

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JULY 27, 2020

Members Present: Bob Seprish, , Melvin Smeal, Larry Allen, Chad Diviney, Tom Veres, Jim Emigh, Don Yontosh, Paul Carr

Members Absent: Christina Brown

Other:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, David Catherman, Erick Johnston, Allison Koleno, David Williamson, Mark Mitchell

Others Present: Karen Krise, Michael Gay

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 7:37 p.m. All present were asked to Stand and pledge allegiance to the American Flag.

**RECOGNITION OF VISITORS**

Michael Gay asked questions regarding the School Reopening Plan. Mrs. Dutrow explained the guidance for the whole building and changes that would be made to Special Education.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from June 22, 2020. Mr. Paul Carr seconded the motion, and it was carried with a vote of 8-0-0.

**ADMINISTRATIVE REPORTS:**

Erick Johnston, Business Manager:

- Discussed the extension period for property tax bills
  - Mr. Veres asked about a bill paid for Kars. Mr. Catherman explained that the Ford 350 needed repair work.

David Williamson, Athletic Director:

- Athletic physicals were held on the property, 90 athletics took advantage of the physical.

David Catherman, Supervisor of Buildings and Grounds:

- Field House project is on track.
- Custodial staff is continuing with cleaning and moving furniture
  - Mrs. Dutrow explained about the bleacher pylons rising from the ground and are being looked at to be replaced in the one section of bleachers.

Technology:

- Mr. Bisko was unable to attend the meeting. Mrs. Dutrow reported that the Technology Department is working on the hot-spot project and summer work.

Tiffany English, Food Service Director:

- Working with Administration in formulating plans for opening of school
- Preparing menus

CIU:

- The Reorganizational meeting was held, all offices stayed the same.
- Various hirings were approved and COVID procedures were discussed.

CCCTC:

- Mr. Veres informed the Board that there was no meeting held for July.

PSBA:

- Mr. Diviney didn't have anything to report from PSBA.

## **EDUCATION**

COVID-19 School Reopening Mr. Paul Carr, in the form of a motion, recommended to approve the WBSD Phased School Reopening Health and Safety Plan effective with the 2020 – 2021 school year. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Emergency Inst. Time App. Mr. Don Yontosh, in the form of a motion, recommended to approve the Emergency Instructional Time Application as per Section 520.1 of the PA School Code. Mr. Paul Carr seconded the motion, and it was carried with a vote of 8-0-0.

Flexible Instructional Days Mr. Paul Carr, in the form of a motion, recommended to approve the Flexible Instructional Days Plan effective with the 2020 – 2021 school year (3-year cycle). Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

Student / Parent Handbooks Mr. Don Yontosh, in the form of a motion, recommended to approve the Elementary Parent & Student Handbook for the 2020 – 2021 school year. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the Middle School Parent & Student Handbook for the 2020 – 2021 school year. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the High School Parent & Student Handbook for the 2020 – 2021 school year. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the West Branch Virtual Academy (WBVA) Parent & Student Handbook for the 2020 – 2021 school year. Mr. Paul Carr seconded the motion, and it was carried with a vote of 8-0-0.

## **BUILDINGS & GROUNDS**

Stadium Field House Roof Mr. Don Yontosh, in the form of a motion, recommended to reject the Stadium Field House Roof Project (Phase 2) as follows:

Roofing Contractor: Fred L. Burns      Bid Amount: \$146,000.00

Mr. Larry Allen seconded the motion, and it was carried with a vote of 7-1-0.

Voice Roll Call: Mr. Allen – yes; Mr. Seprish – no; Mr. Smeal – yes; Mr. Carr – yes; Mr. Veres – yes; Mr. Yontosh – yes; Mr. Emigh – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

Discussion was held regarding the type of roof, metal versus shingle and warranty time and costs. After much discussion, the Board discussed going back to bid with multiple option choices.

Bids Mr. Don Yontosh, in the form of a motion, recommended to approve to advertise for bids for a standing seam metal roof, a 50-year architectural shingled roof and a lifetime architectural shingled roof for the field house. Mr. Larry Allen seconded the motion and it was carried with a vote of 8-0-0.

Voice Roll Call: Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Carr – yes; Mr. Veres – yes; Mr. Yontosh – yes; Mr. Emigh – yes; Mr. Diviney – yes. 8 – yes; 0 – no.

## **TRANSPORTATION & ATHLETICS**

Volunteers Mr. Don Yontosh, in the form of a motion, recommended to approve Tracey Bone as a volunteer to the Cross-Country program. Mr. Paul Carr seconded the motion, and it was carried with a vote of 8-0-0.

JV Cheerleading Mr. Paul Carr, in the form of a motion, recommended to approve Mallarie Maines as the JV Cheerleading Advisor. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

M. Burnisky Resignation Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Miranda Burnisky as the Jr. High Cheerleading Advisor. Mr. Paul Carr seconded the motion, and it was carried with a vote of 8-0-0.

## **FINANCE & PURCHASE**

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from June / July 2020:

\$39,754.89	Cafeteria Account	checks 4445 through 4449
\$920,424.01	General Account	checks 53890 through 54042 (not including check 53935)
<u>\$960,178.90</u>	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motion and it carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from June / July 2020:

\$1,115.64	General Account	Check 53935
<u>\$1,115.64</u>	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motion and it carried with a vote of 7-0-1. Mr. Carr abstained from voting due to vendor being a sibling.

Treasurers Report / Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for June 2020. Mr. Don Yontosh seconded the motion and it carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for May 2020. Mr. Don Yontosh seconded the motion and it carried with a vote of 8-0-0.

**OTHER ITEMS FOR DISCUSSION**

Mrs. Dutrow and Mr. Smeal informed the Board that the Warrior Statue that was being donated had not received the funds from the grantor as promised. The Board collectively decided that Mrs. Dutrow should inform the donator that the Board is not interested in running the fundraiser to raise funds for the statue.

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 9:00 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education