

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

JANUARY 28, 2019

Members Present: Joseph M. Kovalcin, Christina Brown, Paul Carr, Don Yontosh, Chad Diviney

Members Absent: Melvin Smeal, Larry Allen, Tom Veres

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, David Catherman, JR Holenchik, Nik Bisko, David Williamson, Kasi Woodring

Others Present: Karen Krise

**OPENING EXERCISES**

President Joseph Kovalcin called the meeting to order at 7:03 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from November 19, 2018 and December 6, 2018. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 6-0-0.

**ADMINISTRATIVE REPORTS**

Mark Mitchell, Elementary Principal:

- Data Day: Held January 25, 2019
- School Year: End of 1<sup>st</sup> Semester
- Middle School: Continuing of working on scheduling for Middle School

Joseph Holenchik, Secondary Principal:

- Keystones: Exam retakes completed
- Data Day: Reviewed priority goal plans
- Safe2Say: Training for students in grades 5 – 12

Allison Koleno, Principal of Special Student Services:

- ESY: Planning underway
- Kindergarten: Transition meetings scheduled for February 20 and 21
- Kindness Challenge: Underway in the HS to promote positive climate

Erick Johnston, Business Manager:

- Mr. Johnston was not present at the meeting. The Auditor presented the Audit findings for school year 2017 - 2018

David Catherman, Maintenance Supervisor:

- Dugouts – Two completed, CCCTC working on capping them
- Roof – Down to 17 leaks, 10 leaks have been fixed and covered under warranty

Nik Bisko, Technology Administrator:

- Projects: Gathering quotes for summer projects

David Williamson, Athletic Director

- Attendance – Provided the Board with the attendance comparison

Tiffany English

- Recipes: Continuing offering Recipes of the Month
- Sales: Breakfast up 12
- New Items: Elementary – Buffalo chicken pizza, buffalo chicken grilled cheese, buffalo chicken sandwich. HS – Bistro boxes, buffalo chicken mac and cheese

Auditor – The auditor from Baker Tilly Virchow Krause, LLP. presented the board with the audit findings from school year 2017 – 2018.

## **PERSONNEL**

T. Yarrison  
Retirement

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Trent Yarrison, Elementary Music Teacher, effective June 27, 2019, under the terms of the current "Agreement between the West Branch School District and West Branch Education Association," including any relevant Memorandums of Understanding. Mr. Paul Carr seconded the motions and it was carried with a vote of 6-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

A. Demchak  
Resign

Approve the resignation of Anna Demchak, Café Monitor, effective January 11, 2019.

A, King Para

Approve Alice King as a Paraprofessional to the District. Hours will 5.83 hours per day with a 30-minute duty-free lunch. Mrs. King will be replacing Diane Ghaner, due to resignation, December 2018 board meeting.

T. Ebersole  
Para

Approve Tammi Ebersole as a Paraprofessional to the District. Hours will 5.83 hours per day with a 30-minute duty-free lunch. Mrs. Ebersole will be working with a new WB student.

Volunteers

Approve Lindsey Nagle, Heather Patrick, Charity Croyle, MaryKay Lupton Eddie Kyler, and Katelyn Ward as volunteers to the District, all paperwork has been received.

Mr. Paul Carr seconded the motions and it was carried with a vote of 6-0-0.

## **EDUCATION**

Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Magazine Club to go to Hershey Park on June 5, 2019. There is no cost to the District and cost to the student is up to \$55 (fundraising provided). (Information Only: Approximately 225 students will be attending the trip. Chaperones are Matt Hauck, JoEllen Hunt, Allison Koleno, Lester Smeal, Aaron Zimmerman, Michelle Guerra, Bill Lindstrom and Lisa Smeal).

Third Grade fieldtrip to Punxsutawney Weather Center on May 16 & 17, 2019 (one and a half classes each day). Cost of the trip is as follows: District – none; Student - \$5. (Information Only: 35 students will be attending the trip each day. Chaperones are

Michele Koleno, Stephanie MacTavish, Kristi Gibson, Taylor Myers, Danielle McDowell, Jamie Condon, Amanda Nelson, J. Bucha, Bill Long Shelva Strible).

4<sup>th</sup> grade field trip to Parker Dam State Park on May 21, 2019. Cost to the district – none; cost to the student - \$1.00. (Information Only: Nan Reams, Shari Buck, Wendy Timblin, Sarah Lumadue, School Base Support).

5<sup>th</sup> Grade field trip to Black Moshannon State Park on April 11, 2019. Cost to the district – none; cost to the student - none. (Information Only: Approximately 87 students will be attending the trip. Chaperones are Mr. McCamley, Mrs. Carter, Ms. Green, Mrs. Moslak, Dawn Fetterolf, Janelle Bainey, Melissa Yontosh, Allison Koleno, Patrick Petriskey, Carrie Kephart).

Elementary Band, Band Fest field trip to Glendale High School on May 10, 2019. Cost to the District is \$385.00 for a substitute, registration and gas for the van (funding – Elementary budget 2018 – 2019). There is no cost to the student. (Information Only: 7 students will be attending the trip. Chaperone is Trent Yarrison or Dan Stilson).

Mr. Paul Carr seconded the motion and they were carried with a vote of 6-0-0.

Elem Book  
Order

Mr. Don Yontosh, in the form of a motion, recommended to approve the Elementary Library Book Order in the amount of \$1,884.09 (funding – Elementary Budget 2018 – 2019). Mr. Bob Seprish seconded the motion and they were carried with a vote of 6-0-0.

Surplus

Mr. Don Yontosh, in the form of a motion, recommended to declare the following items surplus:

ONAN RS 12000 GENSET Generator

Approximately 30 Televisions

Crosley Dryer

Crosley Dryer

Barnstead Autoclave

Walk behind scrubber

Ride on scrubber - Clarke - Italian

Over 100 chairs, desks, tables

Mr. Paul Carr seconded the motion and they were carried with a vote of 6-0-0.

## **TRANSPORTATION & ATHLETICS**

A. Vallella  
Res.

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Anthony Vallella, Varsity Softball Coach, effective January 14, 2019. Mr. Paul Carr seconded the motion and it was carried with a vote of 6-0-0.

Sheds

Mr. Paul Carr, in the form of a motion, recommended to defer the following motions:

Football Booster Club to build a shed structure to hold equipment (by baseball field concession stand)

Wrestling Booster Club to build a shed structure to hold equipment (rear of property by garages).

Mr. Don Yontosh seconded the motion and it was carried with a vote of 6-0-0.

Fall Coaches Mr. Paul Carr, in the form of a motion, recommended to approve the Administrative Recommendation to retain the Fall Head Coaches and their coaching staffs. (Football, Girls Soccer, Cross Country and Volleyball). Mr. Don Yontosh seconded the motion and it was carried with a vote of 6-0-0.

**FINANCE & PURCHASE**

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Disbursements from December 2018 / January 2019:

\$ 115,367.22	Cafeteria Account	checks 4302 through 4318
\$ 1,230,951.94	General Account	checks 51290 through 51657
\$ 1,346,319.16	<b>GRAND TOTAL</b>	

Mr. Don Yontosh seconded the motions and they were carried with a vote of 5-0-1. Mr. Carr abstained from voting.

Treasurers Report / Activity Acct. Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the Treasurers Report for November and December 2018.

Approve the Activity Account for November and December 2018.

Mr. Don Yontosh seconded the motions and they were carried with a vote of 6-0-0.

Opt Out Mr. Paul Carr, in the form of a motion, recommended to approve the Accelerated Budget Opt Out Resolution Certifying Tax Rate within Inflation Index as presented. Mr. Don Yontosh seconded the motions and they were carried with a vote of 6-0-0.

IPI Mr. Paul Carr, in the form of a motion, recommended to the contract between WBASD and IPI Security Services for the remainder of the 2018 – 2019 school year, not to exceed the amount of \$28,000 for the full year. Mr. Robert Seprish seconded the motions and they were carried with a vote of 6-0-0.

**OTHER ITEMS FOR DISCUSSION**

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:14 p.m. Mr. Paul Carr seconded the motion and it carried with a vote of 6-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education