

## 8/6/19 PTO Meeting Minutes

Welcome- 6:05PM

### **President's Report (Tabytha)**

Nothing additional on top of agenda items

### **Treasurer's Report (Shari)**

PTO balance as of this meeting \$10,554.67

\$20,513.07 in account

- \$638.01 PBS High School

- \$6,253.96 PBS Elementary School

- \$1,570.00 Library

- \$1,496.43 Art

\$10,554.67 Total PTO

### **Principal's Report (Mark/Allison)**

Allison was not present. Mark was there to discuss more Middle School PTO items

### **Committee Reports**

Nothing new to discuss. All committees will be discussed and signup sheets will go around the next meeting in September.

### **Unfinished Business**

**Middle School PTO**-Mr. Mitchell has not recruited any new officers at this time. Requested that PTO combines for the first year to allow for any new officers to shadow and understand the process. Motion was carried to allow for the combination for the 1<sup>st</sup> year and no one opposed.

\$1,000 will be given for start up money (in addition to funds spent towards Safe Trick or Treat). At the end of the year, if no one steps forward during this trial year to create a Middle School PTO, this will be abolished, and all starting funds will be returned back to Elementary PTO. Motion was carried, and no one opposed.

Creation of a separate Middle School By-Laws will take place. Motion carried and no one opposed.

Mr. Mitchell mentioned that Middle School should have very minimal request over the year. Field Trips are still being figured out, however, they will not be offered to all grade levels in the middle school and the social studies teach uses a special program for online quizzes. Those were the only extra expenses that came to mind.

## **New Business**

**Updating By-Laws:** Motion was carried to accept the current By-Laws and to create a Middle School By-Laws. Both will be reviewed at the next meeting. No one opposed

**Meet the Teacher Night:** Discussion regarding punch, water and cookies to be purchased and offered to both Middle School and Elementary School. Will need to purchase around 1,000 to compensate for all grades. This will be located in the Elementary Cafeteria and signs will be placed at the Middle School. There will also be a kids basket with a \$50 limit and a \$25 gift card of all teacher/administration. Motion was carried for all items and no one opposed.

**Safe Trick or Treat:** Stays 13 years old and younger, purchase 850 scholastic books and will reach out to all previous organizations and hay ride contact. Tentative date for 10/23/2019. Motion was carried for all items and no one opposed.

**Parent/Teacher Conference Night:** Will be looking into have Raffle Baskets on this day/night. Motion was carried and no one opposed

Announcements: Next Meeting: September 9, 2019

Meeting Attendees: Tabytha Carr, Shari Buck, Katelyn Ward, Holly Elensky, Tricia Smeal, Christina Wilson, Danielle Gregory, Carol David and Mark Mitchell

Submitted by:

Katelyn Ward

Secretary