

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JUNE 24, 2019

Members Present: Chad Diviney, Christina Brown, Paul Carr, Melvin Smeal, Bob Seprish, Tom Veres, Don Yontosh, Larry Allen

Members Absent:

Media Present:

Administration Present: Michelle Dutrow, Nik Bisko, David Catherman, JR Holenchik, Erick Johnston, Allison Koleno, David Williamson

Others Present: Holly Petriskey, Ron Mollura, Josue Guerra, Elijah Williams, Greg Modzel

**OPENING EXERCISES**

President Chad Diviney called the meeting to order at 6:58 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from April 25, 2019. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 8-0-0.

**ADMINISTRATIVE REPORTS**

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was not in attendance for the Board Meeting; he provided a report for the Board.

Joseph Holenchik, Secondary Principal:

- Schedule – Mostly completed
- State Reports – Have been completed and submitted
- Handbooks – Reviews and edits are being made

Allison Koleno, Principal of Special Student Services:

- End of Year – Collecting paperwork
- Observations – Observations are finalized
- ESY – Preparing for Extended School Year

David Williamson, Athletic Director:

- Attendance: Provided the Board with an attendance comparison report to date

Nik Bisko, Technology Administrator:

- Summer – Work underway for summer projects
- Dell Purchase – Receiving large quantity of new computers that will need imaged for distribution at the beginning of the school year
- Server – Preparing for server upgrade project.

Tiffany English, Food Service Director:

- Summer Food Program: Working out arrangements for the summer food program

CIU:

- Employee Wages – Paraeducators, Adult Center Employees, Preschool Staff

CCCTC:

- Finalizing paint booth renovations
- Additional Dual Enrollment Courses being added
- CTC received a new Grant for the Welding Program

## **EXECUTIVE SESSION**

An executive session was held from 7:34 p.m. – 8:18 p.m. for personnel.

## **PERSONNEL**

Mr. Diviney indicated that he wished to group the personnel items and asked the Board if any member wanted select items pulled for an individual vote. Mr. Carr stated that he wanted numerous items pulled for an individual vote. Mr. Smeal suggested the Board vote on each motion individually. Mr. Diviney agreed and proceeded accordingly.

- D. Cherry  
Treasurer
- Mrs. Christina Brown, in the form of a motion, recommended to approve Denise Cherry as Treasurer to the District for the 2019—2020 school year. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.
- K. Woodring  
Board Sec.
- Mr. Larry Allen, in the form of a motion, recommended to approve Kasi Woodring as Secretary to the Board of Education for the 2019—2020 school year. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.
- E. Johnston  
Alt. Board.  
Sec.
- Mr. Paul Carr, in the form of a motion, recommended to approve Erick Johnston, Business Manager, as alternate Secretary to the Board of Education for the 2019—2020 school year. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.
- M.  
Narehood  
Resignation
- Mrs. Christina Brown, in the form of a motion, recommended to approve the termination of Michael Narehood, Assistant to the Technology Coordinator, effective June 24, 2019. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.
- L.  
Josephson  
Retirement
- Mr. Paul Carr, in the form of a motion, recommended to approve the resignation of Laurie Josephson, Elementary Life Skills Teacher, effective June 30, 2019, under the terms of the current "Agreement between the West Branch School District and West Branch Education Association," including any relevant Memorandums of Understanding. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.
- C. Lindstrom  
Transfer
- Mr. Paul Carr, in the form of a motion, recommended to transfer Casey Lindstrom from PreK Teacher to Elementary Life Skills Teacher, beginning with the 2019—2020 school year. Ms. Lindstrom will be replacing Laurie Josephson due to the retirement. (June 24, 2019 Board Agenda, Personnel #5) (voluntary). Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.
- L. Jones  
Sec. Music
- Mr. Larry Allen, in the form of a motion, recommended to approve Lance Jones as Secondary Music Teacher at the salary of \$54,455 (Step 10) beginning with the 2019 – 2020 school year. Mr. Robert Seprish seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – yes; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal

– yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – no; Mr. Diviney – yes. 7 – yes; 1 – no.

L. Jones FB  
Band Dir.

Mr. Paul Carr, in the form of a motion, recommended to approve Lance Jones as Football Band Director at a stipend of \$2,796 for the 2019 – 2020 school year. Mrs. Christina Brown seconded the motion and it was carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – yes; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – no; Mr. Diviney – yes. 7 – yes; 1 – no.

J.  
McCracken  
Transfer

Mrs. Christina Brown, in the form of a motion, recommended to transfer Jamie McCracken to a full-time Personal Care Paraprofessional to the district. Hours will be from 8:30 a.m. – 3:30 p.m. with a 30-minute duty-free lunch. (Ms. McCracken is transferring from a Personal Care Position due to student graduating) (voluntary). Mr. Mel Smeal seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

J. Williams  
Transfer

Mrs. Christina Brown, in the form of a motion, recommended to transfer Julie Williams to a part-time Middle School Learning Support Paraprofessional to the district. Hours will be from 8:03 a.m. – 2:30 p.m. with a 30-minute duty-free lunch. (Ms. Williams is transferring from a Secondary Learning Support Paraprofessional Position due to Middle School / High School reconfiguration) (voluntary). Mr. Larry Allen seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

D. Clinger  
Transfer

Mrs. Christina Brown, in the form of a motion, recommended to transfer Deana Clinger to a part-time Instructional Support Paraprofessional to the district. Hours will be from 8:53 a.m. – 3:20 p.m. with a 30-minute duty-free lunch. (Ms. Clinger is transferring from a PreK Instructional Paraprofessional Position due to class size reduction) (voluntary). Mr. Mel Smeal seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

R. Shaner  
Transfer

Mr. Paul Carr, in the form of a motion, recommended to transfer Rose Shaner to a part-time Instructional Support Paraprofessional to the district. Hours will be from 8:53 a.m. – 3:20 p.m. with a 30-minute duty-free lunch. (Ms. Shaner is transferring from a PreK Instructional Paraprofessional Position due to class size reduction) (voluntary). Mrs. Christina Brown seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

J. English  
Transfer

Mrs. Christina Brown, in the form of a motion, recommended to transfer Jessica English to a part-time Instructional Support Paraprofessional to the district. Hours will be from 8:53 a.m. – 3:20 p.m. with a 30-minute duty-free lunch. (Ms. English is transferring into a new position) (voluntary). Mr. Paul Carr seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

L. Mulhollem  
Transfer

Mrs. Christina Brown, in the form of a motion, recommended to transfer Luann Mulhollem to a part-time Instructional Support Paraprofessional to the district. Hours will be from 8:53 a.m. – 3:20 p.m. with a 30-minute duty-free lunch. (Ms. Mulhollem is transferring into a new position) (voluntary). Mr. Mel Smeal seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

J. Galley  
Transfer Mrs. Christina Brown, in the form of a motion, recommended to approve John Galley as 1<sup>st</sup> Shift Custodian to the District. (Mr. Galley will be transferring due to Custodial restructuring) (voluntary). Mr. Mel Smeal seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

Jose Guerra  
Transfer Mrs. Christina Brown, in the form of a motion, recommended to approve Jose Guerra as 2<sup>nd</sup> Shift Custodian to the District. (Mr. Guerra will be transferring due to transfer of Vicki Beveridge. May 20, 2019 Board Agenda, Personnel #3) (voluntary). Mr. Paul Carr seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

Josue  
Guerra  
Transfer Mrs. Christina Brown, in the form of a motion, recommended to approve Josue Guerra as 2<sup>nd</sup> Shift Custodian to the District. (Mr. Guerra will be transferring due to transfer of John Galley; June 24, 2019 Board Agenda, Personnel #14) (voluntary). Mr. Paul Carr seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

T. Beveridge  
Transfer Mr. Paul Carr, in the form of a motion, recommended to approve Tim Beveridge as 2<sup>nd</sup> Shift Maintenance / Custodian to the District. (Mr. Beveridge will be reassigned due to custodial restructuring) (voluntary). Mr. Robert Seprish seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

T. Reed SPO Mr. Don Yontosh, in the form of a motion, recommended to approve Tom Reed as School Police Officer for the District, at the contracted salary of \$40,000, effective July 1, 2019, pending successful negotiation of a contract. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

School  
Psychologist Mr. Paul Carr, in the form of a motion, recommended to approve the School Psychologist contract as presented. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

ACT 93  
Addendum Mr. Paul Carr, in the form of a motion, recommended to approve the ACT 93 Addendum as presented. Mr. Mel Smeal seconded the motion and it carried with a vote of 5-3-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – no; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – no; Mr. Diviney – yes. 5 – yes; 3 – no.

Non ACT 93  
Addendum Mr. Paul Carr, in the form of a motion, recommended to approve the amended ACT 93 Non-Supervisory Contract as presented. Mrs. Christina Brown seconded the motion and it carried with a vote of 6-2-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – no; Mr. Diviney – yes. 6 – yes; 2 – no.

2<sup>nd</sup> Shift  
Maintenance  
MOU Mr. Robert Seprish, in the form of a motion, recommended to approve Administration to pursue an MOU with WBESP regarding the 2<sup>nd</sup> Shift Maintenance / Custodian position. Mr. Paul Carr seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.

Dedicated  
Subs

Mr. Paul Carr, in the form of a motion, recommended to approve the dedicated teacher substitutes and paraprofessional substitute on Mondays, Wednesdays, and Fridays from August 27, 2019 until December 20, 2019. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

## **EDUCATION**

Books to  
Surplus

Mrs. Christina Brown, in the form of a motion, recommended to approve the following textbooks surplus:

- Prentice Hall Biology, Pearson Prentice Hall, Copyright 2008; ISBN: 0-13-201349-5; 80 copies
- Skills for Wellness, Prentice Hall, Copyright 1994; ISBN: 0-13-721028-0; 55 copies
- Skills for Wellness – Teacher Edition, Prentice Hall, Copyright 1994; ISBN: 0-13-721028-0; 2 copies
- Big Ideas Algebra I, Big Ideas Learning, Copyright 2013; ISBN: 978-1-60840-309-7; 7 copies
- Algebra I, Glencoe McGraw-Hill, Copyright 2008; ISBN: 978-0-07-873822-7; 29 copies
- Math Matters 2, Glencoe McGraw-Hill, Copyright 2009; ISBN: 978-0-07-880571-4; 19 copies
- Algebra Readiness Student Workbook, Glencoe McGraw-Hill, Copyright 2008; ISBN: 978-0-07-614-929-2; 5 copies
- Modern Chemistry, Holt Rinehart Winston, Copyright 2006; ISBN: 0-03-073546-7; 1 copy
- SRA Skills Application, SRA McGraw-Hill, Copyright 1999; ISBN: 0-02-674793-6
- Biology, Prentice Hall, Copyright 2008; ISBN: 03-13-201349-5; 75 copies
- Modern Physics, Holt Rinehart Winston, Copyright 1992; ISBN: 0-03-074317-6; 17 copies
- Modern Physics – Teachers Edition, Holt Rinehart Winston, Copyright 1992; ISBN: 0-03-074317-4; 1 copy
- Physical Science, McGraw Hill, Copyright 2008; ISBN: 978-0-07-877962-6; 67 copies
- Life Science, Holt Rinehart Winston, Copyright 2001; ISBN: 0-03-051949-7; 27 copies
- SRA Concept Application, McGraw Hill, Copyright 2008; ISBN: 978-0-07-611194-7; 12 copies
- SRA Concept Application, McGraw Hill, Copyright 1999; ISBN: 0-02-674818-5; 11 copies
- SRA Reasoning and Writing, McGraw Hill, Copyright 2001; ISBN: 0-02-684788-4; 8 copies
- SRA Reasoning and Writing, McGraw Hill, Copyright 2001; ISBN: 0-02-684781-7; 8 copies
- Read 180 Real Book Stage B, Houghton Mifflin Harcourt, Copyright 2017; ISBN: 978-0-545-89010-6; 10 copies
- Read 180 Read Book Stage C, Houghton Mifflin Harcourt, Copyright 2017; ISBN: 978-1—328-00337-9; 4 copies
- Sociology, Holt, Copyright 2000; ISBN: 0-03-055006-8; 9 copies
- Street Lan, NTC, Copyright 1999; ISBN: 0-314-14077-8, 35 copies
- Album of American History, Charles Scribnes, Copyright 1996; ISBN: Unknown; 5 copies

- EveryDay Spelling, Scott Foresman, Copyright 2008; ISBN: 0-328-22302-6; 54 copies
- Your Health, Harcourt Brace, Copyright 1999; ISBN: 0-15-310143-1; 60 copies
- Discover the Wonder, Scott Foresman, Copyright 1996; ISBN: 0-673-40144-8; 90 copies
- 8/7 with Prealgebra, Hake Saxton, Copyright 2004; ISBN: 1-656-77-509-0; 37 copies
- Connecting Math Concepts – Level E, McGraw – Hill, Copyright 2003; ISBN: 0-02-684693-4; 8 copies
- Connecting Math Concepts – Level E – Presentation Book, McGraw – Hill, Copyright 2003; ISBN: 0-02-684472-9, 1 copy
- Connecting Math Concepts – Level F, McGraw – Hill, Copyright 2003; ISBN: 0-02-684695-0; 13 copies
- Connecting Math Concepts – Level F – Presentation Book, McGraw – Hill, Copyright 2003; ISBN: 0-02-684475-3; 1 copy
- Connecting Math Concepts – Level F – Teachers Guide, McGraw – Hill, Copyright 2003; ISBN: 0-02-684689-6; 1 copy
- Connecting Math Concepts – Level F – Independent Worksheets, McGraw – Hill, Copyright 2003; ISBN: 0-02-684707-8; 1 copy
- Connecting Math Concepts – Level F – Answer Key, McGraw – Hill, Copyright 2003; ISBN: 0-02-684674-8; 1 copy
- Environmental Science, Copyright 1994; ISBN: 0-03-052019-3; 13 copies
- Communities, People and Places, MacMillan, Copyright 1985; ISBN: 0-02-147340-4; 47 copies
- Ladder to Success – Level C, Triumph Learning, Copyright 2007; ISBN: 1-59823-489-7; 20 copies
- Reading Workout – Grade 3, Triumph Learning, Copyright 2009; ISBN: 1-60471-188-4; 20 copies
- Write Math – Level C, Triumph Learning, Copyright 2006; ISBN: 1-58620-909-4; 15 copies
- Coach Mathematics – Grade 3, Triumph Learning, Copyright 2007; ISBN: 1-59823-576-1; 2 copies
- Coach Reading – Grade 3, Triumph Learning, Copyright 2007; ISBN: 1-59823-569-9; 1 copy
- PSSA Prep – Grade 3 Math, Queue, Inc., Copyright 2004; ISBN: Unavailable; 25 copies
- Open Ended Questions Coach, Triumph Learning, Copyright 2004; ISBN: 1-58620-532-3; 15 copies
- Integrated Vocabulary Development, Educational Design Inc., Copyright 1998; ISBN: 087694-066-1; 32 copies
- Watership Dawn, Avon Books, Copyright 1972; ISBN: 0388002930; 24 copies
- Language, Scott Foresman, Copyright 1989; ISBN: 0-67327504-3; 16 copies
- The Pearl, Bantam, Copyright 1974; ISBN: 0-553278-215; 43 copies
- Adventures of Huckleberry Finn, Penquin, Copyright 1988; ISBN: Not provided; 21 copies
- PSSA Reading Coach Grade 10, Triumph Learning, Copyright 2002; ISBN: 1586204092; 5 copies

Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

**TRANSPORTATION AND ATHLETICS**

- S. Butler Resignation      Mr. Paul Carr, in the form of a motion, recommended to approve the resignation of Steven Butler, Head Jr. High Wrestling Coach, effective immediately. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.
- M. Burnisky Cheerleading Coach      Mr. Paul Carr, in the form of a motion, recommended to approve Miranda Burnisky as Junior High Cheerleading Coach. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.
- Spring Coaches      Mr. Paul Carr, in the form of a motion, recommended to approve the administrative recommendation to retain the spring head coaches and their coaching staffs for the 2019-20 school year. (Baseball, Softball, Track and Field and Athletic Trainer). Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.
- Fall Athletic Volunteers      Mrs. Christina Brown, in the form of a motion, recommended to approve the following Fall Athletic Volunteers, all paperwork has been received:
 
  - **Football:** Terry Smeal, Gary Hubler, John White, Travis McDowell, Todd Dobo, Terry Williams
  - **Volleyball:** Kody Trude
  - **Cross Country:** Dave Catanzaro, Tracy Bone

Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.
- Student Athletic Handbook      Mr. Paul Carr, in the form of a motion, recommended to approve the Student Athletic Handbook for the 2019-2020 school year. Mr. Mel Smeal seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.
- Coach Athletic Handbook      Mr. Paul Carr, in the form of a motion, recommended to approve the Coach Athletic Handbook for the 2019-2020 school year. Mr. Mel Smeal seconded the motion and it carried with a vote of 7-1-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – yes; Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 1 – no.
- Sones Transportation      Mr. Paul Carr, in the form of a motion, recommended to approve the van contract with Sones Transportation for the 2019-2020 school year. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.
- R&A Transportation      Mr. Paul Carr, in the form of a motion, recommended to approve the van contract with R&A Transportation for the 2019-2020 school year. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

**FINANCE & PURCHASE**

Disbursements      Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from May / June 2019:

\$63,640.43	Cafeteria Account	checks 4339 through 4360
\$820.00	Maintenance Account	check 0002
\$487,080.39	General Account	checks 52195 through 52210, 52212 through 52301
\$487,080.39	<b>GRAND TOTAL</b>	

Mrs. Christina Brown seconded the motions and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from May / June 2019:

\$1,247.09	General Account	checks 52211
\$1,247.09	<b>GRAND TOTAL</b>	

Mr. Mel Smeal seconded the motions and it was carried with a vote of 7-0-1. Mr. Carr abstained from voting.

Treasurers  
Report /  
Activity  
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for May 2019. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for May 2019. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

Capital  
Projects  
Funs

Mr. Paul Carr, in the form of a motion, recommended to approve the transfer \$60,000 from the General Fund (10) to the Capital Projects Fund (32). Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

Kettle  
Purchase

Mr. Paul Carr, in the form of a motion, recommended to purchase an electric kettle in the amount of \$12,275 and two electric combination ovens for \$12,122 from Carnegie Foodservice Equipment & Supplies at a total cost of \$36,519.00 - Co-Stars Vendor # 036-013. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

End of Year  
Transfers

Mr. Paul Carr, in the form of a motion, recommended to approve the Business Manager and local auditors to make the necessary end-of-year budgetary transfers to close out the 2018-19 school year and payment of all bills through the end of June 2019. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

Baker Tilly

Mr. Paul Carr, in the form of a motion, recommended to approve Baker Tilly Virchow Kraus, LLP as the local auditor to complete the 2018-2019 fiscal year audit and GASB 75 implementation at the rate of \$20,500. Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

Depositories

Mr. Paul Carr, in the form of a motion, recommended to approve the following appointments as depositories for district funds and investments for the 2019-2020 school year:

- M&T Bank.
- Clearfield Bank & Trust.
- CNB Bank.
- First National Bank of Pennsylvania.
- Pennsylvania Government Local Investment Trust (PLGIT).
- Pennsylvania School District Liquid Asset Fund (PSDLAF).

Mrs. Christina Brown seconded the motion and it was carried with a vote of 8-0-0.

Insurance  
Renewals

Mr. Paul Carr, in the form of a motion, recommended to approve the following insurance renewals for the 2019-2020 school year:

- a) Health Care - Insurance through CIUIC Highmark Blue Cross/Blue Shield PPO Preferred monthly rates
  - Highmark Vision Insurance rates for administrators for the term July 1, 2019 to June 30, 2021:
    - Single: \$4.99/month



- Parent & Child (ren): \$9.47/month
  - Employee & Spouse: \$9.98/month
  - Family: \$14.96/month
- PSEA Vision Insurance Rates for full-time support staff for the term July 1, 2019 to June 30, 2021:
  - Single: \$3.67/month
  - Multi-Person: \$8.65/month (\$4.98/month by employee)
- Highmark Medical Insurance Rates for the term July 1, 2019 - June 30, 2020:

Plan 1

A. Teachers, Administrators, Non-Act 93 Contracted Employees:

- Single: \$652.74/month
- Employee & Child(ren): \$1,572.54/month
- Employee & Spouse: \$1,758.94/month
- Family: \$2,017.76/month

B. Support Professionals:

- Single: \$679.02/month
- Employee & Child(ren): \$1,636.00/month
- Employee & Spouse: \$1,829.56/month
- Family: \$2,098.70/month

Plan 4

- Same for both employee groups:
- Single: \$588.30/month
- Employee & Child(ren): \$1,417.34/month
- Employee & Spouse: \$1,585.29/month
- Family: \$1,818.59/month

Retirees prior to 7/1/2014

- Single: \$727.22/month

Retirees after 6/30/2014"

- Single: \$652.74/month

- Dental Coverage with United Concordia, self-insured COBRA Rates for the term July 1, 2019 to June 30, 2020:

- Single: \$19.95/month
  - Multi-Person: \$62.63/month

- b) Employee Life/AD&D -Insurance through Madison National Life (Broker: National Insurance Services, Inc.) rates: \$0.11 / \$0.02 per \$1,000.
- c) Employee Long-term disability -Insurance coverage through Madison National Life at a rate of \$4.20 per month per employee (teachers and administrators) for the term of July 1, 2019 to June 30, 2020.
- d) General and Property Liability Insurance (including Auto, Umbrella, Flood, and Crime insurance) for the July 1, 2019 to June 30, 2020 fiscal year at a price of \$49,614 (increase of \$1,226) from Utica National Insurance Group through broker Burns & Burns Associates, Inc.
- e) CyberRisk - (Broker Burns & Burns Associates, Inc.) through Travelers Casualty and Surety Company of America: \$3,953
- f) Workers' Compensation - (Broker Burns & Burns Associates, Inc.) through CM Regent Insurance Company: \$34,098

- g) Student Accident Insurance – (Broker Special Markets Insurance Consultants, Inc) through Gerber Life Insurance Company: No cost to District

Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

General  
Fund Budget  
Option 1

Mr. Paul Carr, in the form of a motion, recommended to approve the General Fund Budget for the 2019-2020 school year:

**Option 1**

Providing a total budgeted revenue of \$18,095,946 and total budgeted expenditure of \$18,674,896, while maintaining a projected unassigned fund balance of \$1,580,337, and implementing the following tax rates:

- i. Real Estate Tax Mills of 105.3 (increase of 3.5 mills) for Clearfield County and 13.4 (increase of 0.3 mills) for Clinton County.
- ii. \$5.00 Per Capita (Section 679 School Code)
- iii. \$5.00 Per Capita (Act 511)
- iv. \$10.00 Occupation Tax (Act 511)
- v. \$10.00 Local Service/Occupational Privilege Tax
- vi. 0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)
- vii. 0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

The motion was rejected due to the lack of a second.

General  
Fund Budget  
Option 2

Mr. Paul Carr, in the form of a motion, recommended to approve the General Fund Budget for the 2019-2020 school year:

**Option 2**

Providing a total budgeted revenue of \$18,051,432 and total budgeted expenditure of \$18,674,896, while maintaining a projected unassigned fund balance of \$1,535,823 and implementing the following tax rates:

- i. Real Estate Tax Mills of 104.2 (increase of 2.4 mills) for Clearfield County and 13.2 (increase of 0.1 mills) for Clinton County.
- ii. \$5.00 Per Capita (Section 679 School Code)
- iii. \$5.00 Per Capita (Act 511)
- iv. \$10.00 Occupation Tax (Act 511)
- v. \$10.00 Local Service/Occupational Privilege Tax
- vi. 0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)
- vii. 0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

Mrs. Christina Brown seconded the motion and it failed with a vote of 2-6-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – no; Mr. Seprish – no; Mr. Smeal – no; Mr. Yontosh – no; Mrs. Brown – yes; Mr. Veres – no; Mr. Diviney – yes. 2 – yes; 6 – no.

General  
Fund Budget  
Option 3

Mr. Paul Carr, in the form of a motion, recommended to approve the General Fund Budget for the 2019-2020 school year:

**Option 3**

Providing a total budgeted revenue of \$18,007,661 and total budgeted expenditure of \$18,674,896, while maintaining a projected unassigned fund balance of \$1,492,052 and implementing the following tax rates:

- i. Real Estate Tax Mills of 103.1 (increase of 1.3 mills) for Clearfield County and 13.1 (increase of 0.0 mills) for Clinton County.
- ii. \$5.00 Per Capita (Section 679 School Code)
- iii. \$5.00 Per Capita (Act 511)
- iv. \$10.00 Occupation Tax (Act 511)
- v. \$10.00 Local Service/Occupational Privilege Tax
- vi. 0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)

- vii. 0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

Mr. Mel Smeal seconded the motion and it failed with a vote of 4-4-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – no; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – no; Mrs. Brown – yes; Mr. Veres – no; Mr. Diviney – yes. 4 – yes; 4 – no.

General  
Fund Budget  
Option 4

Mr. Tom Veres, in the form of a motion, recommended to approve the General Fund Budget for the 2019-2020 school year:

**Option 4**

Providing a total budgeted revenue of \$17,940,696.66 and total budgeted expenditure of \$18,674,896, while maintaining a projected unassigned fund balance of \$1,425,087.66 and implementing the following tax rates:

- i. Real Estate Tax Mills of 101.8 (increase of 0.0 mills) for Clearfield County and 12.9 (decrease of 0.3 mills) for Clinton County.
- ii. \$5.00 Per Capita (Section 679 School Code)
- iii. \$5.00 Per Capita (Act 511)
- iv. \$10.00 Occupation Tax (Act 511)
- v. \$10.00 Local Service/Occupational Privilege Tax
- vi. 0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)
- vii. 0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

Mr. Don Yontosh seconded the motion and it passed with a vote of 5-3-0. Voice Roll Call: Mr. Carr – no; Mr. Allen – yes; Mr. Seprish – yes; Mr. Smeal – yes; Mr. Yontosh – yes; Mrs. Brown – no; Mr. Veres – yes; Mr. Diviney – no. 5 – yes; 3 – no.

Mills for Clinton County should reflect 12.8 millage not 12.9 millage.

Homestead  
Farmstead

Mr. Paul Carr, in the form of a motion, recommended to adopt the 2019 Homestead and Farmstead Resolution. Mr. Mel Smeal seconded the motion and it carried with a vote of 8-0-0.

### **OTHER ITEMS FOR DISCUSSION**

Mr. Yontosh inquired about plans to address the field house indicating that he was dissatisfied that nothing had been done to date. Mrs. Dutrow stated that the administration was working on a Capital Project proposal that would encompass the field house. She further stated the early proposal had been floated to the Board Finance Committee in the Spring with a copy being subsequently mailed to all other Board members. She explained that administration was hoping to wait for the results of the 2018-19 audit before bringing the proposal to the Board for consideration. Mr. Yontosh voiced concern that nothing had been done the last time the field house was discussed. Mrs. Dutrow agreed and reminded the group that at that time the quote to have windows (that opened) came in at approximately \$30,000, an amount rejected by the Board. Mr. Diviney questioned why the Board was discussing spending money on the field house following approval of a deficit budget for the 2019-2020 school year.

After further conversation, Mr. Don Yontosh, in the form of a motion, recommended to approve \$50,000 of interior repairs to the field house to include drywall, lighting fixtures, duct work, heating registers and painting. Mr. Paul Carr seconded the motion and the motion was carried with a vote of 8-0-0.

### **ADJOURNMENT**

Mr. Paul Carr, in the form of a motion, recommended to adjourn the meeting 9:35 p.m. Mrs. Christina Brown seconded the motion and it carried with a vote of 8-0-0.

### **EXECUTIVE SESSION**

The Board took an executive session for School Safety and did not reconvene.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education