

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

OCTOBER 22, 2018

Members Present: Joseph M. Kovalcin, Melvin Smeal, Paul Carr, Don Yontosh, Chad Diviney via phone, Larry Allen, Tom Veres

Members Absent: Christina Brown

Media Present: Tyler Kolesar, The Progress News

Administration Present: Michelle Dutrow, Allison Koleno, David Catherman, JR Holenchik, Erick Johnston, Nik Bisko, David Williamson, Kasi Woodring

Others Present: Greg Modzel, Karen Krise, Tony Vallella, Nathan Zetts, Hayley Prestash

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:37 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Paul Carr, in the form of a motion, recommended to approve the meeting minutes from September 24, 2018. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was not present at the meeting, he provided a report for the Board.

Joseph Holenchik, Secondary Principal:

- Drills – Conducted barricade and evacuation drills in October, also holding monthly fire drills.
- Student Meetings – Support meetings began on October 11 – will continue throughout the year.

Allison Koleno, Principal of Special Student Services:

- Red Ribbon Week – Assisted in planning Red Ribbon Week.
- Club Fair – 1st Activity Day took place, well received.
- Rachel's Challenge – Arranging program to come and hold a program on anti-bullying, kindness, and suicide awareness.

Erick Johnston, Business Manager:

- Fuel Oil – Did not receive any fuel oil bids.
- RFP – Beginning the process for Cafeteria Services.

David Catherman, Maintenance Supervisor:

- Dishwasher – Dishwasher is installed and working.
- Roof – Finished testing on roof. Company is not responding, Mrs. Dutrow will contact the company.

Nik Bisko, Technology Administrator:

- TIG – Attended the Network Administrators meeting at the CIU.
- Cameras – Working on replacing and adding more cameras around the building.

Tiffany English

- Trainee – Stephanie O’Donnel is training with Tiffany.
- Food Fusion – Working on new menu items, two foods you usually wouldn’t see together, next month is popcorn chicken bowl in a waffle cone.
- Veteran’s Day – Working with Mr. Holenchik for Veteran’s Day breakfast on November 12, 2018.
- Sales – Breakfast and lunches are down numbers but over budget. A La Carte is up \$200.

CIU:

- Approved minutes, Treasurer’s Report, procedures / goals. Accepted resignations and hired new personnel.

CCCTC

- Cosmetology – Martin Barber School gave presentation to Cosmetology Class.
- Collision Repair – Received certifications
- Evening Classes – A

PERSONNEL

Substitute Construction Rate

Mr. Paul Carr, in the form of a motion, recommended to approve a Substitute Construction rate of \$20 per hour, with Source 4 Teachers for specialized projects. Mr. Robert Seprish seconded the motions and it was carried with a vote of 8-0-0.

Mr. Yontosh asked why we were hiring a sub at this cost; Mrs. Dutrow replied that the sub must hold a certification for a special skill – for example, block laying. They would work with our custodial staff but take the lead on the project. Mr. Johnston and Mrs. Dutrow both agree that we would not be using this rate very often, just if special projects come about, instead of contracting out, as a cost savings measure to the District.

Volunteers

Mr. Paul Carr, in the form of a motion, recommended to approve Brandon Pash and Skyler Quick to the volunteer list, all paperwork has been received. Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0.

EDUCATION

HS Book Order

Mr. Paul Carr, in the form of a motion, recommended to approve the High School Library book order in the amount of \$998.55. Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Field Trips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the 5th Grade field trip to Fort Roberdeau on June 5, 2019. Cost to the District: none; Cost to the Student: \$4. (Funding – Elem. Budget). (Information Only: 90 students will be attending. Chaperones are Lindera Carter, Dennis McCamley, Cheryl Green, Mary Beth Moslak, approved parent chaperones, nurse, administrator)

Approve the High School Guidance field trip to Clearfield County Career and Technology Center on October 24, 2018. Cost to the District: transportation; 2 teacher substitutes; Cost to the Student: none. (Funding – HS Budget). (Information Only: 66 students will be attending. Chaperones are Jen Porter, Kim Hubler, Carrie Peterson, Jess Levonick)

Approve the WBHS Music Department to go to Clearfield HS for County Band on November 16 & 17, 2018. Cost to the District: 1 bus, 1 substitute, and \$20 registration

per student; Cost to the Student: none. (Funding – HS Budget). (Information Only: 31 students will be attending. Chaperone is Jen Sproull)

Approve the Elementary Life Skills field trip to Philipsburg Cen-Clear, Weis Markets and Cold Steam Dam on October 25, 2018. Cost to the District: gas for vans; Cost to the Student: none. (Funding – Special Ed. Budget). Information Only: 8 students will be attending. Chaperone is Laurie Josephson and Classroom Paraprofessionals)

Approve 5th Grade to go to the CCCTC on May 17, 2019. Cost to the District: transportation; Cost to the Student: none. (Funding – Elem. Budget). (Information Only: 91 students will be attending. Chaperones are Stephanie Graboski, Cheryl Green, Dennis McCamley, Linder Carter, and Mary Beth Moslak)

Mr. Chad Diviney seconded the motion and they were carried with a vote of 8-0-0.

Books to Surplus

Mr. Don Yontosh, in the form of a motion, recommended to approve the following textbooks as surplus:

Keyboarding with Computer Application, McGraw-Hill, 2017, ISBN: 978-0-07-869316-8 – 39 copies

Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

POLICY

2nd Reading

Mr. Don Yontosh, in the form of a motion, recommended to approve the first readings of the following policies:

1. Policy 006 – Meetings
2. Policy 108 – Adoption of Textbooks
3. Policy 210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto – Injectors
4. Policy 246 – School Wellness
5. Policy 311 – Reduction of Staff
6. Policy 610 – Purchases Subject to Bid / Quotation
7. Policy 704 – Maintenance
8. Policy 806 – Child Abuse
9. Policy 808 – Food Services
10. Policy 810 – Transportation
11. Policy 810.3 – School Vehicle Drivers
12. Policy 818 – Contracted Services Personnel

Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

BUILDINGS AND GROUNDS

Walking Program

Mr. Robert Seprish, in the form of a motion, recommended to approve the use of the High School facility for a Community Walking program from November 5, 2018 thru April 30, 2019 (Monday to Thursday 5:00 p.m. to 8:00 p.m.). Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Mrs. Dutrow explained that the walking route will be changed slightly due to being able to block off more parts of the building as a security measure.

TRANSPORTATION & ATHLETICS

Student Athletic Pass Mr. Paul Carr, in the form of a motion, recommended to approve the Non-Participant Student Annual Athletic Pass at the cost of \$20 per student per year. Mr. Mel Smeal seconded the motion and it was rejected with a vote of 4-4-0. Voice Roll Call: Mr. Smeal – yes; Mr. Yontosh – yes; Mr. Allen – yes; Mr. Diviney – no; Mr. Seprish – no; Mr. Carr – no; Mr. Veres – no; Mr. Kovalcin – yes; Yes – 4; No – 4.

Adult Athletic Pass Mr. Paul Carr, in the form of a motion, recommended to approve the following Adult Athletic Passes, cost is per adult, per year:

- Adult Fall Athletic Pass - \$30
- Adult Winter Athletic Pass - \$30
- Adult Annual Athletic Pass - \$50

Mr. Robert Seprish seconded the motion and it was carried with a vote of 5-3-0. Voice Roll Call: Mr. Smeal – yes; Mr. Yontosh – yes; Mr. Allen – yes; Mr. Diviney – no; Mr. Seprish – yes; Mr. Carr – no; Mr. Veres – no; Mr. Kovalcin – yes; Yes – 5; No – 3.

Mr. Diviney stated he is in favor but would like to know how we are going to monitor events outside other than football. Mrs. Dutrow replied that there isn't really a way to monitor soccer, baseball, softball and cross-country due to there is no gate to enter though. Mr. Diviney feels it should not be selective, it should be all or none.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

K. Hubler Res. Approve the resignation of Kelley Hubler, Assistant Junior High Girls Basketball Coach.

Hires Approve Morgan Rackish as Varsity Assistant Softball Coach.

Approve David Catanzaro as the Jr. High Head Boys Basketball Coach.

Approve Ray Walk as the Jr. High Assistant Boys Basketball Coach.

Approve Terry Smeal as the Jr. High Head Girls Basketball Coach.

Approve the following Winter Athletic Volunteers:

Wrestling: George Yingling, Gary Yingling, Morgan Selepack, Steve Sudik, JR Holenchik

Boys Basketball: Nik Bisko, Jane Catanzaro, Bill Etchison, Terry Trude

Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

PIAA Res. Mr. Mel Smeal, in the form of a motion, recommended to approve the resolution to Amend PIAA Classifications to Level the Competitive Arena. Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

FINANCE & PURCHASE

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the following Disbursements from September / October 2018:

\$ 95,549.70	Cafeteria Account	checks 4289 through 4296
\$ 728,758.12	General Account	checks 5091 through 51028 51030 through 51051 51053 through 51125

\$ 824,307.82 **GRAND TOTAL**

Mr. Don Yontosh seconded the motions and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following Disbursements from September / October 2018:

\$ 3,405.25	General Account	checks 51029 & 51052
\$ 3,405.25	GRAND TOTAL	

Mr. Mel Smeal seconded the motions and it was carried with a vote of 8-0-0.
Mr. Carr abstained from voting due to vendor being a sibling.

Treasurers
Report /
Activity
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the Treasurers Report for September 2018.

Approve the Activity Account for September 2018.

Fuel Bid

Approve the following bids for the 2018-2019 school year:

Heating Oil: No bid

Per Capita
Exoneration

Approve the following per capita exoneration:

Township	Number of Exonerations:
Morris	
Karthus	3

Mr. Don Yontosh seconded the motions and they were carried with a vote of 8-0-0.

OTHER ITEMS FOR DISCUSSION

The Reorganizational Meeting will be held at the Clearfield County Career and Technology (CCCTC) on Thursday, December 6, 2018 at 6:30 p.m.

ADJOURNMENT

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 7:16 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education