



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING**

**MONDAY, MAY 16, 2022  
HIGH SCHOOL LIBRARY  
6:30 P.M.**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- April 25, 2022
- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE UPDATE / REPORTS**

**Updates:**

Brandy O'Hare: Elementary Principal  
Mark Mitchell: Middle School Principal  
J.R. Holenchik: High School Principal  
Angela Lucas: Special Education Supervisor  
Branden Evans: Technology Coordinator

Erick Johnston: Business Manager  
David Williamson: Pupil Services Coordinator  
David Catherman: Supervisor of Buildings and Grounds  
Tiffany English: Food Service Director

**VII. OTHER REPORTS**

- CIU: Jessica Maines
- CCCTC: Jeremiah Dobo
- PSBA LIAISON: Chad Diviney

**VIII. ANNOUNCEMENTS AND PRESENTATIONS**

- Preliminary General Fund Budget (2022-23): Erick Johnston  
Business Manager

**IX. NEW BUSINESS**

**A. BOARD**

1. Motion to approve Stacey Guenot as Secretary to the West Branch Area School District Board of Education, effective May 16, 2022 through June 30, 2022 and July 1, 2022 and June 30, 2025.

APPROVED

REJECTED

DEFERRED

**B. PERSONNEL**

1. Motion to approve Dr. Angela Michaels as Elementary Principal, effective with the 2022 – 2023 school year at a starting salary of \$79,000.

APPROVED

REJECTED

DEFERRED

2. Motion to approve David Caldwell as Middle School Counselor, effective with the 2022-23 school year at a starting salary of \$54,287 (Step 7M).

APPROVED REJECTED DEFERRED

3. Motion to approve 2022 Summer Staff:
  - Middle School Guidance: 10 days maximum (D. Caldwell- \$2,934.43)

APPROVED REJECTED DEFERRED

4. Motion to approve Daniel Clark as Special Education Teacher (2022-23 Assignment- Elementary/High School Learning Support) at a starting salary of \$48,275 (Step 4B), pending confirmation of certification add-on.

APPROVED REJECTED DEFERRED

5. Motion to approve Preston Mitchell as IT Support Specialist, effective June 1, 2022, at a starting salary of \$40,000, Act 93 Non-Professional/Non-Supervisory Agreement.

APPROVED REJECTED DEFERRED

6. Motion to approve the resignation of Ashlee McQuown, Athletic Trainer, effective July 1, 2022.

APPROVED REJECTED DEFERRED

7. Motion to approve the resignation of Kaitlyn Kennedy, High School English Teacher and Student Government Advisor, effective June 2, 2022.

APPROVED REJECTED DEFERRED

8. Motion to approve Megan Orwick, Nicholas Mostyn, and Michele McCamley to the volunteer list, all paperwork has been received.

APPROVED REJECTED DEFERRED

### **C. EDUCATION**

1. Motion to approve the Middle School Library book orders in the amount of \$994.95. (2022 – 2023 Middle School Library Budget)

APPROVED REJECTED DEFERRED

2. Motion to approve the Elementary School to attend a show at the Roland Theatre in Philipsburg on May 26, 2022. Cost to the District: Bussing (Elementary PBIS Fund); Cost to the Student: \$2.00 (snack-optional); (Information Only: 418 students will be attending. Chaperones will be the Elementary Staff.)

APPROVED REJECTED DEFERRED

3. Motion to approve the Senior Class trip to Cedar Point in Sandusky, OH on May 27, 2022. Cost to the District: Substitute \$126.26; Cost to the Student: not to exceed \$110 for transportation and expenses (fundraising available). (Information Only: 53 students (tentative); Chaperones will be Jennifer Brickley and J.R. Holenchik.)

APPROVED REJECTED DEFERRED

4. Motion to approve Drama Club to attend the Isaac Awards at the Mischler Theatre in Altoona, PA on May 29, 2022. Cost to the District: \$0; Cost to the Student: \$0. (Drama Boosters assuming all costs.) (Information Only: 25 students are attending. Chaperones will be Dee Coudriet, Karla Coudriet, and Pamela Warsing.)

APPROVED

REJECTED

DEFERRED

5. Motion to approve Marching Band to attend Memorial Day cemetery events on Monday May 30, 2022. Cost to the District: \$0; Cost to the Student: \$0. (Information Only: 7 students are attending. Chaperone will be Lance Jones.)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the contract with Nittany Learning Services for two student slots for the 2022-2023 school year for Alternative Education services at a cost of \$15,500 per student, (\$130/student/day for additional student days).

APPROVED

REJECTED

DEFERRED

7. Motion to approve the list of 2022 Graduation candidates.

APPROVED

REJECTED

DEFERRED

#### **D. BUILDINGS AND GROUNDS**

1. Motion to declare the following technology items surplus:

- 80 Higher Ground laptop cases (The cases have been cleaned by our life skills students.)
- 40 Lenovo desktop mini ThinkStations (The mice, keyboards, power chords, and video chords are included.)
- 40 V7 desktop monitors (The power Chords are included.)

APPROVED

REJECTED

DEFERRED

2. Motion to declare the following items surplus:

- Clark Walk Behind, Model: Encore L33, Serial: YA0454, Condition: Non-operational/replaced with new one.
- Manitowoc Ice Machine, Model: QY0134A, Serial: 10261972, Condition: operation unknown/powers on/R404A/115 volt/doesn't keep ice very long.
- Briggs and Stratton miscellaneous parts, Part #89966 (6)/ Part #394970 (3)/ Part #298830 (1)/Part #294628 (13).
- Stair Lift Control, Model: GSL-1/GSL-3, Serial: 92-0771-35, Condition: Hasn't been in service for over 20 years. Operation Unknown.
- Group of 7 Wooden Doors Stored for Surplus, Miscellaneous Sizes, Condition: Good with minor cosmetic issues. Approximately 20 years old.
- Powermatic Sander, Model: 30, Serial: 8330301, Condition: Needs parts. Operates but taken out of commission because of age and availability of parts.

APPROVED

REJECTED

DEFERRED

#### **E. POLICY**

1. Motion to approve the 2nd reading of the following policies:

- Policy 218: Student Discipline
- Policy 220: Student Expression/Dissemination of Materials
- Policy 227: Controlled Substances/Paraphernalia
- Policy 237: Electronic Devices
- Policy 808: Food Services

APPROVED

REJECTED

DEFERRED

#### **F. TRANSPORTATION & ATHLETICS**

1. Motion to approve the addition of Megan Reams to the van driver roster for Longs Motor Bus Company. All paperwork has been received.

APPROVED REJECTED DEFERRED

2. Motion to approve the addition of George Moore, Jr. to the driver roster for Sones Transportation. All paperwork has been received.

APPROVED REJECTED DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements for April/May 2022.

\$ 59,716.50	Cafeteria Account	checks 4582 through 4586
\$ 6,998.66	Visa	
\$478,490.29	General Account	checks 56799 through 56915
\$545,205.45	<b>GRAND TOTAL</b>	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurers Report for April 2022.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for April 2022.

APPROVED REJECTED DEFERRED

4. Motion to approve AmTrust North America as underwriters for Workers' Compensation Insurance for the term of July 1, 2022 to June 30, 2023 for a premium of \$27,278 (\$2,551 less than current year).

APPROVED REJECTED DEFERRED

5. Motion to approve the DaRTS Software Agreement, effective July 1, 2022 to June 30, 2023 at a cost of \$2,500 and \$175.00 per assigned teacher per year.

APPROVED REJECTED DEFERRED

6. Motion to approve the Preliminary General Fund Budget for the 2022-2023 school year. Providing a total budgeted revenue of \$20,034,930 and total budgeted expenditures of \$20,499,957 while maintaining a General Fund balance of \$7,502,125 and implementing the following tax rates:

106.15 mills (increase of 4.99 mills) for Clearfield County and 13.02 mills (increase of 0.41 mills) for Clinton County  
\$5.00 Per Capita (Section 679 School Code)  
\$5.00 Per Capita (Act 511)  
\$10.00 Occupation Tax (Act 511)  
\$10.00 Local Service / Occupational Privilege Tax  
1.0% Earned Income Tax (shared evenly with municipalities, Act 511)  
1.0% Real Estate Transfer Tax (shared evenly with municipalities, Act 511)

APPROVED REJECTED DEFERRED

**X. OLD BUSINESS**

**XI. CORRESPONDENCE**

**XII. OTHER ITEMS FOR DISCUSSION**

**XIII. ADJOURNMENT**