

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

OCTOBER 25, 2021

Members Present: Chad Diviney, Don Yontosh, Paul Carr, Christina, Bob Seprish, Jim Emigh, Melvin Smeal, Larry Allen, Tom Veres

Members Absent:

Other:

Media Present: The Progress News

Administration Present: Michelle Dutrow, Erick Johnston, Mark Mitchell, Angela Lucas, Brandy O'Hare, JR Holenchik, Tiffany English, David Catherman, David Williamson

Others Present: Leslie Tarbox, Olivia McCloskey, Shari Buck, Holly Petriskey, Dawn Harper, Andrew Pletcher, Alexys McGovern, Randee Stark, Brandy Norfolk, Stephanie Houser, Angela Kerlin, Stephanie Emigh, Terri Reed, Roxann Emigh, Terry Smith, Robert Smith Jr., Alice Hall, Georganne Zitsch, Simeon Zitsch, Doug Coval, James Coval

OPENING EXERCISES

President Chad Diviney called the meeting to order at 7:01 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from September 27, 2021. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

PUBLIC COMMENT:

Dawn Harper – Opposition to mask mandate.

Angela Kerlin – Opposition to mask mandate.

ADMINISTRATIVE REPORTS:

Brandy O'Hare, Elementary Principal:

- Pink Out, Elementary Tailgate, Safe Trick-or-Treat
- Teacher In-Service

Mark Mitchell, Middle School Principal:

- Federal Programs Reports
- PLC's

Joseph Holenchik, Secondary Principal:

- Homecoming, Senior Night
- Improvement Plans

Angela Lucas, Special Education Supervisor:

- Kindergarten Transition Meetings
- Teacher Walkthroughs

Erick Johnston, Business Manager:

- Stadium Project Update
- Audit Update

David Williamson, Athletic Director:

- Attendance Comparison

Tiffany English, Food Service Director:

- Product Shortages
- Upcoming Events

CIU: Health/Safety Plan, Contract, Personnel, Policy

CCCTC: Audit Completion, Roofing Update

PSBA: Mr. Diviney provided a written report to the board highlighting items from PSBA

PERSONNEL

D.
Manahan
Resign.

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Dana Manahan, Personal Care Paraprofessional, effective October 22, 2021. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

C. Kitko
Resign.

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Cheryl Mertz-Kitko, Reading Paraprofessional, effective October 15, 2021. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

N.
Petriskey
Mentor

Mr. Mel Smeal, in the form of a motion, recommended to approve Nicole Petriskey as Mentor for Alexis McKenna for the 2021 – 2022 school year. Mrs. Petriskey will be paid a stipend of \$250 as per the District Induction Plan. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

FMLA E.
Johnson

Mrs. Christina Brown, in the form of a motion, recommended to approve FMLA leave for Erin Johnson from January 2022 through March 2022. Substitute will be through Frontline (formerly ESS). Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

FMLA C.
Goodrow

Mr. Paul Carr, in the form of a motion, recommended to approve FMLA leave for Casey Goodrow from February 4, 2022 through May 3, 2022. Substitute will be through Frontline (formerly ESS). Mr. Don Yontosh seconded the motion, and it was carried with a vote of 9-0-0.

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve Christine Sterling to the volunteer list. All paperwork has been received. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

POLICY

1st Reading

Mr. Don Yontosh, in the form of a motion, recommended to approve the first reading of the following policies:

- Policy 006: Meetings
- Policy 137.1: Extracurricular Participation by Home Education Students
- Policy 146.1: Trauma-Informed Approach
- Policy 150: Title I – Comparability of Services

- Policy 218.1: Weapons
- Policy 218.2: Terroristic Threats
- Policy 236.1: Threat Assessment
- Policy 247: Hazing
- Policy 249: Bullying/Cyberbullying
- Policy 252: Dating Violence
- Policy 805: Emergency Preparedness and Response
- Policy 805.2: School Security Personnel
- Policy 810.1: School Bus Drivers & School Commercial Motor Vehicle Drivers
- Policy 810.3: School Vehicle Drivers
- Policy 903: Public Participation in Board Meetings

Mr. Carr confirmed that the discussed revisions would be included.

Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

BUILDINGS & GROUNDS

Surplus Mr. Don Yontosh, in the form of a motion, recommended to declare the following items surplus:

- Upright Freezer/ Cooler, Model: MD1R2-S, Serial Number: BBW582650-T
- Milk Cooler, Model: 569 S/S, Serial: D977296
- Abdominal machine/ Pyramid Fitness Industries, Serial Number: 9212456

Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

TRANSPORTATION & ATHLETICS

Booster Clubs Mr. Don Yontosh, in the form of a motion, recommended to approve the recognition of booster organizations for the 2021 – 2022 school year (all booster organizations completed the required annual orientation and financial review)

West Branch Track and Field Booster Club
 West Branch Boys Basketball Booster Club
 West Branch Lady Warrior Soccer Booster Club
 West Branch Band Booster Club
 West Branch Volleyball Booster Club
 West Branch Girls Basketball Booster Club
 West Branch Football Booster Club
 West Branch Baseball Booster Club
 West Branch Cheerleading Boosters
 Warrior Wrestling Association
 West Branch Softball Booster Club
 West Branch Drama Booster Club
 West Branch Cross Country Booster Club

Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

Winter Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve the following winter athletic volunteers, all paperwork has been received:

Girls Basketball: Mariah Koleno, Kelley Hubler
 Boys Basketball: Dave Catanzaro, John Clark, Bill Etchison
 Wrestling: Steve Sudik, Gary Yingling, JR Holenchik, Hunter Weitoish

Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

Drivers Mr. Mel Smeal, in the form of a motion, recommended to approve Stephanie Bailor as a driver for Long Motor Bus for the 2021 – 2022 school year, all paperwork has been received. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 9-0-0.

FINANCE & PURCHASE

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from September/October 2021:

\$69,819.36	Cafeteria Account	checks 4552 through 4558
\$866,894.98	General Account	checks 55846 through 55990 excluding check 55857
\$936,714.34	GRAND TOTAL	

Mr. Don Yontosh seconded the motion and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from September/October 2021:

\$2,271.24	General Account	check 55857
\$2,271.24	GRAND TOTAL	

Mr. Don Yontosh seconded the motion and it carried with a vote of 8-0-1. Mr. Carr abstained from voting due to sibling being a vendor.

Treasurers Report Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for September 2021. Mr. Don Yontosh seconded the motion and it carried with a vote of 9-0-0.

Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for September 2021. Mr. Don Yontosh seconded the motion and it carried with a vote of 9-0-0.

CTC Roof Project Mr. Mel Smeal, in the form of a motion, recommended to approve the payment of the district's share of the Clearfield County Career and Technical Center's roof project at the West Branch ASD's maximum prorated rate of 19.2%. Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

Exonerations Mr. Mel Smeal, in the form of a motion, recommended to approve the following per capita exonerations:

Township	Number of Exonerations:
Cooper	
Graham	
Morris	1
Karthus	2

Mr. Paul Carr seconded the motion, and it was carried with a vote of 9-0-0.

OTHER ITEMS FOR DISCUSSION

Mel Smeal voiced concerns regarding winning records in boys' sports teams.

Doug Coval – Opposition to mask mandate.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:44 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Martin
Secretary to the Board of Education