

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

AUGUST 19, 2019

Members Present: Christina Brown, Paul Carr, Melvin Smeal, Don Yontosh, Bob Seprish, Larry Allen

Members Absent: Chad Diviney, Tom Veres

Media Present:

Administration Present: Michelle Dutrow, Nik Bisko, David Catherman, JR Holenchik, Erick Johnston, Allison Koleno, Mark Mitchell, David Williamson

Others Present: Holly Petriskey, Greg Modzel, Ron Mollura, Georgette Eirich, Caitlin Eirich, Karen Kruse, Kasi Woodring

**OPENING EXERCISES**

Vice President Christina Brown called the meeting to order at 6:39 p.m. All present were asked to Stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from July 23, 2019. Mr. Paul Carr seconded the motion, and it was carried with a vote of 6-0-0.

**REPORTS**

CIU:

- Reorganization – All positions stayed the same and meeting dates were determined.
- Budgets – Approved more budgets for the 19 – 20 school year.
- Staffing – Hired staff to fill vacancies due to resignations and retirements

CCCTC:

- LPN Program – Graduated 23 students
- Servers – Installed 107 new servers
- Cameras – All outside cameras up and running

**EXECUTIVE SESSION**

An executive session was held from 6:51 p.m. – 7:21 p.m. for personnel.

**PERSONNEL**

A. Thompson Resignation Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Angela Thompson, Business Education / Computer Teacher, effective July 27, 2019. Mr. Larry Allen seconded the motion and it was carried with a vote of 6-0-0.

A. Kramer Social Worker Mr. Don Yontosh, in the form of a motion, recommended to approve Anna Kramer as Social Worker to the District, effective for the 2019 – 2020 school year at the contracted rate of \$32,000. (Funding Source: PCCD Part B Grant). Mr. Larry Allen seconded the motion and it was carried with a vote of 6-0-0.

Dedicated Sub	Mr. Don Yontosh, in the form of a motion, recommended to approve a third dedicated teacher substitute, Monday through Friday, at the dedicated sub rate of \$90/day. (Funding – Attrition due to resignation of Angela Thompson). Mr. Paul Carr seconded the motion and it was carried with a vote of 6-0-0.
C. Eirich PCA	Mr. Don Yontosh, in the form of a motion, recommended to approve Caitlyn Erich as Personal Care Paraprofessional to the District. Hours will be from 8:53 a.m. – 3:20 p.m. Monday through Friday with a 30-minute duty-free lunch. (Ms. Eirich will be replacing Melissa Strapel, due to transfer, July 22, 2019 Board Agenda, Personnel #6). Mr. Paul Carr seconded the motion and it was carried with a vote of 6-0-0.
H. Jones PCA	Mr. Don Yontosh, in the form of a motion, recommended to approve Heather Jones as Personal Care Paraprofessional to the District. Hours will be from 8:03 a.m. – 2:30 p.m. Monday through Friday with a 30-minute duty-free lunch. (New Position). Mr. Paul Carr seconded the motion and it was carried with a vote of 6-0-0.
B. Evans Tech Aide	Mr. Don Yontosh, in the form of a motion, recommended to approve Branden Evans as Technology Aide to the District at the contracted rate of \$12.11/hr. Hours will be 5.5 per day, Monday through Friday with a 30-minute duty-free lunch. (New Position). Mr. Robert Seprish seconded the motion and it was carried with a vote of 6-0-0.
Volunteers	Mr. Don Yontosh, in the form of a motion, recommended to approve Allie Danko and Stephanie Young to the volunteer list, all paperwork has been received. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.
B. Lake Resignation	Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Briana Lake, Nurse Assistant, effective August 15, 2019. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.
S. Kephart Resignation	Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Samantha Kephart, Drama Advisor, effective August 15, 2019. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.
S. Barger Café Hall Monitor	Mr. Don Yontosh, in the form of a motion, recommended to approve the Shannon Barger as Cafeteria / Hall Monitor to the District. Ms. Barger will work 4 hours per day at the current contracted rate, not to exceed 180 days, effective with the 2019 – 2020 school year. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

## **EDUCATION**

Priority Goals	Mr. Don Yontosh, in the form of a motion, recommended to approve the District Priority Goals for the 2019 – 2020 school year. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.
Handbooks	Mr. Don Yontosh, in the form of a motion, recommended to approve the Elementary Parent & Student Handbook for the 2019 – 2020 school year (revised). Mr. Robert Seprish seconded the motion and it carried with a vote of 6-0-0.
	Mr. Don Yontosh, in the form of a motion, recommended to approve the Middle School Parent & Student Handbook for the 2019 – 2020 school year (new). Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.
	Mr. Don Yontosh, in the form of a motion, recommended to approve the Secondary Parent & Student Handbook for the 2019 – 2020 school year (revised). Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the West Branch Virtual Academy Handbook for the 2019 – 2020 school year (revised). Mr. Robert Seprish seconded the motion and it carried with a vote of 6-0-0.

Elem. Lib.  
Order

Mr. Don Yontosh, in the form of a motion, recommended to approve the Elementary Library book order in the amount of \$2,343.54. (Elem. Library Budget). Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

Fieldtrips

Mr. Don Yontosh, in the form of a motion, recommended to approve the Guidance Department to take students to the Post-Secondary Fair at the Clearfield Driving Park on October 3, 2019. Cost to the District is for one bus and two substitutes (Funding – H.S. Budget). There is no cost to the student (Information Only: 37 students will be attending. Chaperones are Scott McCamley and Teacher TBD). Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the High School Guidance field trip to Clearfield County Career and Technology Center on October 22, 2019. Cost to the District: transportation; 5 teacher substitutes; Cost to the Student: none. (Funding – HS Budget). (Information Only: 90 students will be attending. Chaperones are five teacher subs TBD). Mr. Larry Allen seconded the motion and it carried with a vote of 6-0-0.

Books to  
Surplus

Mr. Paul Carr, in the form of a motion, recommended to approve the following textbooks surplus:

- PSSA Coach Writing Grade 11, Triumph Learning, Copyright 2007; ISBN: 10-1-59823-363-7; 16 copies
- PSSA Coach Reading Grade 11, Triumph Learning, Copyright 2007; ISBN: 10-1-59823-575-3; 13 copies
- PSSA Coach Jumpstart Grade 11, Triumph Learning, Copyright 2007; ISBN: 10-1-59823-7583; 15 copies
- Adventures of Huckleberry Finn, McDougall Littell, Copyright 1997; ISBN: 0-395-77550-7; 38 copies
- Tale of Two Cities, McDougall Littell, Copyright 1997; ISBN: 0-395-77544-2; 26 copies
- Dicey's Song, Ballantine, Copyright 1984; ISBN: 0-449-70276-6; 40 copies
- Homecoming, Ballantine, Copyright 1993; ISBN: 0-449-70254-5; 8 copies
- Incident of Howles Hill, Bantam, Copyright 1987; ISBN: 0-553-26696-9; 33 copies
- Onion John, Scholastic, Copyright 1990; ISBN: 0-590-43541-8; 28 copies
- Deathwatch, Laurel Leaf; ISBN: 0-440-91740-9; 24 copies
- Jacob Have I Loved, Harper Collins, Copyright 1990; ISBN: 0-690-04078-4; 25 copies
- The Girl Who Owned a City, Bantam, Copyright 1977; ISBN: 0-440-92893-1; 23 copies
- Call it Courage, Aladdin, Copyright 1990; ISBN: 0-689-71391-6; 17 copies
- Abel's Island, Harper Collins, Copyright 1991; ISBN: 0-374-40016-4; 34 copies
- Language of Lit, McDougal Littell, Copyright 1997; ISBN: 0-395-73707-9; 25 copies
- Mrs. Frisby and Rats of Nimh, Aladdin, Copyright 1986; ISBN: 0-689-71068-2; 36 copies
- Strider, First Harper Trophy, Copyright 2000; ISBN: 0-380-71236-9; 20 copies
- Language of Literature, McDougal Littell, Copyright 1997; ISBN: 0-395-73705-2; 70 copies

- Language of Literature, McDougal Littell, Copyright 1997; ISBN: 0-395-73706-0; 70 copies
- Elements of Writing, Holy Rinehart Winston, Copyright 1998; ISBN: 0-03-050869-x; 10 copies
- Sign of the Bearer, Dell, Copyright 1984; ISBN: 0-440-47900-2; 12 copies
- Across Fire Aprils, Berkley Books, Copyright 1986; ISBN: 0-425-10241-6; 31 copies
- The Executioner, Avon, Copyright 1982; ISBN: 0-380-79160-9; 23 copies
- A Christmas Carol, Dover, Copyright 1991; ISBN: 0-486-26865-9; 25 copies
- A Christmas Carol, Simon and Schuster, Copyright 1993; ISBN: 0-671-52078-4; 25 copies
- A Christmas Carol, Tom Doherty Association, Copyright 1988; ISBN: 0-812-560434-8; 21 copies
- Johnny Tremain, Laurel Leaf, Copyright 1971; ISBN: 0-440-94250-0; 39 copies
- Old Man and the Sea, McMillian, Copyright 1987; ISBN: 0-020-51910-9; 42 copies
- Crazy Lady, Harper Collins, Copyright 1993; ISBN: 0-060-21357-4; 26 copies
- The Best School Year Ever, Harper Collins, Copyright 1994; ISBN: 0-590-58289-5; 10 copies
- A Separate Peace, McDougal Littell, Copyright 1998; ISBN: 0-395-88146-3; 14 copies
- Open-Ended Stories, Globe Books Co., Copyright 1973; ISBN: 0-87065-179-x; 35 copies
- Language Arts Today, McGraw Hill, Copyright 1998; ISBN: 0-02-244306-1; 39 copies
- Three Cups of Tea, Dial Books for Young Readers, Copyright 2009; ISBN: 978-0-8037-3392-3; 61 copies
- Literature – The Reader’s Choice, Glencoe McGraw Hill, Copyright 2002; ISBN: 0-07-825138-9; 112 copies
- Call of the Wild / White Fang, Bantam Classic, Copyright 2003; ISBN: 0-553-21233-8; 57 copies
- Write Source 2000, Houghton Mifflin, Copyright 1999; ISBN: 0-669-46773-1; 67 copies
- Thoughtful Reading, Richard Smith, Copyright 1989; ISBN: 0-89598-269-2; 30 copies
- PSSA Coach Reading 7, Stuart Margulies, Copyright 2002; ISBN: 1-58620-098-4; 23 copies
- Stories of Surprise and Wonder, Robert Potter, Copyright 1987; ISBN: 0-87065-280-X; 29 copies
- Holiday, Walker, Copyright 1967; ISBN: 0-89187-477-1; 36 copies
- Principles and Standards for School Mathematics, National Council of Teachers Mathematics, Copyright 2000; ISBN: 0-87353-480-8; 19 copies
- Measuring Up – Level H, Peoples Publishing, Copyright 2001; ISBN: 1-56256-331-9; 30 copies
- Managing to Teach, Teaching, Inc., Copyright 1996; ISBN: 0-9614574-0-6; 14 copies
- PSSA Coach Reading 7, Triumph Learning, Copyright 2006; ISBN: 1-58620-955-8; 21 copies
- Ladders to Success Reading Level G, Triumph Learning, Copyright 2007; ISBN: 10-1-59823-487-0; 31 copies
- Ladders to Success Writing, Triumph Learning, Copyright 2009; ISBN: 10-1-60471-269-4; 7 copies
- World Adventures in Time and Place, McGraw Hill, Copyright 2001; ISBN: 0-02-149138-0; 102 copies

Mr. Don Yontosh seconded the motion and it carried with a vote of 6-0-0.

## **POLICY**

1<sup>st</sup> Reading Mr. Don Yontosh, in the form of a motion, recommended to approve the first reading of the following policies:

Policy 004: Membership  
Policy 150: Title I – Comparability of Services  
Policy 201: Admission of Students  
Policy 204: Attendance  
Policy 208: Withdrawal from School  
Policy 220: Student Expression / Distribution and Posting of Materials  
Policy 335: Family and Medical Leaves  
Policy 702.1: Crowdfunding  
Policy 913: Non-school Organizations / Groups / Individuals

Mr. Larry Allen seconded the motion and it carried with a vote of 6-0-0.

## **TRANSPORTATION AND ATHLETICS**

Drivers List Mr. Don Yontosh, in the form of a motion, recommended to approve the driver list from Long Motor Bus, Sones Transportation and R&A Transportation for the 2019 – 2020 school year. Mr. Larry Allen seconded the motion and it carried with a vote of 6-0-0.

Ticket Personnel Mr. Larry Allen, in the form of a motion, recommended to approve the Renee McQuown, Melissa Yontosh and Kelly Williamson as athletic ticket personnel at the contracted rate. Mr. Don Yontosh seconded the motion and it carried with a vote of 6-0-0.

Volleyball Transfers Mr. Don Yontosh, in the form of a motion, recommended to approve the transfer of Mariah McDowell from the position of Assistant Varsity Volleyball coach to the position of Head Jr. High Volleyball coach effective for the 2019 – 2020 school year. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the transfer of Laura Selepack (formerly Trude) from the position of Head Jr. High Volleyball coach to the position of Jr. High Assistant Volleyball coach effective for the 2019 – 2020 school year. Mr. Robert Seprish seconded the motion and it carried with a vote of 6-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the transfer of Taylor Trude from the position of Assistant Jr. High Volleyball coach to the position of Assistant Varsity Volleyball coach effective for the 2019 – 2020 school year. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

## **FINANCE & PURCHASE**

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Disbursements from July / August 2019:

\$12,453.53 Cafeteria Account checks 4367 through 4368

\$663,399.97	General Account	checks 52424 through 52556
\$675,853.50	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motion and it carried with a vote of 6-0-0.

Treasurers Report / Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for July 2019. Mr. Don Yontosh seconded the motion and it carried with a vote of 6-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for July 2019. Mr. Don Yontosh seconded the motion and it carried with a vote of 6-0-0.

Security Services Mr. Don Yontosh, in the form of a motion, recommended to approve the contract between WBASD and Guardian Protection Group for Security Services for the 2019 – 2020 school year, not to exceed the amount of \$24,000. Mr. Larry Allen seconded the motion and it carried with a vote of 6-0-0.

Press Box Bid Mr. Robert Seprish, in the form of a motion, recommended to reject the bid with H & P Construction, Inc. for the Football Stadium Press Box. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:38 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 6-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education