

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JANUARY 23, 2017

Members Present: Joseph M. Kovalcin, Melvin Smeal, Gerald Coble, Larry Allen, Paul Carr, Christina Brown, Robert Seprish, Chad Diviney, Don Yontosh

Members Absent:

Media Present: The Progress News

Administration Present: Joseph Holenchik, David Nelson, Nik Bisko, Michelle Dutrow, Jason McMillen, Allison Koleno

Others Present: Kasi Woodring, Nila Force, Ron Mollura, Karen Krise, CindaLou Hubler, Cheri Cantolina

**OPENING EXERCISES**

President Joseph Kovalcin called the meeting to order at 6:52 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from November 14, 2016 and December 8, 2016. Mr. Larry Allen seconded the motion, and it was carried with a vote of 9-0-0.

**RECOGNITION OF VISITORS**

Senior Class representative reported that the Donkey Basketball game was held, and the cookie dough was held. Discussions are being held regarding diplomas and graduation announcements.

**ADMINISTRATIVE REPORTS**

Joseph Holenchik, Secondary Principal:

- Currently working on the literature aspect of the test. Algebra I has been completed for seniors in order to meet graduation requirements. Biology is scheduled to be done during February.
- Teachers are currently working on providing me suggestions for additions and/or corrections to the current course selection book.
- Two math, one science, and one English teacher from the high school are currently enrolled along with some members of the elementary staff.
- Preliminary numbers are currently being compiled for the high school budget for 2017-2018.

Mark Mitchell, Elementary Principal:

- Night at the Museum was held on January 12<sup>th</sup>; well attended and great press coverage.
- Marking period ends on January 25, 2017.
- Winter Wee Warrior Birthday will be held on January 26, 2017.
- Data Day will be held on January 27, 2017.
- Spelling Bell will be held on February 16, 2017 for grades 3-6.

Allison Koleno, Principal of Special Student Services:

- Planning for Extended School Year program for summer has begun.

- Participated in our audit follow up meeting for special education. Our Improvement plan was submitted and has been formally approved which means our audit process is closed.
- Participated in an ACCESS question and answer session.
- Reviewed school climate data collected through surveys and will meet with committee tomorrow 1/24/17.
- Staff attended autism training during in-service last week. The training was created in collaboration with PSU.
- Coordinated with Clearfield Jefferson Drug & Alcohol Administration to set up drug and alcohol awareness units for grades 4-6 which are going on now.

Tiffany English, Food Service Director:

- Provided the board with a copy of Nutrition Ink and a monthly newsletter specific to West Branch.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Provided the Board with a copy of the attendance comparison reports for 2015-2016 and 2016-2017 to date.

Dave Nelson, Maintenance Supervisor:

- Continued cleaning
- Biomass is operating well
- Working on budget for 2017-2018

Nik Bisko, Technology Administrator:

- Working on budget for 2017-2018.
- Will be working on a summer e-rate project for info structure.
- Phasing cameras and replacing with new cameras over the next 3 years.

CIU:

- The next meeting is being held on January 26, 2017.

CTC:

- Working on a recruitment video.
- The math class received a grant in the amount of \$50,000.
- The truck driving class will be graduating its 175<sup>th</sup> class.

## **PERSONNEL**

H. Walker  
Retirement

Mr. Don Yontosh, in the form of a motion, recommended to approve the retirement of Holly Walker, WB Elementary Librarian, effective last day of the 2016—2017 school year, under the terms of the current "Agreement between the West Branch School District and West Branch Education Association," including any relevant Memorandums of Understanding. Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

C.  
Winkelman  
Resignation

Mr. Chad Diviney, in the form of a motion, recommended to approve resignation of Courtney Winkelman, PreK Paraprofessional, effective January 13, 2017. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

M. Teats  
PreK Para

Mr. Don Yontosh, in the form of a motion, recommended to approve Mariah Teats as PreK Paraprofessional. Hours will be from 8:05 a.m. to 2:25 p.m. Monday thru Friday at the current contractual rate. (Ms. Teats will be replacing Courtney Winkelman due to resignation, January 13, 2017 board agenda, personnel #1). Mrs. Christina Brown seconded the motion and it was carried with a vote of 9-0-0.

Volunteers Mr. Robert Seprish, in the form of a motion, recommended to approve Angela Russel and Miceala McQuillen to the volunteer list, all paperwork has been received. Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

Mr. Allen had to leave the meeting due to a prior commitment.

**EDUCATION**

Field Trips Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the Interscholastic Reading Competition Team to go to Keystone Central High School on March 25, 2017. Cost to the District is \$200 (\$100 per team). There is no cost to the student. (Information Only: 24 students will be attending the trip. Chaperones are Cheryl Green, Justin Koleno and Holly Walker)

Approve the Guidance field trip to the CCCTC on February 9, 2017. Cost to the District is \$437 for substitutes and transportation. There is no cost to the student. (Information: Approximately 100 students will be attending the trip. Chaperones are Jennifer Porter, Kim Hubler, Carrie Peterson and Jessica Levonick).

PreK Book Order Approve the Library PreK book order in the amount of \$2,136.79. (Funding stream – PDE Literacy Plan Pilot Grant)

Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

**TRANSPORTATION & ATHLETICS**

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

T. Reed Resignation Approve the resignation of Thomas Reed as Junior High Assistant Softball Coach.

Fall Coaches Approve the retention of the Fall coaching personnel. (Included are the Football, Girls Soccer, Volleyball and Cross Country coaching staffs)

Mr. Melvin Smeal seconded the motions, and it carried with a vote of 8-0-0.

**FINANCE & PURCHASE**

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions

Disbursements Disbursements from January 2017.

\$ 113,447.46	Cafeteria Account	checks 4120	through 4129
\$ 1,150,643.79	General Account	checks 47771	through 48093
\$ 1,264,091.25	<b>GRAND TOTAL</b>		

Mr. Carr abstained from voting due to vendor being a sibling.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 7-0-1.

Treasurers Report / Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Activity  
Acct.

Approve the Treasurers Report for November & December.

Approve the Activity Account for November & December.

Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to compensate the tax collectors for the tax collection years of 2018, 2019, 2020, and 2021, as per Option #2 below, at the following rates for real estate and **per capita** tax collections:

Tax  
Collector  
Raise

Option 2 (3% Increase):

Graham	\$11,585.00
Cooper	\$18,535.00
Morris	\$18,535.00
Karthaus	\$5,770.00

Mr. Gerald Coble seconded the motion, and it carried with a vote of 8-0-0.

Tax  
Collector Per  
Capita

Mr. Don Yontosh, in the form of a motion, recommended to reject to compensate the tax collectors for the tax collection years of 2018, 2019, 2020, and 2021 for per capita tax collection as follows: 3% of the amount collected in excess of 70% of the total face. Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Van Strien

Approve the e-rate consulting services agreement with Van Strien Consulting, LLC for r-rate year 2017-2018.

School Tax  
Bill

Approve the School Tax Bill Installment Payment Resolution as presented.

Mr. Don Yontosh seconded the motion, and it carried with a vote of 8-0-0.

Acc. Bud.  
Opt Out.

Mr. Don Yontosh, in the form of a motion, recommended to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index as presented. Mr. Paul Carr seconded the motion, and it carried with a vote of 8-0-0.

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:01 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education