

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

FEBRUARY 25, 2019

Members Present: Christina Brown, Paul Carr, Chad Diviney, Melvin Smeal, Larry Allen, Tom Veres

Members Absent: Joseph M. Kovalcin, Don Yontosh

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, David Catherman, JR Holenchik, Allison Koleno, Kasi Woodring

Others Present: Karen Krise, Ron Mollura, Holly Petriskey, Shari Buck, Stephanie MacTavish

OPENING EXERCISES

Vice President Chad Diviney called the meeting to order at 6:40 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from November 19, 2018 and December 6, 2018. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 6-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was not present at the meeting; he left a report for the Board.

Joseph Holenchik, Secondary Principal:

- Working on finalizing the budget for the 19-20 school year.

Allison Koleno, Principal of Special Student Services:

- ESY: Planning underway
- Rachels Challenge was a huge success and students really enjoyed the presentation and message.

Erick Johnston, Business Manager:

- Discussed the 2017 – 18 audit

David Catherman, Maintenance Supervisor:

- Roof – Down to 18 leaks, 10 leaks have been fixed and covered under warranty
- Ballfield – Tresses ready for the dugouts for the ballfields
- Steamer – Looking for the best solution to fix the steamer in the HS Café

Nik Bisko, Technology Administrator:

- Mr. Bisko was not in attendance at the meeting. Mrs. Dutrow reported that Mr. Bisko was working on his budget for the 19-20 school year.

David Williamson, Athletic Director

- Attendance – Provided the Board with the attendance comparison

Tiffany English

- Recipes: Continuing offering Recipes of the Month
- Sales: A la Carte up almost \$6,000 since the beginning of the year.

PERSONNEL

WBEA
Contract

Mr. Paul Carr, in the form of a motion, recommended to approve the Agreement between the West Branch Area School District and West Branch Education Support Professionals Association / ESPA / PSEA / NEA from July 1, 2019 through June 30, 2024. Mr. Mel Smeal seconded the motions and it was carried with a vote of 7-0-0. Voice Roll Call: Mr. Smeal – yes; Mr. Carr – yes; Mr. Allen – yes; Mr. Veres – yes; Mrs. Brown – yes; Mr. Seprish – yes; Mr. Diviney – yes. 7 – Yes; 0 – No.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

A. White
Leave

Approve Ashley White, West Branch Elementary School, Title I Reading Teacher, requesting paid leave of absence from approximately March 4, 2019 to May 16, 2019. Mrs. White has met all requirements for said leave in accordance with the agreement between West Branch School District and the West Branch Education Association.

T. Yingling
Leave

Approve Tara Yingling, West Branch Elementary School, Teacher, requesting paid leave of absence from approximately April 8, 2019 to June 6, 2019. Mrs. Yingling has met all requirements for said leave in accordance with the agreement between West Branch School District and the West Branch Education Association. Mrs. Christina Brown seconded the motions and it was carried with a vote of 7-0-0.

Volunteers

Mr. Robert Seprish, in the form of a motion, recommended to approve Christina Wilson and Jacob Kovalick as volunteers to the District, all paperwork has been received. Mr. Mel Smeal seconded the motion and it was carried with a vote of 7-0-0.

EDUCATION

Field Trips

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Art Club field trip to State College, PA for an Art Event on February 20, 2019. Cost to the District: gas for the van; Cost to the student: \$5. (Information Only: Approximately 7 students will be attending the trip. Chaperones are Preston Raymond and Charity Croyle).

PreK fieldtrip to go to Clearfield Skate Station in March 22, 2019. Cost to the District: \$100 for admission (Funding: PreK Counts Budget 2018-2019); Cost to the student: none. (Information Only: 76 students will be attending. Chaperones are Heather Watro, Brooke Walton, Casey Lindstrom, Jen Kitko, Rose Shaner, Deana Klinger, Amanda Baughman, Jennifer Evans, Brooke Shaw, Jen English)

Elementary Chorus Group to go to Bald Eagle High School for Chorus Fest on March 29, 2019. Cost to the District: 1 substitute; gas for van. Cost to the student: none. (Information Only: 6 students attending. Chaperone is Dan Stilson)

Mr. Mel Smeal seconded the motion and they were carried with a vote of 7-0-0.

School
Calendar

Mr. Paul Carr, in the form of a motion, recommended to approve the 2019 – 2020 School Calendar, Option 1: November 27th – One Hour Early Dismissal. Mr. Tom Veres seconded the motion and it failed with a vote of 2-5-0. Voice Roll Call: Mr. Smeal – no; Mr. Carr – yes; Mr. Allen – no; Mr. Veres – yes; Mrs. Brown – no; Mr. Seprish – no; Mr. Diviney – no. 7 – Yes; 0 – No.

Mrs. Christina Brown, in the form of a motion, recommended to approve the 2019 – 2020 School Calendar, Option 2: November 27th – Half Day Dismissal. Mr. Larry Allen seconded the motion and it was carried with a vote of 5-2-0. Voice Roll Call: Mr. Smeal – yes; Mr. Carr – no; Mr. Allen – yes; Mr. Veres – no; Mrs. Brown – yes; Mr. Seprish – yes; Mr. Diviney – yes. 7 – Yes; 0 – No.

POLICY

1st Reading

Mr. Robert Seprish, in the form of a motion, recommended to approve the first reading of the following policies:

1. Policy 103 – Nondiscrimination / Discriminatory Harassment – School and Classroom Practices
2. Policy 103.1 – Nondiscrimination – Qualified Students with Disabilities
3. Policy 104 – Nondiscrimination / Discriminatory Harassment – Employment Practices
4. Policy 247 – Hazing
5. Policy 249 – Bullying / Cyberbullying
6. Procedures 800 – Safe2Say Something Procedures
7. Policy 626 Attachment – Procurement – Federal Programs (Update)

Mr. Paul Carr seconded the motion and it carried with a vote of 7-0-0.

TRANSPORTATION & ATHLETICS

D. Arnold
Var. SBall
Coach

Mr. Mel Smeal, in the form of a motion, recommended to approve Dennis Arnold as Head Varsity Softball Coach. Mr. Robert Seprish seconded the motion and it was carried with a vote of 7-0-0.

D. Betts
Asst. SB
Coach

Mr. Mel Smeal, in the form of a motion, recommended to approve Dan Betts as Varsity Assistant Softball Coach. Mrs. Christina Brown seconded the motion and it was carried with a vote of 7-0-0.

Spring
Volunteers

Mr. Robert Seprish, in the form of a motion, recommended to the following volunteers to the spring athletic programs:

Baseball: Jim Emigh, Eddie Kyler

Track and Field: Mike Wood, Jane Catanzaro

Mr. Paul Carr seconded the motion and it was carried with a vote of 7-0-0.

FINANCE & PURCHASE

Disburse-
ments

Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from January 2019 / February 2019:

\$ 51,878.96 Cafeteria Account checks 4319 through 4323

\$ 468,485.19 General Account checks 51658 through 51660

checks 51662 through 51672

checks 51674 through 51688

checks 51690 through 51698

checks 51700 through 51712
checks 51714 through 51736
checks 51738 through 51739
checks 51741 through 51800

\$ 520,364.15 **GRAND TOTAL**

Mrs. Christina Brown seconded the motions and it was carried with a vote of 7-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Disbursements from January 2019 / February 2019:

\$9,841.57 General Account checks 51661, 51673, 51689,
51699, 51713, 51737, 51740

\$9,841.57 **GRAND TOTAL**

Mr. Robert Seprish seconded the motions and it was carried with a vote of 7-0-0. Mr. Carr abstained from voting.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Treasurers
Report /
Activity
Acct.

Approve the Treasurers Report for November and January 2019.

Approve the Activity Account for November and January 2019.

CXtec

Approve the Purchase Agreement between CXtec and West Branch School District.

Mr. Mel Smeal seconded the motions and they were carried with a vote of 7-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Smeal recommended fixing the camera at the Administrative Wing of the building to expand the area that is covered. Mr. Smeal also suggested putting in a camera at the High School delivery entrance.

ADJOURNMENT

Mr. Paul Carr, in the form of a motion, recommended to adjourn the meeting 7:45 p.m. Mrs. Christina Brown seconded the motion and it carried with a vote of 7-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education