



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE OF THE WHOLE MEETING  
MONDAY, OCTOBER 25, 2021**

**AGENDA**

Note: Committee Meeting (6:30 p.m. High School Library)  
Board Meeting (Immediately following)

**I. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

**II. ADMINISTRATIVE REPORTS / PRESENTATIONS:**

- ARP ESSER Funding Update – Michelle Dutrow
- Policy Summary – Michelle Dutrow

**III. OTHER ITEMS FOR DISCUSSION**

**IV. ADJOURNMENT**



**WEST BRANCH AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, OCTOBER 25, 2021**

**AGENDA**

- I. CALL TO ORDER / PLEDGE TO THE FLAG**
- II. ROLL CALL**
- III. STUDENT REPORTS / RECOGNITION**
- IV. RECOGNITION OF VISITORS: PUBLIC COMMENT:**

1. Ashley Rinehart – Masking

**V. APPROVAL OF MINUTES OF PRIOR MEETING(S):**

A. September 27, 2021

- For approval based upon review by board members to determine these minutes to be accurate and correct.

APPROVED

REJECTED

DEFERRED

**VI. ADMINISTRATIVE REPORTS / RECOMMENDATIONS**

**Updates:**

Brandy O'Hare: Elementary Principal  
Mark Mitchell: Middle School Principal  
J.R. Holenchik: High School Principal  
Angela Lucas: Special Education Supervisor

Erick Johnston: Business Manager  
David Williamson: Pupil Services Coordinator  
David Catherman: Supervisor of Buildings and Grounds  
Tiffany English: Food Service Director

**OTHER REPORTS**

- CIU: Paul Carr
- CCCTC: Tom Veres
- PSBA LIASON: Chad Diviney

**VII. ANNOUNCEMENTS AND PRESENTATIONS**

**VIII. NEW BUSINESS**

**A. BOARD**

**B. PERSONNEL**

- 1. Motion to approve the resignation of Dana Manahan, Personal Care Paraprofessional, effective October 22, 2021.

APPROVED

REJECTED

DEFERRED

- 2. Motion to approve the resignation of Cheryl Mertz-Kitko, Reading Paraprofessional, effective October 15, 2021.

APPROVED

REJECTED

DEFERRED

3. Motion to approve Nicole Petriskey as Mentor for Alexis McKenna for the 2021 – 2022 school year. Mrs. Petriskey will be paid a stipend of \$250 as per the District Induction Plan.

APPROVED

REJECTED

DEFERRED

4. Motion to approve FMLA leave for Erin Johnson from January 2022 through March 2022. Substitute will be through Frontline (formerly ESS).

APPROVED

REJECTED

DEFERRED

5. Motion to approve FMLA leave for Casey Goodrow from February 4, 2022 through May 3, 2022. Substitute will be through Frontline (formerly ESS).

APPROVED

REJECTED

DEFERRED

6. Motion to approve Christine Sterling to the volunteer list, all paperwork has been received.

APPROVED

REJECTED

DEFERRED

### **C. EDUCATION**

### **D. POLICY**

1. Motion to approve the first reading of the following policies:

- Policy 006: Meetings
- Policy 137.1: Extracurricular Participation by Home Education Students
- Policy 146.1: Trauma-Informed Approach
- Policy 150: Title I – Comparability of Services
- Policy 218.1: Weapons
- Policy 218.2: Terroristic Threats
- Policy 236.1: Threat Assessment
- Policy 247: Hazing
- Policy 249: Bullying/Cyberbullying
- Policy 252: Dating Violence
- Policy 805: Emergency Preparedness and Response
- Policy 805.2: School Security Personnel
- Policy 810.1: School Bus Drivers & School Commercial Motor Vehicle Drivers
- Policy 810.3: School Vehicle Drivers
- Policy 903: Public Participation in Board Meetings

APPROVED

REJECTED

DEFERRED

### **E. BUILDINGS AND GROUNDS**

1. Motion to declare the following items surplus:

- Upright Freezer/ Cooler, Model: MD1R2-S, Serial Number: BBW582650-T
- Milk Cooler, Model: 569 S/S, Serial: D977296
- Abdominal machine/ Pyramid Fitness Industries, Serial Number: 9212456

APPROVED

REJECTED

DEFERRED

### **F. TRANSPORTATION & ATHLETICS**

1. Motion to approve the recognition of booster organizations for the 2021 – 2022 school year (all booster organizations completed the required annual orientation and financial review)
  - West Branch Track and Field Booster Club
  - West Branch Boys Basketball Booster Club

- West Branch Lady Warrior Soccer Booster Club
- West Branch Band Booster Club
- West Branch Volleyball Booster Club
- West Branch Girls Basketball Booster Club
- West Branch Football Booster Club
- West Branch Baseball Booster Club
- West Branch Cheerleading Boosters
- Warrior Wrestling Association
- West Branch Softball Booster Club
- West Branch Drama Booster Club
- West Branch Cross Country Booster Club

APPROVED

REJECTED

DEFERRED

2. Motion to approve the following winter athletic volunteers, all paperwork has been received:

- Girls Basketball: Mariah Koleno, Kelley Hubler
- Boys Basketball: Dave Catanzaro, John Clark, Bill Etchison
- Wrestling: Steve Sudik, Gary Yingling, JR Holenchik, Hunter Weitosh

APPROVED

REJECTED

DEFERRED

3. Motion to approve Stephanie Bailor as a driver for Long Motor Bus for the 2021 – 2022 school year, all paperwork has been received.

APPROVED

REJECTED

DEFERRED

**G. FINANCE AND PURCHASE**

1. Motion to approve the following Disbursements from September / October 2021.

\$ 69,819.36	Cafeteria Account	checks 4552 through 4558
\$ 866,894.98	General Account	checks 55846 through 55990
		excluding check 55857
\$ 936,714.34	<b>GRAND TOTAL</b>	

APPROVED

REJECTED

DEFERRED

2. Motion to approve the following Disbursements from September / October 2021.

\$ 2,271.24	General Account	checks 55857
\$ 2,271.24	<b>GRAND TOTAL</b>	

APPROVED

REJECTED

DEFERRED

3. Motion to approve the Treasurer's Report for September 2021.

APPROVED

REJECTED

DEFERRED

4. Motion to approve the Activity Account for September 2021.

APPROVED

REJECTED

DEFERRED

5. Motion to approve the payment of the district's share of the Clearfield County Career and Technical Center's roof project at the West Branch ASD's maximum prorated rate of 19.2%.

APPROVED

REJECTED

DEFERRED

6. Motion to approve the following per capita exonerations:

Township	Number of Exonerations:
Cooper	
Graham	
Morris	1
Karthus	2

APPROVED

REJECTED

DEFERRED

- IX. OLD BUSINESS**
- X. CORRESPONDENCE**
- XI. OTHER ITEMS FOR DISCUSSION**
- XII. ADJOURNMENT**