



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
COMMITTEE OF THE WHOLE MEETING
MONDAY, JANUARY 24, 2022**

AGENDA

Note: Committee Meeting (6:30 p.m. High School Library)
Board Meeting (Immediately following)

I. ADMINISTRATIVE REPORTS / PRESENTATIONS:

- Health & Safety Plan (Mid-Year Review) - Michelle Dutrow

II. OTHER ITEMS FOR DISCUSSION

III. ADJOURNMENT



**WEST BRANCH AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, JANUARY 24, 2022**

AGENDA

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**
- V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

- A. November 22, 2021
- B. December 2, 2021
 - For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS

Updates:

Brandy O'Hare: Elementary Principal
Mark Mitchell: Middle School Principal
J.R. Holenchik: High School Principal
Angela Lucas: Special Education Supervisor

Erick Johnston: Business Manager
David Williamson: Pupil Services Coordinator
David Catherman: Supervisor of Buildings and Grounds
Tiffany English: Food Service Director

OTHER REPORTS

- CIU: Jessica Maines
- CCCTC: Jeremiah Dobo
- PSBA LIASON: Chad Diviney

VII. ANNOUNCEMENTS AND PRESENTATIONS

- Financial Audit (2020 – 2021): Baker Tilly Virchow Krause, LLP.
- Board Recognition Month: Michelle Dutrow

VIII. NEW BUSINESS

A. BOARD

1. Motion to appoint a board member for the vacant seat (2-Year term):
 - Candidate #1: Julie Brooks
 - Candidate #2: Delissa Hall
 - Candidate #3: Erica Kindelberger
 - Candidate #4: Norman Parks
 - Candidate #5: Katelyn Ward

APPROVED

REJECTED

DEFERRED

2. Motion to adopt the Principles for Governance and Leadership outlined by PSBA.

APPROVED

REJECTED

DEFERRED

B. PERSONNEL

1. Motion to approve the resignation of Holly Modzel, Elementary Office Support / Cafeteria Monitor, effective December 8, 2021.

APPROVED

REJECTED

DEFERRED

2. Motion to approve Jessica Sterling as Cafeteria Monitor to the District, retroactive to December 15, 2021 at the starting rate of \$11.73/hr.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of Jessica Sterling, Cafeteria Monitor, effective January 9, 2022.

APPROVED

REJECTED

DEFERRED

4. Motion to approve Butch Emigh as Cafeteria Monitor to the District, retroactive to January 3, 2022 at the starting rate of \$13.10/hr.

APPROVED

REJECTED

DEFERRED

5. Motion to approve Rebecca Schieffer as Secondary Classroom Paraprofessional to the District, retroactive to January 3, 2022 at the rate of \$13.51/hr. (Ms. Schieffer will be replacing Carrie Jones, due to transfer of assignment)

APPROVED

REJECTED

DEFERRED

6. Motion to approve the restructured position of Attendance Secretary/Cafeteria Monitor from part-time to full-time with Benefits.

APPROVED

REJECTED

DEFERRED

C. EDUCATION

1. Motion to approve the School Calendar as presented for the 2022 – 2023 school year.

APPROVED

REJECTED

DEFERRED

2. Motion to approve High School Life Skills Community Based Instruction at Peoples Natural Gas Field on May 11, 2022. Cost to the District: 1 School Bus (Funding: HS Budget); Cost to the Student: None. (Information Only: 9 Students will be attending. Chaperones will be Erin Johnson, Tina Kolesar, Erica Wood, Sue Maguire, Amanda Harris, Danielle Gregory, School Nurse)

APPROVED

REJECTED

DEFERRED

3. Motion to approve High School Students to attend the Post-Secondary Fair on March 3, 2022 at the Clearfield Fair Grounds. Cost to the District: 1 School Bus (Funding: HS Budget); Cost to the Student: None. (Information Only: 40 students will be attending. Chaperones will be Scott McCamley and Justin Koleno)

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Kindergarten field trip to Elk Visitor Center on May 18, 2022. Cost to the District: 2 School Buses (Funding: Elem. Budget); Cost to the Student: \$5. (Information Only: 82 students will be attending. Chaperones are Rhonda Bailor, Megan Dale, Kevin Hubler, Danielle McDowell, Danny Clark, Alesia Dumas, Megan Orwick, Dane Danko, Ashley Nines, Ashley White, Chyna Confer, Kaylin George)

APPROVED

REJECTED

DEFERRED

5. Motion to approve the creation of a Middle School Fellowship of Christian Athletes (FCA) Club.

APPROVED

REJECTED

DEFERRED

D. POLICY

1. Motion to approve the first readings of the following policies:

- Policy 626 Attachment: Procurement – Federal Programs

APPROVED

REJECTED

DEFERRED

E. BUILDINGS AND GROUNDS

1. Motion to approve the use of the High School facility for a Community Walking program from January 25, 2022 thru April 29, 2022 (Monday to Thursday 5:00 p.m. to 8:00 p.m.).

APPROVED

REJECTED

DEFERRED

2. Motion to approve the purchase of a new divider curtain for the Middle School Gymnasium at a cost of \$19,665.00. (Wood Divider: \$90,000)

APPROVED

REJECTED

DEFERRED

3. Motion to declare the following items surplus:

- High Efficiency Gas Furnace; Model: VG7CD-120D-T4501; Serial Number: VGG2010007198; Good Condition
- Baldwin Panoramic Tone Organ; Model – PTT; Serial: 131724; Unknown operations.
- Thomas Eldorado Organ; Model: 792 792A8-0000; Serial: 2928-0055; Condition: Unknown operations.
- Promethean Boards; Model: PRM-AB378-012; 17 Units
- Regular Projector Mounts; 5 Units
- Ceiling Mounts for Regular Projector Mounts; 13 Units
- Casio Projectors; Model: XJV10X; 14 units
- Casio Projectors; Model: XJM141, 5 Units

APPROVED

REJECTED

DEFERRED

F. TRANSPORTATION & ATHLETICS

1. Motion to approve Ronnie Garbinsky as Assistant Jr. High Wrestling Coach.

APPROVED

REJECTED

DEFERRED

2. Motion to approve the resignation of Jalee Rockey, Co-Varsity Assistant Girls Basketball Coach, effective January 4, 2022.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the resignation of Joe Moore, Assistant Junior High Softball Coach, effective January 5, 2022.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Administrative Recommendation to retain the Fall Head Coaches and paid coaching staffs for the 2022 – 2023 school year:

- Football: **Kevin Hubler**, Justin Koleno, Chad Koleno, Alvin Hubler, Todd Dobo, Terry Smeal
- Cross Country: **Josh Carr**, Tabytha Carr
- Volleyball: **Terry Trude**, Breanna Hayward, Molly Neidrick, Allison Koleno
- Soccer: **Angie Fenush**, Alicia Lutz, Levi Good, Mitch Hubler

APPROVED

REJECTED

DEFERRED

5. Motion to approve Rochelle Sabol as a driver for Long Motor Bus Co., all paperwork has been received.

APPROVED

REJECTED

DEFERRED

G. FINANCE AND PURCHASE

1. Motion to approve the following Disbursements from December 2021 / January 2022.

\$ 123,985.26	Cafeteria Account	checks 4564 through 4570
\$ 1,330,907.09	General Account	checks 56120 through 56416
\$ 1,454,892.35	GRAND TOTAL	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the Treasurers Report for November and December 2021.

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Activity Account for November and December 2021.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Dedicated Substitute Teacher rate through Frontline (formerly ESS) at \$110/per day, retroactive to December 8, 2021. (currently \$100 per day).

APPROVED

REJECTED

DEFERRED

5. Motion to approve the consulting agreement with Van Strien Consulting, LLC for e-rate services at a cost of \$3,000 for the 2022 - 2023 funding year (same cost as 2021 – 2022).

APPROVED

REJECTED

DEFERRED

6. Motion to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index as presented.

APPROVED

REJECTED

DEFERRED

IX. OLD BUSINESS

X. CORRESPONDENCE

XI. OTHER ITEMS FOR DISCUSSION BY THE BOARD

XII. ADJOURNMENT