

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

AUGUST 20, 2018

Members Present: Joseph M. Kovalcin, Melvin Smeal, Paul Carr, Don Yontosh, Christina Brown, Chad Diviney, Larry Allen

Members Absent: Tom Veres

Media Present:

Administration Present: Nik Bisko, Michelle Dutrow, Allison Koleno, David Catherman, Mark Mitchell, David Williamson, JR Holenchik, Erick Johnston, Kasi Woodring

Others Present: Ron Mollura, Karen Krise, Holly Petriskey, Spencer Folmar, Anthony Vallalla

OPENING EXERCISES

President Joseph Kovalcin called the meeting to order at 6:31 p.m. All present were asked to stand and pledge allegiance to the American Flag.

MINUTES

Mr. Paul Carr, in the form of a motion, recommended to approve the meeting minutes from July 23, 2018. Mr. Don Yontosh seconded the motion, and it was carried with a vote of 8-0-0.

ADMINISTRATIVE REPORTS

Mark Mitchell, Elementary Principal:

- Orientation – Kindergarten held August 20th and PreK held on August 22nd
- Student Dismissal – Parent pickup will be out front and buses will load students on the playground side of the building
- Doors – Elementary door project coming along, hope to be completed by 1st day of school

Joseph Holenchik, Secondary Principal:

- Orientation – 7th Grade orientation will be held on August 21st
- Longs – Met with Longs Bus Company to discuss expectations and procedures

Allison Koleno, Principal of Special Student Services:

- Training – Held Read 180 training for expansion of the program
- Opening Day – Working on opening day items, caseloads, hiring and scheduling

David Catherman, Maintenance Supervisor:

- Maintenance – Completing more repairs on equipment in-house rather than sending it out to be repaired
- HVAC – Working on the upgrade, making progress
- Roof – Making progress on the roof, many leaks still under warranty

Nik Bisko, Technology Administrator:

- Cameras – Camera project completed, just need to mirror them.
- InfoSnap – Mailed out July 30, window opens August 6, closes on August 24.

Tiffany English

- Training – Held annual training on August 15th
- Snack Shack – working to complete the finalization of the snack shack

CIU:

- Resignations – Business Manager and Data Governance Coordinator
- Paraprofessional Training – Held at Mt. Nittany Middle School on August 14/15

CCCTC

- Hires – Hired a new principal

PERSONNEL

E. Johnston Contract Mr. Paul Carr, in the form of a motion, recommended to approve the contract between Erick Johnston, Business Manager, and West Branch Area School District. Mr. Mel Smeal seconded the motion and it was carried with a vote of 8-0-0.

T. Reed Contract Mr. Paul Carr, in the form of a motion, recommended to approve the contract between Thomas Reed, School Police Officer, and West Branch Area School District. Mr. Chad Diviney seconded the motion and it was carried with a vote of 8-0-0.

IPI Contract Mr. Paul Carr, in the form of a motion, recommended to approve the contract with Independant Private Investigations, LLC – IPI Security Services, for a School Security Officer(s) for the period of time for Semester I of the 2018 – 2019 school year. (cost reflects \$31.95 per hour, not to exceed \$15,000; funding 2018 – 2019 Educational & Professional Programs Budget). Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

B. Lake Nurse Asst. Approve Briana Lake as Nurse Assistant to the District at the starting rate of \$20.00/hr., effective January 2, 2019. Mrs. Lake will work from 8:56 a.m. – 3:20 p.m. with a 30-minute duty free lunch.

D. Clinger PreK Asst. Approve Deana Clinger as PreK Classroom Assistant, beginning with the 2018-2019 school year. Hours will be from 8:30 a.m. – 2:45 p.m., Monday through Friday at the current WBESP contracted rate. (2018 – 2019 school year only)

A. Baughman PreK Asst. Approve Amanda Baughman as PreK Classroom Assistant, beginning with the 2018-2019 school year. Hours will be from 8:30 a.m. – 2:45 p.m., Monday through Friday at the current WBESP contracted rate. (2018 – 2019 school year only)

T. Myers PCP Approve Taylor Myers as Personal Care Paraprofessional, beginning with the 2018-2019 school year. Hours will be from 8:35 a.m. – 3:00 p.m., Monday through Friday at the current WBESP contracted rate.

Resign. K. Samsel Approve the resignation of Kristy Samsel, Personal Care Paraprofessional, effective August 10, 2018.

Volunteers Approve Megan Coval to the volunteer list, all paperwork has been received.

Mr. Robert Seprish seconded the motions and they carried with a vote of 8-0-0.

EDUCATION

Lib Book Order Mr. Don Yontosh, in the form of a motion, recommended to approve the Secondary Library book order in the amount of \$1,156.49. (HS Library Budget). Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Priority Goals Mr. Don Yontosh, in the form of a motion, recommended to approve the Priority Goals for the 2018 – 2019 school year. Mr. Paul Carr seconded the motion and it was carried with a vote of 8-0-0.

BUILDINGS AND GROUNDS

Facility Use Mr. Don Yontosh, in the form of a motion, recommended to approve Spencer Folmar to use the school facility on October 14, 2018, for location filming. (Class D fees and stipulations: custodial staff and security staff). The fee for the use of the gymnasium will be waved. Mr. Robert Seprish seconded the motion and it was carried with a vote of 8-0-0.

TRANSPORTATION & ATHLETICS

A. Vallalla Softball Mr. Chad Diviney, in the form of a motion, recommended to approve Anthony Vallalla as Head Varsity Softball Coach. Mr. Don Yontosh seconded the motion and it was carried with a vote of 8-0-0.

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Fall Volunteers Approve Katie Trude as a volunteer to the Volleyball program.

Booster Clubs Approve the recognition of the following Booster Clubs for the 2018-19 school year:

Football	Volleyball	Cheerleading
Girls Soccer	Wrestling	Boys Basketball
Girls Basketball	Baseball	Softball
Track/Field	Band	

Mr. Paul Carr seconded the motion and they were carried with a vote of 8-0-0.

Athletic Prices Mr. Paul Carr, in the form of a motion, recommended to approve the administrative recommendation for admission prices for athletic events for the 2018-19 school year:

JV/Varsity Events: Adults \$5.00 Students \$1.00
Jr. High Events: Adults \$4.00 Students \$1.00

Mr. Don Yontosh seconded the motion and it was carried with a vote of 5-3-0. Voice Roll Call: Mrs. Brown – no; Mr. Smeal – yes; Mr. Diviney – no; Mr. Yontosh – yes; Mr. Allen – yes; Mr. Seprish – no; Mr. Carr – yes; Mr. Kovalcin – yes; Yes – 5; No – 3.

Discussion was held regarding to charge students for admission to athletic events. Discussion was also held about adults having the option to purchase a pass for the year for a flat fee and that pass will be good for all sporting events. The Administration and Board of Directors will explore those options for the winter sports.

Volleyball Prices Mr. Don Yontosh, in the form of a motion, recommended to approve the administrative recommendation to implement charging admission for Jr. High volleyball contests to align with other Jr. High events (football, basketball, wrestling).

Jr. High volleyball:

Adults \$4.00 Students \$1.00 (option to pay \$1.00 more if staying for the JV/Varsity contest to follow)

Mr. Paul Carr seconded the motion and it was carried with a vote of 5-3-0. Voice Roll Call: Mrs. Brown – no; Mr. Smeal – yes; Mr. Diviney – no; Mr. Yontosh – yes; Mr. Allen – yes; Mr. Seprish – no; Mr. Carr – yes; Mr. Kovalcin – yes; Yes – 5; No – 3.

Student
Athletic Pass

Mr. Don Yontosh, in the form of a motion, recommended to approve the administrative recommendation to offer a student-athletic pass for students who participated in a sport in the 2017-18 school year and are participating in the 2018-19 school year. Mr. Mel Smeal seconded the motions and they carried with a vote of 8-0-0.

B. Fenton
Res.

Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Brian Fenton as Assistant Jr. High Soccer Coach. Mr. Paul Carr seconded the motions and they carried with a vote of 8-0-0.

Cross
Country

Mr. Don Yontosh, in the form of a motion, recommended to approve the Cross Country team traveling to Black Moshannon for alternate practice site. (Dates - August 21, 24, 28, 30, 2018; September 10, 13, 20, 27, 2018; October 1, 4, 8, 12, 15, 16, 22, 24, 25, 29, 30, 2018; November 1, 2018). Mr. Mel Smeal seconded the motions and they carried with a vote of 8-0-0.

FINANCE & PURCHASE

Disburse-
ments

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Disbursements from July / August 2018.

\$ 23,578.28	Cafeteria Account	checks 4272 through 4275
\$ 528,042.51	General Account	checks 50657 through 50771
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\$ 551,620.79	GRAND TOTAL	

Treasurers
Report /
Activity
Acct.

Approve the Treasurers Report for July 2018.

Approve the Activity Account for July 2018.

Mr. Don Yontosh seconded the motions and they were carried with a vote of 8-0-0.

OTHER ITEMS FOR DISCUSSION

Mr. Smeal asked if we provide floor plans to the local fire departments and the State Police. Mrs. Dutrow replied that both the local fire departments and State Police have copies of the floor plans. They are given to the departments with the understanding that they are to be in a locked place and not shared with anyone unless an emergency arises.

ADJOURNMENT

Mr. Paul Carr, in the form of a motion, recommended to adjourn the meeting 7:31 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 8-0-0.

Respectively Submitted,

Kasi Woodring
Secretary to the Board of Education