

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

FEBRUARY 28, 2022

Members Present: Chad Diviney, Don Yontosh, Bob Seprish, Jim Emigh, Jeremiah Dobo, Jessica Maines, Norman Parks

Members Absent: Christina Brown, Melvin Smeal

Media Present: The Progress News

Administration Present: Michelle Dutrow, Erick Johnston, Angela Lucas, Brandy O'Hare, JR Holenchik, Mark Mitchell, Tiffany English, David Williamson

Others Present: Kasi Martin, Julie Brooks

OPENING EXERCISES

President Chad Diviney called the meeting to order at 7:25 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from January 24, 2022. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 7-0-0.

ADMINISTRATIVE REPORTS:

Brandy O'Hare, Elementary Principal:

- Budget Planning
- PreK/Kindergarten Registration
- Read Across America

Mark Mitchell, Middle School Principal:

- PETE&C Conference
- In-Service
- Budget Planning
- Federal Programs Audit

Joseph Holenchik, Secondary Principal:

- Budget Planning
- Course Selection Book Planning
- 10th Grade Survey
- PMEA Region Band

Angela Lucas, Special Education Supervisor:

- Significantly Disproportionate Allocations
- Extended School Year (ESY)
- Substitute Coverage
- Budget Planning

Erick Johnston, Business Manager:

- Fiscal Highlights
- Governor's Budget Proposal

David Williamson, Athletic Director:

- Winter Athletic Update

Tiffany English, Food Service Director:

- Product Orders for 2022-2023
- On-Site Happenings

CIU: Fully Staffed, Crisis Training, Building Relocation Issues

CCCTC: Fully Staffed, Roofing Update

PSBA: Charter Schools, State Budget, Revised CDL Requirements

PRESENTATIONS

Mrs. Lucas explained to the board the IDEA Disproportionately Set Aside and the requirement for the district to implement an action plan. The goal is around decreasing identification of young children with Speech and Language needs. The plan focus will be intervention.

EXECUTIVE SESSION

An executive session was held from 7:55 p.m. to 8:40 p.m. for personnel and litigation.

PERSONNEL

ACT 93 Mr. Don Yontosh, in the form of a motion, recommended to approve the revised ACT 93 Agreement as presented. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 7-0-0.

J. Holenchik Resignation Mr. Don Yontosh, in the form of a motion, recommended to approve retirement of Joseph Holenchik, High School Principal, effective July 1, 2022. Mr. Jim Emigh seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Diviney recognized Mr. Holenchik's service. Mr. Holenchik thanked the Board for the opportunity.

K. Hubler Resignation Mr. Don Yontosh, in the form of a motion, recommended to approve the retirement of Kim Hubler, High School Guidance Counselor, effective June 10, 2022. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 7-0-0.

B. Fry Resignation Mr. Don Yontosh, in the form of a motion, recommended to approve the retirement of Betty Fry, Secondary School Teacher, effective June 2, 2022. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 7-0-0.

B. Evans Tech. Coordinator Mr. Don Yontosh, in the form of a motion, recommended to approve Branden Evans as Technology Coordinator (ACT 93) at the starting salary of \$60,000. Mr. Jim Emigh seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Diviney congratulated Mr. Evans. Mr. Evans thanked the Board for the opportunity.

R. Baxter Café Monitor Mr. Don Yontosh, in the form of a motion, recommended to approve Renee Baxter as Cafeteria Monitor to the District, at the starting rate of \$11.73/hr., effective March 1, 2022. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 7-0-0.

J. Diebel Custodian Mr. Don Yontosh, in the form of a motion, recommended to approve John Diebel as Part-time Custodian to the District, at the starting rate of \$16.62/hr. Hours are from 8:30 a.m. to 1:30 p.m., effective March 1, 2022 through June 3, 2022. (Temporary

Position: ESSER II Funding). Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

Closing the GAP

Mr. Don Yontosh, in the form of a motion, recommended to approve the following Staff & Substitutes for the After-School Program (Closing the Gap) for the remainder of the 2021 – 2022 school year (Grades 1 – 8). at the contracted rate. (ESSER: Required Set Aside Funding):

Cheryl Beck	Cheri Cantolina
Mark Norris	Shari Buck

Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following Support Staff & Substitutes for the After-School Program (Closing the Gap) for the remainder of the 2021 – 2022 school year (Grades 1 – 8). at the individual contracted rate or \$18/hr., whichever is higher. (ESSER: Required Set Aside Funding):

Holly Petriskey	Deana Clinger
Michelle Guerra	Melissa Yontosh

Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 7-0-0.

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve Chantelle Carns to the volunteer list, all paperwork has been received. Mr. Norman Parks seconded the motion, and it was carried with a vote of 7-0-0.

EDUCATION

Elem Book Order

Mr. Don Yontosh, in the form of a motion, recommended to approve the Elementary Library Book Order in the amount of \$1,383.62. (Funding – 2021 – 2022 Elementary Building Budget). Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 7-0-0.

MS Book Order

Mr. Don Yontosh, in the form of a motion, recommended to approve the Middle School Library Book Order in the amount of \$639.92. (Funding – 2021 – 2022 Middle School Building Budget). Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 8-0-0.

HS Book Order

Mr. Don Yontosh, in the form of a motion, recommended to approve the High School Library Book Order in the amount of \$352.17. (Funding – 2021 – 2022 High School Building Budget). Mr. Robert Seprish seconded the motion, and it was carried with a vote of 7-0-0.

Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following fieldtrips:

Fourth Grade to go to Parker Dam State Park on May 19 & May 27, 2022 (half grade each day). Cost to the District: None; Cost to the Student: \$1. (Information Only: 66 students will be attending. Chaperones are Nan Reams, Shari Buck, Wendy Timblin, Kasi Martin, Melissa Brosky, Erin Mickney, Crystal Parks, Christina Wilson)

Fifth Grade to go to Fort Roberdeau on May 23, 2022. Cost to the District: Two School Buses (Funding – Middle School Building Budget); Cost to the Student: \$5. (Information Only: 61 students will be attending. Chaperones are Dennis McCamley, Cheryl Beck, Mary Beth Moslak, School Nurse, Tabytha Carr, Angela Kerlin, Brandy O'Hare)

Fifth Grade to go to Black Moshannon "Clean Water Days" on May 10, 2022. Cost to the District: None; Cost to the Student: None. (Information Only: 63 Students will be attending. Chaperones are Cheryl Beck, Dennis McCamley, Mary Beth Moslak, Brenda Hubler, Tabytha Carr, Brandy O'Hare, Haley McCracken)

Middle School Students (Grade 5) to attend the CCCTC on May 19, 2022. Cost to the District: \$207.28 (Funding – Middle School Building Budget); Cost to the Student: None. (Information Only: 66 students will be attending. Chaperones are Jen Porter, Mary Beth Moslak, Dennis McCamley, Cheryl Beck)

Middle School Students (Grade 8) to attend the CCCTC on April 12, 2022. Cost to the District: \$207.28 (Funding – Middle School Building Budget); Cost to the Student: None. (Information Only: 79 students will be attending. Chaperones are Jen Porter, Kevin Hubler, Joe Matson, Ashley Nines)

Middle School Reading Team to compete in the Reading Competition at Forest Hills School District on April 7, 2022. Cost to the District: Two School Vans (Funding – Middle School Building Budget); Cost to the Student: None. (Information Only: 12 students will be attending. Chaperones are Tina Bickel, Jen Porter, Brandy O'Hare)

Mr. Jim Emigh seconded the motion, and it was carried with a vote of 7-0-0.

POLICY

2nd Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the second readings of the following policies:

- Policy 626 Attachment: Procurement – Federal Programs

Mr. Robert Seprish seconded the motion, and it was carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

A. Koleno Res. Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Allison Koleno, Jr. High Assistant Volleyball Coach, effective February 11, 2022. Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 7-0-0.

J. Moore Asst. Softball Coach Mr. Don Yontosh, in the form of a motion, recommended to approve Joe Moore as Varsity Assistant Softball Coach, effective with the 2021 – 2022 season. Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 7-0-0.

C. Koleno Asst. Jr. High Softball Coach Mr. Don Yontosh, in the form of a motion, recommended to approve Chad Koleno as Jr. High Assistant Softball Coach, effective with the 2021 – 2022 season. Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 7-0-0.

Spring Athletic Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve the following volunteers for the Spring Athletic Season:

- **Softball:** Glenn MacTavish, Tim Wesesky, Becky Lutchko, Kendra McLaughlin, Ryan Wesesky
- **Baseball:** Jim Emigh, Josh Lannen, Eddie Kyler, Parker Emigh

Mrs. Jessica Maines seconded the motion, and it was carried with a vote of 6-0-1. Mr. Emigh abstained from voting due to being a volunteer.

Drivers Mr. Don Yontosh, in the form of a motion, recommended to approve Thomas Bailor as a driver for Long Motor Bus Co., all paperwork has been received. Mr. Jeremiah Dobo seconded the motion, and it was carried with a vote of 7-0-0.

FINANCE & PURCHASE

Disbursements Mr. Robert Seprish, in the form of a motion, recommended to approve the following motion:

Disbursements from January / February 2022:

54,111.64	Cafeteria Account	checks 4571 through 4574
\$ 1,594,119.07	General Account	checks 56417 through 56577
\$ 1,648,230.71	GRAND TOTAL	

Mr. Don Yontosh seconded the motion, and it was carried with a vote of 7-0-0.

Treasurers Report Mr. Don Yontosh, in the form of a motion, recommended to approve the Treasurers Report for January 2022. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 7-0-0.

Activity Acct. Mr. Don Yontosh, in the form of a motion, recommended to approve the Activity Account for January 2022. Mr. Norman Parks seconded the motion and it carried with a vote of 7-0-0.

OTHER ITEMS FOR DISCUSSION BY THE BOARD

Mrs. Maines asked if social activities such as dances were going to be implemented back into the district with COVID cases decreasing. Mrs. Dutrow shared that Prom was being held this year but she would need to discuss Middle School dances with Mr. Mitchell.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:56 p.m. Mrs. Jessica Maines seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Martin
Secretary to the Board of Education