

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JANUARY 27, 2020

Members Present: Bob Seprish, Paul Carr, Melvin Smeal, Don Yontosh, Larry Allen, Chad Diviney, Tom Veres, Christina Brown, Jim Emigh

Members Absent:

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, Nik Bisko, David Catherman, JR Holenchik, Erick Johnston, Allison Koleno, David Williamson, Mark Mitchell

Others Present: Holly Petriskey, Kasi Woodring, Ron Mollura, Greg Modzel, Jerry Bankovich, Shari Buck, Lon Coval

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 6:32 p.m. All present were asked to Stand and pledge allegiance to the American Flag.

**MINUTES**

Mrs. Christina Brown, in the form of a motion, recommended to approve the meeting minutes from November 21, 2019 and December 5, 2019. Mr. Paul Carr seconded the motion, and it was carried with a vote of 8-0-0.

**REPORTS**

Allison Koleno, Elementary Principal:

- PreK & Kindergarten: Registration dates are set for the upcoming school year.
- Extended School Year: Preparing for ESY for the 2019 – 2020 school year.
- PBS: Monthly reward assembly was held. DuBois Dream Basketball Team, Spindletown Band and WB Bocce Team participated.

Mark Mitchell, Middle School Principal:

- Positive Behavior Reward: Held quarterly reward day with a variety of games.
- Comprehension Plan: Working on the upcoming Comprehension Plan.
- Dances: Held Middle School Dance, Semi-Formal dance will be on February 29.
- Budget: Preparing for the 2020 – 2021 budget.

JR Holenchik, High School Principal

- Budget: Preparing for the 2020 – 2021 budget.
- Course Selection Book: Being compiled and reviewed for approval.

Erick Johnston, Business Manager

- Audit: Discussed Audit results.

David Williamson, Athletic Director

- Attendance: Presented comparison reports

David Catherman, Supervisor of Building and Grounds

- Budget: Preparing for the 2020 – 2021 budget.
- New Gym Floor: Completed, a few flaws are being corrected this month.

Nik Bisko, Technology Coordinator

- Backup Solutions: Looking into backup solutions with fellow districts

Tiffany English, Food Service Director

- Pizza Hut Day: Lunches up from 251 to 304
- Up 377 lunches, down 16 breakfast, up \$900 a la carte
- Tasty Bites: Special items to try for students

CIU:

- Director Search: Continuing search for new Director
- Audit: Reviewed fiscal year audit

CCCTC:

- Enrollment: Enrollment is up from prior years; Masonry Class is full
- Skills Competition: 55 students participated. West Branch had two 1<sup>st</sup> place winner, five 2<sup>nd</sup> place winners and one 3<sup>rd</sup> place winner.
- Grant: Received grant for Cooling Towers in the Auto Body Class

PSBA:

- Mr. Diviney discussed the report he compiled for the Board regarding issues that are being addressed at the state level.

### **EXECUTIVE SESSION**

The Board held an executive session from 7:40 p.m. – 8:13 p.m. for personnel and litigation.

### **ANNOUNCEMENTS & PRESENTATIONS**

Baker Tilley reviewed the Financial Audit for the fiscal year 2018 – 2019.

KTH Architects gave a design update to the Board regarding the Stadium Project.

Mrs. Dutrow expressed her gratitude for the dedication and commitment of the Board. January is Board Appreciation Month.

### **BOARD**

At Large  
Seats

Mr. Paul Carr, in the form of a motion, recommended to direct the Solicitor to take all action, including petitioning the Court, necessary to change all School Director seats to "At-Large" seats. Mr. Smeal seconded the motion and it carried with a vote of 6-2-0. Voice Roll Call: Mr. Veres – yes; Mr. Seprish – yes; Mr. Carr – yes; Mr. Yontosh – no; Mr. Diviney – yes; Mr. Smeal – yes; Mrs. Brown – yes; Mr. Emigh – no. 6 – yes; 2 – no.

### **PERSONNEL**

P. Raymond  
Retirement

Mr. Paul Carr, in the form of a motion, recommended to approve resignation of Preston Raymond, Art Teacher, effective June 30, 2020, under the terms of the current "Agreement between the West Branch School District and West Branch Education Association," including any relevant Memorandums of Understanding. Mr. Tom Veres seconded the motion and it was carried with a vote of 8-0-0.

- M. Moslak  
Resignation Mr. Paul Carr, in the form of a motion, recommended to resignation of Mary Beth Moslak from services contained within the Settlement Agreement for Special Education Student Number 8167957594. Mrs. Christina Brown seconded the motion and it carried with a vote of 8-0-0.
- C. Lindstrom  
Spec. Ed.  
Services Mr. Paul Carr, in the form of a motion, recommended to approve Casey Lindstrom for services contained within the Settlement Agreement for Special Education Student Number 8167957594. (Ms. Lindstrom will be replacing Mary Beth Moslak, due to resignation, January 27, 2020 agenda, personnel #2). Mr. Robert Seprish seconded the motion and it was carried with a vote of 8-0-0.
- A.  
Zimmerman  
Resignation Mr. Paul Carr, in the form of a motion, recommended to approve the resignation of Aaron Zimmerman, Technology Education Teacher, effective February 13, 2020. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.
- Volunteers Mr. Paul Carr, in the form of a motion, recommended to approve Howard Lidgett, Rob Smerk and Shawna Cassick as volunteers to the District, all paperwork has been received. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

## **EDUCATION**

- Field Trips Mrs. Christina Brown, in the form of a motion, recommended to approve the High School Life Skills class to participate in Community- Based Instruction at Peoples Natural Gas Field on May 21, 2020. Cost to the District: Bus Transportation; Cost to the Student: none. (Information Only: 7 students will be attending. Chaperones are Erin Johnson, Tina Kolesar, Pennie Folmar, Amanda Harris, Danielle Gregory, School Nurse, Student Nurse). Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.
- Mr. Paul Carr, in the form of a motion, recommended to approve the Elementary Life Skills class to participate in Community-Based Instruction at Weis Market on February 21, 2020. Cost to the District: Use of Vans; Cost to the Student: none. (Information Only: 7 students will be attending. Chaperones are Casey Lindstrom, Melissa Yontosh, Rhonda Bailor, Kyley Clark, Alice King, Taylor Myers, Caitlin Eirich, Susan Zimmerman, Jaime McCracken). Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.
- Mr. Paul Carr, in the form of a motion, recommended to approve the 5<sup>th</sup> Grade fieldtrip to Black Moshannon State Park on May 12, 2020. Cost to the District: none; Cost to the student: none. (Information Only: 75 students will be attending the trip. Chaperones are Cheryl Green, Dennis McCamley, Mary Beth Moslak, Jaime Lutz, Jeff Lutz, Brian Fenton, Lacey Fye). Mr. Robert Seprish seconded the motion and it was carried with a vote of 8-0-0.
- Library Book  
Order Mr. Paul Carr, in the form of a motion, recommended to approve the Middle School Library Book Order in the amount of \$1,498.96 (funding – Elementary Budget 2019 – 2020). Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

## **TRANSPORTATION AND ATHLETICS**

- J. White  
Resignation Mr. Mel Smeal, in the form of a motion, recommended to approve the resignation of Jerry White, Varsity Assistant Football Coach, effective January 3, 2020. Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.

- B. Myers  
Resignation Mr. Paul Carr, in the form of a motion, recommended to approve the resignation of Bill Myers, Jr. High Softball Coach, effective January 12, 2020. Mr. Robert Seprish seconded the motion and it carried with a vote of 8-0-0.
- D. Betts  
Softball Coach Mr. Paul Carr, in the form of a motion, recommended to approve Dan Betts as Interim Varsity Softball Coach for the 2020 season. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.
- T. Reed Ass't  
Softball Coach Mr. Paul Carr, in the form of a motion, recommended to approve Tom Reed as Interim Varsity Assistant Softball Coach for the 2020 season. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.
- Jr. High  
Wrestling  
Coaches Mr. Paul Carr, in the form of a motion, recommended to approve Jason Bainey, David Williamson and George Yingling as Jr. High Wrestling co-coaches for 2019 – 2020 season. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.
- Mr. Smeal asked why Mr. Bainey would be paid at the Jr. High level when he is the Varsity Coach. Mrs. Dutrow replied that Mr. Bainey, Mr. Williamson and Mr. Yingling have taken on the responsibilities for coaching the Jr. High boys due to no one stepping up to accept the coaching position. The District will continue to advertise for a Jr. High Wrestling Coach. The monies will be split evening between the 3 coaches.
- Spring  
Volunteers Mr. Paul Carr, in the form of a motion, recommended to approve the following Spring Athletic Volunteers, all paperwork is on file:
- Baseball: Jim Emigh, Eddie Kyler
  - Softball: Ryan Bone, Eric Confer
- Mr. Robert Seprish seconded the motion and it carried with a vote of 8-0-0.
- Fall Head  
Coaches Mr. Paul Carr, in the form of a motion, recommended to approve the Administrative Recommendation to retain the Fall Head Coaches and paid coaching staffs:
- Football: **Kevin Hubler**, Justin Koleno, Chad Koleno, Alvin Hubler, Morgan Selepak
  - Cross Country: **Jane Catanzaro**, Josh Carr
  - Volleyball: **Terry Trude**, Taylor Trude, Mariah McDowell, Laura Selepak
- Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

## **FINANCE & PURCHASE**

Disburse-  
ments Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from December 2019 / January 2020:

\$115,367.22	Cafeteria Account	checks 4394 through 4402
\$1,397,980.62	General Account	checks 53039 through 53395 (not including checks 53041, 53057, 53081, 53149, 53158, 53166, 53173, 53265, 53288, 53295, 53310, 53331, 53338)
\$1,513,347.84	<b>GRAND TOTAL</b>	

Mrs. Christina Brown seconded the motion and it carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motion:

Disbursements from December 2019 / January 2020:

\$21,507.66	General Account	checks 53041, 53057, 53081, 53149, 53158, 53166, 53173, 53265, 53288, 53295, 53310, 53331, 53338
\$21,507.66	<b>GRAND TOTAL</b>	

Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-1. Mr. Carr abstained from voting due to vendor being a sibling.

Treasurers  
Report /  
Activity  
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for November and December 2019. Mrs. Christina Brown seconded the motion and it carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for November and December 2019. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

Enel X

Mr. Paul Carr, in the form of a motion, recommended to approve the electricity Demand Response Contract with Enel X for the period of June 1, 2020 through May 31, 2024 as presented. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

### **OTHER ITEMS FOR DISCUSSION**

Mr. Veres asked if the track was going to be used for practice and competition or just practice. Mrs. Dutrow responded that the track would be used for practice and physical education classes. The team will still travel for competition.

### **ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:34 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education