

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

AUGUST 17, 2020

Members Present: Bob Seprish, Melvin Smeal, Christina Brown Chad Diviney, Tom Veres, Don Yontosh,

Members Absent: Larry Allen, Jim Emigh, Paul Carr

Other:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, David Catherman, Erick Johnston, Allison Koleno, David Williamson, Mark Mitchell, JR Holenchik, Nik Bisko, Kasi Martin

Others Present: Karen Krise, Michael Gay

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 7:47 p.m. All present were asked to Stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from July 27, 2020. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 6-0-0.

**ADMINISTRATIVE REPORTS:**

Erick Johnston, Business Manager:

- Discussed COVID-19 spending, Stadium Project Spending and Audit has been scheduled.

David Williamson, Athletic Director:

- Discussed the number of screenings, practices and athletes we've had on the property so far.

David Catherman, Supervisor of Buildings and Grounds:

- Field House project is on track.
- Custodial staff is continuing with cleaning and moving furniture

Nik Bisko, Technology Coordinator:

- Mr. Bisko informed the board that all PreK – 12 student laptops, thermal scanners, UV carts and hotspots have arrived. The Technology Office is working on getting all items up and running.
- Infosnap letters were also sent out to parents.

CCCTC:

- Mr. Veres informed the Board that there are 423 students enrolled for the 2020 – 2021 school year. A WB Graduate was offered the full time custodial position that was open at the CTC, and the CTC received \$45,000 in CARES funding.

PSBA:

- Mr. Diviney didn't have anything to report from PSBA.

**ANNOUNCEMENTS AND PRESENTATIONS**

Mark Mitchell presented the Additional Targeted Support and Improvement (A-TSI) Plan to the Board.

**EXECUTIVE SESSION**

An executive session was held from 8:25 p.m. – 8:35 p.m. for personnel reasons.

**PERSONNEL**

P. Hampton Transfer Mr. Don Yontosh, in the form of a motion, recommended to approve to transfer Pam Hampton to Middle School Learning Support Paraprofessional from Elementary Personal Care Paraprofessional (Voluntary Transfer). Mr. Mel Smeal seconded the motion, and it was carried with a vote of 6-0-0.

H. Jones Transfer Mr. Don Yontosh, in the form of a motion, recommended to approve to transfer Heather Jones to Middle School Learning Support Paraprofessional from Middle School Personal Care Paraprofessional (Voluntary Transfer). Mr. Robert Seprish seconded the motion, and it was carried with a vote of 6-0-0.

S. Strible Transfer Mr. Don Yontosh, in the form of a motion, recommended to approve to transfer Shelva Strible to Kindergarten Classroom Paraprofessional from Elementary Personal Care Paraprofessional (Voluntary Transfer). Mr. Robert Seprish seconded the motion, and it was carried with a vote of 6-0-0.

T. Ebersole Transfer Mr. Don Yontosh, in the form of a motion, recommended to approve to transfer Tammi Ebersole as Elementary Personal Care Paraprofessional from Middle School Personal Care Paraprofessional (Administrative Transfer). Mrs. Christina Brown seconded the motion, and it was carried with a vote of 6-0-0.

Volunteers Mr. Robert Seprish, in the form of a motion, recommended to approve Jane Prestash, Tom Prestash, Terry Smeal III and Breanna Hayward to the volunteer list. All paperwork has been received. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 6-0-0.

**EDUCATION**

Waive Community Service Mr. Don Yontosh, in the form of a motion, recommended to approve to waive the Community Service requirement for the Graduating Class of 2021. Mrs. Christina Brown seconded the motion, and it was carried with a vote of 6-0-0.

Mr. Smeal asked why it was being waived. Mrs. Dutrow indicated that during the COVID-19 pandemic the district did not wish to expose students to risk by having them volunteering in the community.

A-TSI Year #2 Mr. Don Yontosh, in the form of a motion, recommended to approve the required Additional Targeted Support and Improvement (A-TSI) Plan (Year #2) for the 2020 – 2021 school year. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 6-0-0.

**POLICY**

1<sup>st</sup> Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the first reading of the following policies:  
1. Policy 006.1: Attendance at Meetings via Electronic Communications  
2. Policy 103: Discrimination / Title IX Sexual Harassment Affecting Students

3. Policy 104: Discrimination / Title IX Sexual Harassment Affecting Staff
4. Policy 111: Lesson Plans
5. Policy 146.1: Trauma-Informed Approach
6. Policy 203: Immunizations and Communicable Diseases
7. Policy 209: Health Examinations / Screenings
8. Policy 247: Hazing
9. Policy 249: Bullying / Cyberbullying
10. Policy 252: Dating Violence
11. Policy 309.1: Telework
12. Policy 314: Physical Examinations
13. Policy 317.1: Educator Misconduct
14. Policy 318: Attendance and Tardiness
15. Policy 331: Job Related Expenses
16. Policy 332: Working Periods
17. Policy 334: Sick Leave
18. Policy 335: Family and Medical Leaves and Attachments
19. Policy 340: Responsibility for Student Welfare
20. Policy 705: Facilities and Workplace Safety
21. Policy 803: School Calendar
22. Policy 824: Maintaining Professional Adult / Student Boundaries
23. Policy 904: Public Attendance at School Events with Attachment
24. Policy 907: School Visitors

Mrs. Christina Brown seconded the motion, and it was carried with a vote of 6-0-0.

## **BUILDINGS & GROUNDS**

Stadium Field  
House Rood

Mr. Tom Veres, in the form of a motion, recommended to reject the Stadium Field House Roof Project (Phase 2) as follows:

Roofing Contractor: Mid State Roofing Bid Amount: \$69,145.00  
(Base Bid Number 2 – Asphalt Shingle)

Motion failed due to lack of second.

Mr. Don Yontosh, in the form of a motion, recommended to approve the Stadium Field House Roof Project (Phase 2) as follows:

Roofing Contractor: Fred L. Burns Bid Amount: \$130,500.00  
(Base Bid Number 1 – Standing Seam)

Mr. Robert Seprish seconded the motion, and it was carried with a vote of 5-1-0.

Voice Roll Call: Mr. Seprish – yes; Mr. Smeal – yes; Mr. Veres – no; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Diviney – yes. 5 – yes; 1 – no.

Discussion was held regarding the type of roof, metal versus shingle and warranty time and costs.

## **TRANSPORTATION & ATHLETICS**

Transportation

Mr. Don Yontosh, in the form of a motion, recommended to approve the driver list from Long Motor Bus, Sones Transportation and R&A Transportation for the 2020 – 2021 school year. Mr. Robert Seprish seconded the motion, and it was carried with a vote of 6-0-0.

Fall Athletic  
Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to Approve the following volunteers to the Fall Athletic programs:

- Football: Terry Smeal III

- Volleyball: Breanna Hayward  
Mrs. Christina Brown seconded the motion, and it was carried with a vote of 6-0-0.

**FINANCE & PURCHASE**

Disburse- Mrs. Christina Brown, in the form of a motion, recommended to approve the following  
ments motion:

Disbursements from July /August 2020:

\$17,901.67	Cafeteria Account	checks 4450 through 4460
\$434,125.57	General Account	checks 54034 through 54117
<hr/>	<b>GRAND TOTAL</b>	
\$452,027.24		

Mr. Mel Smeal seconded the motion and it carried with a vote of 6-0-0.

Treasurers Mr. Mel Smeal, in the form of a motion, recommended to approve the Treasurers  
Report / Report for July 2020. Mr. Robert Seprish seconded the motion and it carried with a  
Activity vote of 6-0-0.  
Acct.

Mrs. Christina Brown, in the form of a motion, recommended to approve the Activity Account for July 2020. Mr. Mel Smeal seconded the motion and it carried with a vote of 6-0-0.

**OTHER ITEMS FOR DISCUSSION**

Mr. Diviney asked if we would be running trial runs for livestreaming sporting events. Mr. Bisko explained that some of the events would be handled by a company and some events would be handled by WB staff.

Mr. Veres asked if a policy can be put in place that if anyone climbs on the field house roof and damages the roof they are fully responsible for the roof. Mrs. Dutrow explained that it will be covered in the handbooks under "vandalism", that it cannot be a specific policy.

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 9:08 p.m. Mr. Robert Seprish seconded the motion and it carried with a vote of 6-0-0.

Respectively Submitted,

Kasi Martin  
Secretary to the Board of Education