christina Brown, in the form of a motion, recommended to approve the Treasurers Report for March 2022. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

Activity Acct. Mr. Melvin Smeal, in the form of a motion, recommended to approve the Activity Account for March 2022. Mr. Donald Yontosh seconded the motion and it carried with a vote of 9-0-0.

Post-Employment Benefits Mrs. Christina Brown, in the form of a motion, recommended to approve Conrad Sigel to perform the district’s GASB 75 – Other Post-Employment Benefits Actuarial services for the years ending June 30, 2023 and June 30, 2024 at an expected one-time fee of \$4,450 (fee range of \$3,365 to \$6,400). Mr. Donald Yontosh seconded the motion and it carried with a vote of 9-0-0.

United Concordia Mr. Donald Yontosh, in the form of a motion, recommended to approve the renewal of the Administrative Services Only contract with United Concordia from July 1, 2022 to June 30, 2023, and to approve the self-insured COBRA monthly dental rates for the same term dates:

Single:	\$20.98
Multi-Person:	\$65.91

Mrs. Christina Brown seconded the motion and it carried with a vote of 9-0-0.

Occupational Therapy Mr. Donald Yontosh, in the form of a motion, recommended to approve the Agreement with Penn Highlands Healthcare for Occupational Therapy Services for the school years 2022 - 2023 and 2023 – 2024. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 9-0-0.

ADJOURNMENT

Mr. Donald Yontosh, in the form of a motion, recommended to adjourn the meeting 8:33 p.m. Mrs. Christina Brown seconded the motion and it carried with a vote of 9-0-0.

EXECUTIVE SESSION

An executive session was held for personnel after the meeting was adjourned.

Respectively Submitted,

Stacey Guenot
Secretary to the Board of Education