

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

NOVEMBER 22, 2021

Members Present: Chad Diviney, Don Yontosh, Christina, Bob Seprish, Jim Emigh, Melvin Smeal, Larry Allen, Tom Veres

Members Absent: Paul Carr

Media Present: The Progress News

Administration Present: Michelle Dutrow, Erick Johnston, Angela Lucas, Brandy O'Hare, JR Holenchik, Tiffany English, David Catherman, David Williamson

Others Present: Holly Petriskey, Angela Kerlin, Georganne Zitsch

OPENING EXERCISES

President Chad Diviney called the meeting to order at 6:32 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from October 25, 2021. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS:

Brandy O'Hare, Elementary Principal:

- Parent Teacher Conferences
- Veteran's Day Program & Wall Tribute
- Balloon Parade

Mark Mitchell, Middle School Principal:

- Provided report to Board

Joseph Holenchik, Secondary Principal:

- Parent Teacher Conferences
- N. Fry Macy's Day Parade

Angela Lucas, Special Education Supervisor:

- Community Based Instruction
- Thanksgiving Activities

Erick Johnston, Business Manager:

- Stadium Project Update
- Audit Update

David Catherman, Supervisor of Buildings & Grounds:

- Dump Truck Update

David Williamson, Athletic Director:

- Attendance Comparison
- Athletic Update

Tiffany English, Food Service Director:

- Product Shortages
- Upcoming Events

CCCTC: Math / English Teaching Positions Update, Roofing Update

PRESENTATIONS

Mrs. Dutrow presented Tom Veres and Melvin Smeal with certificates for their years of services on the West Branch School Board.

PERSONNEL

- K. Kennedy
Jr. Class
Advisor Mr. Don Yontosh, in the form of a motion, recommended to approve Kaitlyn Kennedy as Junior Class Advisor, effective for the 2021 – 2022 school year. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.
- A.
Baughman
Resignation Mr. Mel Smeal, in the form of a motion, recommended to approve the resignation of Amanda Baughman, PreK Classroom Paraprofessional, effective November 24, 2021. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.
- Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve Brianna Bone and Michelle Smith to the volunteer list. All paperwork has been received. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

EDUCATION

- Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the Chief Science Officers (CSO) Program to attend the Fall CSO Cabinet Meeting on November 19, 2021. Cost to the District: One teacher substitute and use of one school van. Cost to the Student: None. (Information Only: 5 students will be attending. Chaperone will be Crystal Gay. Prior Superintendent approval). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.
- Mrs. Christina Brown, in the form of a motion, recommended to approve Middle School Gifted to attend Bellwood-Antis School District for a Reading Competition on November 4, 2021. Cost to the District: Use of School Vans. Cost to the Student: None. (Information Only: 7 students will be attending. Chaperones will be Carrie Peterson, Tina Bickel and Jen Porter. Prior Superintendent approval). Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.
- Mr. Don Yontosh, in the form of a motion, recommended to approve High School Life Skills Community Based Instruction at Five Below, State College on December 3, 2021. Cost to the District: 1 School Bus; Cost to the Student: None. (Information Only: 8 students will be attending. Chaperones will be Erin Johnson, Tina Kolesar, Erika Wood, Sue Maguire, Amanda Harris and Danielle Gregory). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.
- Book Orders Mr. Don Yontosh, in the form of a motion, recommended to approve the High School Library book order in the amount of \$348.51. (Funding – 2021-2022 HS Building Budget). Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.
- Mr. Don Yontosh, in the form of a motion, recommended to approve the Middle School Library book order in the amount of \$1,053.70. (Funding – 2021-2022 MS Building Budget). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Dutrow informed the board the reasoning for prior approval to some field trips is due to late decisions to hold events due to the ongoing pandemic.

POLICY

2nd Reading

Mr. Don Yontosh, in the form of a motion, recommended to approve the second readings of the following policies:

- Policy 006: Meetings
- Policy 137.1: Extracurricular Participation by Home Education Students
- Policy 146.1: Trauma-Informed Approach
- Policy 150: Title I – Comparability of Services
- Policy 218.1: Weapons
- Policy 218.2: Terroristic Threats
- Policy 236.1: Threat Assessment
- Policy 247: Hazing
- Policy 249: Bullying/Cyberbullying
- Policy 252: Dating Violence
- Policy 805: Emergency Preparedness and Response
- Policy 805.2: School Security Personnel
- Policy 810.1: School Bus Drivers & School Commercial Motor Vehicle Drivers
- Policy 810.3: School Vehicle Drivers
- Policy 903: Public Participation in Board Meetings

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

BUILDINGS & GROUNDS

PennDOT
Study

Mr. Jim Emigh, in the form of a motion, recommended to defer a PennDOT School Zone study for Allport Cutoff at school district expense (request directed to Morris Township Supervisors). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Mr. Emigh questioned why it would be necessary to pay for a study that had been previously completed prior to 1987. He indicated that he thought the State Police could request a study absence a cost. Mr. Reed will contact the Clearfield PSP to discuss the matter further.

TRANSPORTATION & ATHLETICS

T. Reed
Resignation

Mr. Mel Smeal, in the form of a motion, recommended to approve the resignation of Tom Reed, Assistant Varsity Softball Coach, effective November 4, 2021. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

P. Emigh
BBall Coach

Mr. Don Yontosh, in the form of a motion, recommended to approve Parker Emigh as the Head Jr. High Boys Basketball Coach. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 8-0-0.

J. Rockey / L.
Prinkey BBA
Coaches

Mr. Don Yontosh, in the form of a motion, recommended to approve Jalee Rockey and Leanna Prinkey as Assistant Girls Varsity Basketball Co-Coaches (shared salary). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Athletic
Volunteers

Mrs. Christina Brown, in the form of a motion, recommended to approve the following volunteers for the Winter Athletic Season:

Wrestling – Ronnie Garbinsky

Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Drivers Mr. Mel Smeal, in the form of a motion, recommended to approve Dennis Hoffman as a driver for R&A School Bus Co. Inc., and Shirley Auman as a driver for Long Motor Bus Co., all paperwork has been received. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

FINANCE & PURCHASE

Disbursements Mr. Don Yontosh, in the form of a motion, recommended to approve the following motion:

Disbursements from October/November 2021:		
\$ 65,002.82	Cafeteria Account	checks 4559 through 4563
\$ 38,440.01	Maintenance Account	Checks 0026 through 0029
\$ 768,775.00	General Account	checks 55991 through 56119 excluding checks 56015, 56043, 56059
\$ 872,217.83	GRAND TOTAL	

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motion:

Disbursements from October/November 2021:		
\$ 5,731.02	General Account	checks 56015, 56043, 56059
\$ 5,731.02	GRAND TOTAL	

Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.

Treasurers Report Mr. Mel Smeal, in the form of a motion, recommended to approve the Treasurers Report for October 2021. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Activity Acct. Mr. Don Yontosh, in the form of a motion, recommended to approve the Activity Account for October 2021. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

ESS Sub Rates Mr. Don Yontosh, in the form of a motion, recommended to approve the Substitute Teacher rate through Frontline (formerly ESS) at \$100/per day (currently \$95 per day). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 8-0-0.

Mrs. Christina Brown, in the form of a motion, recommended to approve the Substitute Clerical rate through Frontline (formerly ESS) at \$9.00/per hour (currently \$7.25/hour). Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

OTHER ITEMS FOR DISCUSSION

Angela Kerlin – Voiced opinion regarding Parent Teacher Conferences not held in person.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:25 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Martin
Secretary to the Board of Education