

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

MAY 20, 2019

Members Present: Chad Diviney, Christina Brown, Paul Carr, Melvin Smeal, Bob Seprish, Tom Veres, Don Yontosh, Larry Allen

Members Absent:

Media Present:

Administration Present: Michelle Dutrow, Nik Bisko, Mark Mitchell, JR Holenchik, Erick Johnston, Allison Koleno, Kasi Woodring

Others Present: Holly Petriskey, Ron Mollura, Shari Buck, Dan Stilson, Greg Modzel, Karen Krise

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 6:42 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from April 25, 2019. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.

**ADMINISTRATIVE REPORTS**

Mark Mitchell, Elementary Principal:

- Field Trips – Halfway through field trips
- Drills – Continuing to conduct evacuation, relocation and fire drills
- Red Carpet Night – Thursday, May 23
- Carnival – May 31
- 6<sup>th</sup> Grade Graduation – June 5, 1:30 p.m.

Joseph Holenchik, Secondary Principal:

- PSSA – Testing Complete
- Keystone – Biology left to complete
- Envirothon – County Winners, headed to States
- Graduation – June 7

Allison Koleno, Principal of Special Student Services:

- End of Year – Collecting paperwork
- Meetings – Attended various IEP, 504, PIIC meetings
- Field Trips – Attended field trips
- Schedules – Coordinating Special Education and Elementary schedules

David Williamson, Athletic Director:

- Attendance: Provided the Board with an attendance comparison report to date

Nik Bisko, Technology Administrator:

- Summer – Preparing for summer projects
- Dell Purchase – Discussed joint server purchase with the CTC

Tiffany English, Food Service Director:

- Lunches: Introduced Bistro boxes, held pancake topping bar, upcoming Wok Bar
- Totals Year to Date: Breakfast is up 2,500; A la Carte is up \$11,000; Lunch is down 3,600

CIU:

- Budget – Approved budget and HR contract
- Presentation – Rorabaugh / Crabtree presented regarding building construction

CCCTC:

- Finalizing paint booth
- Department of Labor and Agriculture visited CTC, good PR
- Graduation will be held 5/28, Curwensville, 7 p.m.
- Brandon Evans received the CTC Outstanding Student Award

## **PRESENTATIONS**

Erick Johnston discussed the Preliminary Budget with the Board

## **EXECUTIVE SESSION**

An executive session was held from 7:25 p.m. – 8:51 p.m. for personnel

## **PERSONNEL**

R. Williams  
Retirement

Mr. Don Yontosh, in the form of a motion, recommended to approve the retirement of Randy Williams, custodian, effective May 31, 2019. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

J. Sproull  
Resignation

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Jennifer Sproull, High School Music / Band Teacher, effective Monday, June 10, 2019. Mr. Robert Seprish seconded the motion and it was carried with a vote of 8-0-0.

V. Beveridge  
1<sup>st</sup> Shift

Mr. Don Yontosh, in the form of a motion, recommended to approve Vicki Beveridge as 1<sup>st</sup> Shift Custodian to the District. (Ms. Beveridge will be replacing Randy Williams, due to retirement). Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

B. Houtz  
Summer  
Band

Mr. Don Yontosh, in the form of a motion, recommended to approve Brandon Houtz as Summer Band Director, effective for the 2019 season at a stipend of \$1,371 (pending student participation). Mr. Paul Carr seconded the motion and it was carried with a vote of 6-2-0. Voice Roll Call: Mr. Carr – no, Mr. Smeal – no, Mr. Yontosh – yes, Mr. Allen – yes, Mr. Veres – yes, Mrs. Brown – yes, Mr. Seprish – yes. Mr. Diviney – yes. 6 – yes; 2 – no.

Rest. Cust /  
Paras

Mr. Don Yontosh, in the form of a motion, recommended to approve the restructuring of the Custodial / Maintenance Department (move one 3<sup>rd</sup> shift position to 1<sup>st</sup> shift / assign one 2<sup>nd</sup> shift position to maintenance duties) and the adjustment of Paraprofessional hours. Part-time Paraprofessionals will work 5.95 hours per day and full-time Paraprofessionals will work 6.5 hours per day. Mr. Larry Allen seconded the motion and it was carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no, Mr.

Smeal – yes, Mr. Yontosh – yes, Mr. Allen – yes, Mr. Veres – yes, Mrs. Brown – yes, Mr. Seprish – yes. Mr. Diviney – yes. 7 – yes; 1 – no.

Volunteers Mr. Paul Carr, in the form of a motion, recommended to approve Autumn Hannigan, Morgan Green, William Little and Courtney Carns as a volunteer to the District, all paperwork has been received. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

## **EDUCATION**

Sec. Lib. Bk. Order Mr. Don Yontosh, in the form of a motion, recommended to approve the Secondary Library book order in the amount of \$828.90. (HS Library Budget). Mr. Paul Carr seconded the motion and they were carried with a vote of 8-0-0.

Text Pur. Mr. Don Yontosh, in the form of a motion, recommended to approve the following textbook purchases, not to exceed \$,4000. (Funding Educational Programs Budget for 2019 – 20):  
Dual Enrollment Course: US History I  
Dual Enrollment Course: US History II  
Mr. Paul Carr seconded the motion and they were carried with a vote of 8-0-0.

HS Course Sel. Book Mr. Paul Carr, in the form of a motion, recommended to approve the revised High School Course Selection Book for the 2019 – 2020 school year. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

Summer School Mr. Don Yontosh, in the form of a motion, recommended to approve a Summer School (Credit Recovery) program for the 2019 summer at no cost to the District. (Funding source - student tuition). Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the Senior Class field trip to Six Flags, MD on June 1, 2019. Cost to the District: none. Cost to the student: \$35 - \$80 depending on individual fundraising. (Information Only: 50 students will be attending the trip. Chaperones are Jen Brickley and one Administrator). Mrs. Christina Brown seconded the motion and it carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the History Club field trip to Historic Philadelphia on May 10, 2019. Cost to the District: 2 teacher substitutes, transportation (\$2,634) (Funding – HS Budget). Cost to the student: \$5. (Information Only: 25 students will be attending the trip. Chaperones are Jen Brickley and Carrie Peterson) (Superintendent Prior Approval). Mr. Larry Allen seconded the motion and it was carried with a vote of 8-0-0.

Graduation Mr. Robert Seprish, in the form of a motion, recommended to approve the 2019 West Branch candidates for Graduation. Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Dell Pur. Mr. Don Yontosh, in the form of a motion, recommended to approve the quote from Dell EMC in the amount of \$129,517.01 for joint 2019 – 2020 server project with the CCCTC. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

Cyber Charter Res. Mr. Paul Carr, in the form of a motion, recommended to approve the Resolution Supporting Statewide Cyber Charter School Funding Reform By the Board of Directors of the West Branch Area School District. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

**MAINTENANCE**

Surplus Mr. Paul Carr, in the form of a motion, recommended to approve the following items surplus:

- A. Peerless TV Mount, Model: LWB375m, quantity – 11
- B. Stove / Refrigerator / Sink, old – some work, repairs unknown
- C. John Deere 955 – Year 1993, Model: Engine 3TN84-RJ, runs – repairs unknown
- D. Ford mowing deck, Model: 930A, condition unknown
- E. 22-inch Servistar lawn mower, Model: 22275X96A, doesn't run
- F. Troy Built / Honda 22-inch self-propelled lawn mower, Model: 12AV834Q711, runs – parts missing

Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

**FINANCE & PURCHASE**

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from April / May 2019:

\$63,918.14	Cafeteria Account	checks 4336 through 4338
\$729,150.01	General Account	checks 52028 through 52044 checks 52046 through 52056 checks 52058 through 52085 checks 52087 through 52098 checks 52100 through 52194
<hr/> \$793,068.15	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from April / May 2019:

\$5,828.41	General Account	checks 52.45, 52057, 52086, 52099
<hr/> \$5,828.41	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motions and it was carried with a vote of 7-0-1. Mr. Carr abstained from voting.

Treasurers Report / Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for April 2019. Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for March 2019. Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0.

CTC Budget Mr. Paul Carr, in the form of a motion, recommended to approve the Clearfield County Career & Technology General Fund Budget for the 2019-2020 school year. Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0.

Prelim. Bud. Mr. Paul Carr, in the form of a motion, recommended to approve the Preliminary General Fund Budget for the 2019-2020 school year. Providing a total budgeted revenue of \$18,102,974 and total budgeted expenditure of \$18,674,895 while maintaining a projected fund balance of \$6,324,925 and implementing the following tax rates:

105.3 mills (increase of 3.5 mills) for Clearfield County and 13.4 mills (increase of 0.3 mills) for Clinton County.  
\$5.00 Per Capita (Section 679 School Code)  
\$5.00 Per Capita (Act 511)  
\$10.00 Occupation Tax (Act 511)  
\$10.00 Local Service/Occupational Privilege Tax  
0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)  
0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0. Voice Roll Call: Mr. Carr – yes, Mr. Smeal – yes, Mr. Yontosh – yes, Mr. Allen – yes, Mr. Veres – yes, Mrs. Brown – yes, Mr. Seprish – yes. Mr. Diviney – yes. 8 – yes; 0 – no.

### **ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 9:06 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education