

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

MARCH 25, 2019

Members Present: Chad Diviney, Christina Brown, Paul Carr, Melvin Smeal, Larry Allen, Tom Veres, Don Yontosh

Members Absent: Bob Seprish

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, David Williamson, Nik Bisko, David Catherman, JR Holenchik, Allison Koleno, Kasi Woodring

Others Present: Holly Petriskey, Karen Krise, Dana Croyle, Brandy O'Hare

OPENING EXERCISES

A moment of silence was held in remembrance of Joseph Kovalcin, Board President. Mr. Kovalcin was a Teacher, coach, Union President, Board Member and Board President over the last 40+ years. Mr. Kovalcin was an asset to the West Branch Community and School District. He will be greatly missed.

President Chad Diviney called the meeting to order at 6:32 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from February 25, 2019. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 7-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was not present at the meeting; he left a report for the Board.

Joseph Holenchik, Secondary Principal:

- Safe2Say: Gave a brief update on the new State Safe2Say tip line program
- Scheduling: Continuing to work on scheduling for Middle School and High School
- Drama: Performing Wizard of Oz on April 5 – 7, 2019

Allison Koleno, Principal of Special Student Services:

- Budget: Continuing to work on budget revisions
- PreK / Kindergarten: Registrations will be held in April

Erick Johnston, Business Manager:

- Funds: Discussed moving of funds for scholarships
- Board Report: Provided the Board with a report

David Williamson, Athletic Director:

- Attendance: Provided the Board with an attendance comparison report to date
- Spring Athletics: Working around unplayable field conditions

David Catherman, Maintenance Supervisor:

- Roof – Back on schedule to finish fixing leaks
- Ballfield – 3 out of 4 dugouts are almost finished
- Crosswalk: Sidewalk was approved to be put in

Nik Bisko, Technology Administrator:

- Cameras: Being installed in the High School
- Auditorium: Meeting with Spotts Music to inquire about upgrading mics

Tiffany English, Food Service Director:

- Mrs. English was not present at the meeting; she left a report for the Board

CIU:

- February meeting discussed ACT 93 salaries, 2019 – 20 Budget, reviewed policies
- Mr. Smeal resigned from being the CIU Representative, he thanked everyone for giving him the opportunity to serve as the CIU Representative for West Branch

CCCTC:

- Looking into quotes for a new paint machine
- Installing a pole building for the Welding Program
- Job shadowing opportunities are available

BOARD

Vice
President

Mr. Don Yontosh nominated Christina Brown as Vice President. Mr. Paul Carr, nominated Mr. Melvin Smeal as Vice President. Mr. Larry Allen, in the form of a motion, recommended to close nominations. Mr. Don Yontosh seconded the motion. Voice Roll Call: Mrs. Brown – Christina; Mr. Smeal – Melvin; Mr. Yontosh – Christina; Mr. Allen – Christina; Mr. Veres – Christina; Mr. Carr – Melvin; Mr. Diviney – Christina. 5 – Christina; 2 – Melvin.

M. Smeal
Resign CIU

Mr. Don Yontosh, in the form of a motion, recommended to accept the resignation of Melvin Smeal as CIU #10 Representative, effective immediately. Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.

P. Carr CIU
Rep.

Mr. Melvin Smeal, in the form of a motion, recommended to appoint Paul Carr as the CIU #10 Representative, beginning with the March 28, 2019 CIU Meeting. Mr. Larry Allen seconded the motion and it carried with a vote of 7-0-0.

PERSONNEL

R. Flaharty
Resign

Mr. Donn Yontosh, in the form of a motion, recommended to approve the resignation of Ruth Flaharty, High School Hall Monitor, effective February 28, 2019. Mr. Paul Carr seconded the motion and it was carried with a vote of 7-0-0.

Summer
Staff

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

District Summer Hours of Operation using a four (4) day work week, June 17, 2019 to August 5, 2019. Staff will increase hours to accommodate a shortened work week.

Summer Staff:

Nurse: 5 days maximum (Briskar - \$1,384)

Elem. Guidance: 15 days maximum (Graboski - \$4,000)

HS Guidance: 18 days maximum (Porter - \$5,360; Hubler - \$6,972)

Literacy / Parent Engagement: 7 days maximum (A. White - \$2,014 funding stream – TITLE I)

Librarian / Clerk: 5 days maximum (J. White - \$1,586; Folmar - \$550)

Technology Para: 5 days maximum (Petriskey - \$542)

Mr. Larry Allen seconded the motion and it was carried with a vote of 7-0-0.

Volunteers

Mr. Don Yontosh, in the form of a motion, recommended to approve Regina Jones, Kyley Clark, Fernando Herrera, Megan Liegey, Tim Wesesky, Kaitlyn Krupa, Dante Engelman and Sara McCully as volunteers to the District, all paperwork has been received. Mr. Paul Carr seconded the motion and it was carried with a vote of 7-0-0.

EDUCATION

Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

2nd Grade field trip to Penn's Cave on June 3, 2019. Cost to the District: \$820.75 for admission tickets; Cost to the Student: \$5. (Information Only: 63 students will be attending. Chaperones are Brandy O'Hare, Adam Gibson, Holly Michaels, Patrick Petriskey, Becky Lutchko, Angela Kerlin, Vanessa Savard, Kailin Teats, Jane McDowell)

1st Grade field trip to Vale Wood Farms on May 24, 2019. Cost to the District: none; Cost to the Student: \$5. (Information Only: 64 students will be attending. Chaperones are Kelley Hubler, Deb Galley, Scott McClelland, Amanda Nelson, Tammy Torretti, Melissa Brosky, Crystal Parks)

Penn Highlands Dual Enrollment Introduction to Sociology field trip to Centre Country Correctional Facility, Centre County Youth Center and Centre County Courthouse on April 10, 2019. Cost to the District: substitutes – \$170; Cost to the Student: none. (Information Only: 13 students will be attending the trip. Chaperones are Carrie Peterson and Joe Matson).

Envirothon Team to go to Curwensville Dam on May 7, 2019. Cost to the District: Substitutes - \$255; Bus - \$173.58; Cost to the Student: none. (Information Only: 25 students will be attending. Chaperones are Dan Socash, Phil Wood and Dave Learish)

Envirothon Team to go to Parker Dam on April 17, 2019. Cost to the District: Substitutes - \$170. Cost to the Student: none. (Information Only: 15 students will be attending. Chaperones are Dan Socash and Matt Hauck)

PreK field trip to Morgan Run Farm on May 20, 2019. Cost to the District: none; Cost to the Student: none. (Information Only: 38 students will be attending the trip. Chaperones are Casey Lindstrom, Jen Kitko, Jen Guenot, Amanda Baughman and Jen Evans)

PreK field trip to Philipsburg Weis Market on May 10, 2019. Cost to the District: \$150 – transportation (District PreK Counts Grant); Cost to the Student: none. (Information Only: 20 students will be attending the trip. Chaperones are Casey Lindstrom, Jennifer Evans, Amanda Baughman and Brandy O'Hare)

Mr. Larry Allen seconded the motion and they were carried with a vote of 7-0-0.

Course
Selection
Plan / Book

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the High School Course Selection Book for 2019 – 2020 as presented.

Approve the Middle School Course Plan for 2019 – 2020 as presented.

Mr. Don Yontosh seconded the motion and they were carried with a vote of 7-0-0.

POLICY

2nd Reading

Mr. Paul Carr, in the form of a motion, recommended to approve the second reading of the following policies:

1. Policy 103 – Nondiscrimination / Discriminatory Harassment – School and Classroom Practices
2. Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities
3. Policy 104 – Nondiscrimination / Discriminatory Harassment – Employment Practices
4. Policy 247 – Hazing
5. Policy 249 – Bullying / Cyberbullying
6. Procedures 800 – Safe2Say Something Procedures
7. Policy 626 Attachment – Procurement – Federal Programs (Update)

Mr. Don Yontosh seconded the motion and it carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

B. Myers JH
SBall Coach

Mr. Paul Carr, in the form of a motion, recommended to approve Bill Myers as Head Junior High Softball Coach. Mr. Don Yontosh seconded the motion and it was carried with a vote of 7-0-0.

T. Smeal JH
Asst. SB
Coach

Mr. Paul Carr, in the form of a motion, recommended to approve Terry Smeal as Junior High Assistant Softball Coach. Mr. Don Yontosh seconded the motion and it was carried with a vote of 7-0-0.

Softball
Volunteers

Mr. Paul Carr, in the form of a motion, recommended to the following volunteers to the softball program: Ryan Bone, Eric Confer, Tom Reed, Glenn MacTavish and Tim Wesesky. Mrs. Christina Brown seconded the motion and it was carried with a vote of 7-0-0.

Winter
Coaches

Mr. Don Yontosh, in the form of a motion, recommended to approve the administrative recommendation to retain all Winter Head coaches and coaching staffs for the 2019-2020 school year. (Boys Basketball, Girls Basketball, Wrestling and Cheerleading) Mr. Paul Carr seconded the motion and it was carried with a vote of 7-0-0.

FINANCE & PURCHASE

Disburse-
ments

Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from February / March 2019:

\$ 55,991.62 Cafeteria Account checks 4324 through 4330

\$ 1,578,396.90 General Account checks 51801 through 51813

checks 51815 through 51819
checks 51821 through 51827
checks 51829 through 51848
checks 51850 through 51858

\$ 1,634,388.52 **GRAND TOTAL**

Mr. Don Yontosh seconded the motions and it was carried with a vote of 7-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from February / March 2019:

\$10,221.05 General Account checks 51814, 51820, 51828,
51849, 51859

\$10,221.05 **GRAND TOTAL**

Mrs. Christina Brown seconded the motions and it was carried with a vote of 7-0-0.
Mr. Carr abstained from voting.

Treasurers
Report /
Activity
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the Treasurers Report for February 2019. Mr. Don Yontosh seconded the motions and it was carried with a vote of 7-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Activity Account for February 2019. Mr. Don Yontosh seconded the motions and it was carried with a vote of 7-0-0.

Fiber Erate

Mr. Paul Carr, in the form of a motion, recommended to approve the fiber e-rate project contingent upon the approval of the 2019-2020 Technology Budget within the 2019 – 2020 General Fund Budget. Mrs. Christina Brown seconded the motions and it was carried with a vote of 7-0-0.

Filing
Cabinet

Mr. Paul Carr, in the form of a motion, recommended to approve the purchase of a Phoenix Insulated Lateral Filing Cabinet from Kurtz Brothers in the amount of \$3,747. (Co-star Pricing – funding: General Fund, Board Services) Mr. Mel Smeal seconded the motions and they were carried with a vote of 7-0-0.

Line Stripper

Mr. Paul Carr, in the form of a motion, recommended to approve the purchase of a Line Stripper from the Field Maintenance - Athletic Improvement Fund, in the amount of \$5,237.53, from Pioneer Athletics. Mr. Don Yontosh seconded the motions and they were carried with a vote of 7-0-0.

Transfer of
Funds

Mr. Paul Carr, in the form of a motion, recommended to defer the transfer of funds that comprise the William & Catherine Strange Memorial Scholarship from the West Branch Area School District to the West Branch Community Education Foundation. The amount of the transfer is a certificate of deposit with CNB Bank in the amount of \$4,221.86. Mr. Don Yontosh seconded the motions and they were carried with a vote of 7-0-0.

CIU 10
Budget

Mr. Paul Carr, in the form of a motion, recommended to approve the Central Intermediate Unit #10 2019 – 2020 General Operating Budget. Mr. Larry Allen seconded the motions and they were carried with a vote of 7-0-0. Voice Roll Call: Mr.

Allen – yes; Mrs. Brown – yes; Mr. Smeal – yes; Mr. Carr – yes; Mr. Yontosh – yes;
Mr. Veres – yes; Mr. Diviney – yes. 7 – yes; 0 – no.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:17 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education