



## **WEST BRANCH AREA SCHOOL DISTRICT**

516 ALLPORT CUTOFF  
MORRISDALE, PA 16858

[www.westbranch.org](http://www.westbranch.org)  
Fax: 814-345-5220

**Michelle E. Dutrow, Superintendent**  
Erick Johnston, Business Manager

Phone: 814-345-5628, ext.4850

### **Wood Chip Bid Document 2019-2020**

Per the advertisement that was published in *The Progress* on September 6, 11, and 16<sup>th</sup> the West Branch Area School District requests sealed bids, at the Superintendent's Office at 516 Allport Cutoff, Morrisdale, PA 16858, addressed to the attention of "Wood Chip Bid", on or before 12:00 noon, on Monday, September 23, when they will be publicly opened for purchase and delivery of clean, green screened, wood chips for use in a Messersmith Biomass boiler. Approval of winning bid will be made at the regularly scheduled board meeting at 6:30 p.m. that same night. Bid documents are available at the District Website at [westbranch.org](http://westbranch.org) under Departments, Business Office. For specific information regarding the Messersmith Biomass boiler please contact the district's Maintenance Supervisor, Dave Catherman at 814-345-5615 x4166 for more information.

Two bid types are being solicited. The Delivery Information and Wood Chip Specification for both bid types are the same. A vendor can bid on either or both bid types. The District reserves the right to accept or reject any and all bids.

- The first bid type is for a 1-year contract. The contract will start October 1, 2019 and will end September 30, 2020.
- The second bid type is for a 3-year contract. This contract will start October 1, 2019 and will end June 30, 2022.

#### **Delivery Information:**

- Chips will need to be delivered to the Biomass Building behind the West Branch Area High School at 444 Allport Cutoff, Morrisdale, PA 16858.
- First Delivery date will be on or around October 15, depending on heating needs and weather conditions. Deliveries will be coordinated by Mr. Catherman.
- Total amount of wood chips will not exceed 1,100 tons for the heating season(s).
- Transportation by live bottom, "walking floor", trailers is preferred although other methods are acceptable.

#### **Wood Chip Specification:**

- Total amount of wood chips will not exceed 1,100 tons for the heating season(s).
- Virgin wood chips only.
- Moisture Content (Wet Basis): 15%-45%
- Minimum Btu's/lb (wet weight): 4,500 (HHV)
- Target Chip Size: 2" x 3" x 1/2" or smaller
- Maximum Chip Size: No more than 10% shall be 4 inches or larger in any dimension.
- Maximum Fines Content: No more than 5% shall be smaller than 1/16". No wood flour or dust is allowed.
- Total Ash Content: Maximum 3% (dry matter basis)
- Alkali Mineral Content of Ash: Maximum 0.25 lbs/MMBtu
- Wood Species: Mixed hardwoods.
- Chips should be directly blown into delivery trailer at the time of chipping.
- Transport in live bottom "walking floor" trailers, preferred.
- Quality Assurances: The first load of the year and an additional random testing of 2 loads/year to ensure fuel meets specifications.
- Contaminants: Chips shall be free of any foreign materials including but not limited to nails, dirt, rocks, snow, ice, paint, glue, etc.

#### **Other Information:**

It is the policy of the West Branch Area School District not to discriminate on the basis of race, color, age, creed, religion, gender, sexual orientation, ancestry, national origin or handicap/disability in its educational programs, activities, or employment. Services and facilities are accessible to and usable by disabled persons as required by Title IX, Section 504 and Title VI.

- Terms, net 30 days. Invoice is to be delivered to the Business Office at 516 Allport Cutoff or emailed to [accountspayable@westbranch.org](mailto:accountspayable@westbranch.org)

Return this completed form to:

West Branch Area School District  
516 Allport Cutoff  
Morrisdale, PA 16858  
Attn.: Wood Chip Bid

**West Branch Area School District  
Wood Chip Bid for 2019-2020 School Year**

Vendor Name: \_\_\_\_\_

Vendor Phone: \_\_\_\_\_

Vendor Payment Remit Address: \_\_\_\_\_

Other Vendor Contact Info (optional): \_\_\_\_\_

1 Year Contract Delivered Price: \_\_\_\_\_/ton

AND / OR

3 Year Contract Delivered Price:

Year 1: \_\_\_\_\_/ton

Year 2: \_\_\_\_\_/ton

Year 3: \_\_\_\_\_/ton