



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, FEBRUARY 28, 2022**

**AGENDA**

**I. CALL TO ORDER / PLEDGE TO THE FLAG**

**II. ROLL CALL**

**III. STUDENT REPORTS / RECOGNITION**

**IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

A. January 24, 2022

For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Brandy O'Hare: Elementary Principal  
Mark Mitchell: Middle School Principal  
J.R. Holenchik: High School Principal  
Angela Lucas: Special Education Supervisor

Erick Johnston: Business Manager  
David Williamson: Pupil Services Coordinator  
David Catherman: Supervisor of Buildings and Grounds  
Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Jessica Maines
- CCCTC: Jeremiah Dobo
- PSBA LIAISON: Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

- IDEA Disproportionality Set Aside – Angela Lucas

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

1. Motion to approve the revised ACT 93 Agreement as presented.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the retirement of Joseph Holenchik, High School Principal, effective July 1, 2022.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the retirement of Kim Hubler, High School Guidance Counselor, effective June 10, 2022.

APPROVED REJECTED DEFERRED

4. Motion to approve the retirement of Betty Fry, Secondary School Teacher, effective June 2, 2022.

APPROVED REJECTED DEFERRED

5. Motion to approve Branden Evans as Technology Coordinator (ACT 93) at the starting salary of \$60,000.

APPROVED REJECTED DEFERRED

6. Motion to approve Renee Baxter as Cafeteria Monitor to the District, at the starting rate of \$11.73/hr., effective March 1, 2022.

APPROVED REJECTED DEFERRED

7. Motion to approve John Diebel as Part-time Custodian to the District, at the starting rate of \$16.62/hr. Hours are from 8:30 a.m. to 1:30 p.m., effective March 1, 2022 through June 3, 2022. (Temporary Position: ESSER II Funding)

APPROVED REJECTED DEFERRED

8. Motion to approve the following Staff & Substitutes for the After-School Program (Closing the Gap) for the remainder of the 2021 – 2022 school year (Grades 1 – 8). at the contracted rate. (ESSER: Required Set Aside Funding):

Cheryl Beck Cheri Cantolina  
Mark Norris Shari Buck

APPROVED REJECTED DEFERRED

9. Motion to approve the following Support Staff & Substitutes for the After-School Program (Closing the Gap) for the remainder of the 2021 – 2022 school year (Grades 1 – 8). at the individual contracted rate or \$18/hr., whichever is higher. (ESSER: Required Set Aside Funding):

Holly Petriskey Deana Clinger  
Michelle Guerra Melissa Yontosh

APPROVED REJECTED DEFERRED

10. Motion to approve Chantelle Carns to the volunteer list, all paperwork has been received.

APPROVED REJECTED DEFERRED

**C. EDUCATION**

1. Motion to approve the Elementary Library Book Order in the amount of \$1,383.62. (Funding – 2021 – 2022 Elementary Building Budget)

APPROVED REJECTED DEFERRED

2. Motion to approve the Middle School Library Book Order in the amount of \$639.92. (Funding – 2021 – 2022 Middle School Building Budget)

APPROVED REJECTED DEFERRED

3. Motion to approve the High School Library Book Order in the amount of \$352.17. (Funding – 2021 – 2022 High School Building Budget)

APPROVED

REJECTED

DEFERRED

4. Motion to approve Fourth Grade to go to Parker Dam State Park on May 19 & May 27, 2022 (half grade each day). Cost to the District: None; Cost to the Student: \$1. (Information Only: 66 students will be attending. Chaperones are Nan Reams, Shari Buck, Wendy Timblin, Kasi Martin, Melissa Brosky, Erin Mickney, Crystal Parks, Christina Wilson)

APPROVED

REJECTED

DEFERRED

5. Motion to approve Fifth Grade to go to Fort Roberdeau on May 23, 2022. Cost to the District: Two School Buses (Funding – Middle School Building Budget); Cost to the Student: \$5. (Information Only: 61 students will be attending. Chaperones are Dennis McCamley, Cheryl Beck, Mary Beth Moslak, School Nurse, Tabytha Carr, Angela Kerlin, Brandy O'Hare)

APPROVED

REJECTED

DEFERRED

6. Motion to approve Fifth Grade to go to Black Moshannon "Clean Water Days" on May 10, 2022. Cost to the District: None; Cost to the Student: None. (Information Only: 63 Students will be attending. Chaperones are Cheryl Beck, Dennis McCamley, Mary Beth Moslak, Brenda Hubler, Tabytha Carr, Brandy O'Hare, Haley McCracken)

APPROVED

REJECTED

DEFERRED

7. Motion to approve Middle School Students (Grade 5) to attend the CCCTC on May 19, 2022. Cost to the District: \$207.28 (Funding – Middle School Building Budget); Cost to the Student: None. (Information Only: 66 students will be attending. Chaperones are Jen Porter, Mary Beth Moslak, Dennis McCamley, Cheryl Beck)

APPROVED

REJECTED

DEFERRED

8. Motion to approve Middle School Students (Grade 8) to attend the CCCTC on April 12, 2022. Cost to the District: \$207.28 (Funding – Middle School Building Budget); Cost to the Student: None. (Information Only: 79 students will be attending. Chaperones are Jen Porter, Kevin Hubler, Joe Matson, Ashley Nines)

APPROVED

REJECTED

DEFERRED

9. Motion to approve the Middle School Reading Team to compete in the Reading Competition at Forest Hills School District on April 7, 2022. Cost to the District: Two School Vans (Funding – Middle School Building Budget); Cost to the Student: None. (Information Only: 12 students will be attending. Chaperones are Tina Bickel, Jen Porter, Brandy O'Hare)

APPROVED

REJECTED

DEFERRED

#### **D. POLICY**

1. Motion to approve the second readings of the following policies:
- Policy 626 Attachment: Procurement – Federal Programs

APPROVED

REJECTED

DEFERRED

#### **E. BUILDINGS AND GROUNDS**

**F. TRANSPORTATION & ATHLETICS**

1. Motion to approve the resignation of Allison Koleno, Jr. High Assistant Volleyball Coach, effective February 11, 2022.

APPROVED REJECTED DEFERRED

2. Motion to approve Joe Moore as Varsity Assistant Softball Coach, effective with the 2021 – 2022 season.

APPROVED REJECTED DEFERRED

3. Motion to approve Chad Koleno as Jr. High Assistant Softball Coach, effective with the 2021 – 2022 season.

APPROVED REJECTED DEFERRED

4. Motion to approve the following volunteers for the Spring Athletic Season:

- a. **Softball:** Glenn MacTavish, Tim Wesesky, Becky Lutchko, Kendra McLaughlin, Ryan Wesesky
- b. **Baseball:** Jim Emigh, Josh Lannen, Eddie Kyler, Parker Emigh

APPROVED REJECTED DEFERRED

5. Motion to approve Thomas Bailor as a driver for Long Motor Bus Co., all paperwork has been received.

APPROVED REJECTED DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements from January / February 2022.

\$ 54,111.64	Cafeteria Account	checks 4571 through 4574
\$ 1,594,119.07	General Account	checks 56417 through 56577
\$ 1,648,230.71	<b>GRAND TOTAL</b>	

APPROVED REJECTED DEFERRED

2. Motion to approve the Treasurer's Report for January 2022.

APPROVED REJECTED DEFERRED

3. Motion to approve the Activity Account for January 2022.

APPROVED REJECTED DEFERRED

**IX. OLD BUSINESS**

**X. CORRESPONDENCE**

**XI. OTHER ITEMS FOR DISCUSSION BY THE BOARD**

**XII. ADJOURNMENT**