

WEST BRANCH AREA SCHOOL DISTRICT

REGULAR SESSION

MAY 21, 2018

Members Present: Joseph M. Kovalcin, Melvin Smeal, Paul Carr, Don Yontosh, Tom Veres, Christina Brown, Larry Allen

Members Absent: Chad Diviney via telephone

Media Present: The Progress News

Administration Present: Nik Bisko, Michelle Dutrow, David Williamson, Joseph Holenchik, Dave Nelson, Jason McMillen

Others Present: Ron Mollura, Karen Krise

**OPENING EXERCISES**

President Joseph Kovalcin called the meeting to order at 7:09 p.m. All present were asked to stand and pledge allegiance to the American Flag.

**MINUTES**

Mr. Don Yontosh, in the form of a motion, recommended to approve the meeting minutes from April 23, 2018. Mr. Mel Smeal seconded the motion, and it was carried with a vote of 9-0-0.

**ADMINISTRATIVE REPORTS**

Mark Mitchell, Elementary Principal:

- Mr. Mitchell was absent from the meeting but provided the board with his report.

Joseph Holenchik, Secondary Principal:

- Senior Awards – May 16
- Concerts – JHS Band-May 2; JHS Chorus-May 8; STEAM-Activity Day for Grades 7/8-May 9; Keystone Testing – to be completed by May 25
- Project Based Assessments – almost completed
- PSSA – testing completed

Allison Koleno, Principal of Special Student Services:

- Mrs. Koleno was absent from the meeting but provided the board with her report.

David Williamson, Athletic Director / Pupil Services Coordinator:

- Attendance – provided the attendance comparison to date
- Spring Athletics – wrapping up sports. Softball playoffs will compete in round 2 in Johnstown on 5/24

Dave Nelson, Maintenance Supervisor:

- Biomass – used 1,100 tons of wood chips
- Equipment – a few pieces of equipment are down but are in the works of being replaced

Nik Bisko, Technology Administrator:

- Wrapping up the year

- Apprentices will be presenting projects on May 25<sup>th</sup>

Tiffany English, Food Service Manager:

- Mrs. English was absent from the meeting but provided the board with her report.

Jason McMillen, Business Manager:

- Budget – discussed Preliminary Budget for 2018 – 2019
- Driver’s Ed Car – delivered today

CIU:

- Addressed staffing changes – termination of positions, hires, resignations, etc.
- Approved contract with Blackboard – website design company.

CCCTC

- Wrapping up the year
- 5<sup>th</sup> Grades across the county visited the CCCTC
- Automotive tools were donated to students in the Automotive program

**PERSONNEL**

D. Catherman Hire Mr. Don Yontosh, in the form of a motion, recommended to David Catherman as Supervisor of Buildings and Grounds, at the starting salary of \$58,000, effective June 18, 2018 (ACT 93). Mr. Robert Seprish seconded the motions and they were carried with a vote of 9-0-0.

J. Guerra Hire Mr. Don Yontosh, in the form of a motion, recommended to approve Josue Guerra as 3<sup>rd</sup> shift custodian to the District. (Mr. Guerra will be replacing Ms. Sones, due to transfer, April Board Agenda, Personnel #1). Mr. Paul Carr seconded the motions and they were carried with a vote of 9-0-0.

A. Prisk Res. Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Aaron Prisk, Network Administrator, effective June 1, 2018. Mr. Mel Smeal seconded the motions and they were carried with a vote of 9-0-0.

J. Bisko Res. Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Jessica Bisko, Attendance Secretary, effective June 1, 2018. Mr. Mel Smeal seconded the motions and they were carried with a vote of 9-0-0.

Security Program Mr. Don Yontosh, in the form of a motion, recommended to implement School Security Program:  
  
School Police Officer (Full Time)  
Armed Security Officer (Part Time)  
Armed Event Staff: Transition change – unarmed to armed (Part Time)

Mr. Robert Seprish seconded the motions and they were carried with a vote of 9-0-0.

A. CHIMENTI RES Mr. Don Yontosh, in the form of a motion, recommended to approve the resignation of Andrew Chimenti as Head Junior High Football Coach and National Honor Society Advisor, effective the end of the 2017 – 2018 school year.

Volunteers Mr. Paul Carr, in the form of a motion, recommended to approve Mary Hudish, Renin Reitz and Shane Michael to the volunteer list. All paperwork has been received. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

## **EDUCATION**

### Fieldtrips

Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the culminating trips for the following Student Activity Clubs:

Jr. Yearbook Club to go to PSU Arboretum on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 14 students will be attending the trip. Chaperones are Jessica Levonick and Carrie Peterson).

Golf Club to go to the Philipsburg Elks Country Club on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 20 students will be attending the trip. Chaperones are Kevin Hubler and David Williamson).

Walking Club to go to Black Moshannon on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 20 students will be attending the trip. Chaperones are Lori Bollinger and Cheryl McGonigal).

Running Club to go to Black Moshannon on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 16 students will be attending the trip. Chaperones are Chris Mason and Preston Raymond).

Fit with Weights Club to go to Planet Fitness on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 20 students will be attending the trip. Chaperones are JoEllen Hunt and Deb Gomola).

Dynamic Disc Club to go to the Port Matilda Disc Course on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 17 students will be attending the trip. Chaperone is Nick Wanyo).

FCA Club to go to Clearfield Bowling Lanes on May 29, 2018. Cost to the district is for transportation (paid for by School Climate Grant) and no cost to the student. (Information Only: 16 students will be attending the trip. Chaperones are Dave Learish and Joe Matson).

Journalism / Yearbook Club to go to Jostens on May 11, 2018. Cost to the District is for 1 sub and van transportation. There is no cost to the student. (Information Only: 6 students will be attending the trip. Chaperone is Jessica Levonick). (Superintendent Approval)

Senior Class fieldtrip to Six Flags, MD on May 25, 2018. Cost to the District is for one teacher substitute. Cost to the student is \$35 - \$80 depending on individual fundraising. (Information Only: 50 students will be attending the trip. Chaperones are Jen Sproull or Dan Stilson and Jason McMillen).

Mr. Larry Allen seconded the motion and it was carried with a vote of 9-0-0.

### Graduation List

Mr. Robert Seprish, in the form of a motion, recommended to approve the 2018 West Branch Graduation candidates. Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

Summer School Mr. Don Yontosh, in the form of a motion, recommended to approve a Summer School (credit recovery) program for the 2018 summer thru EdOptions Academy at no cost to the District. (funding source - student tuition). Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

ELECT Mr. Don Yontosh, in the form of a motion, recommended to approve the ELECT Participation Certification to continue services provided by The Guidance Center's Project RAPPORT program for the grant period July 1, 2018 to June 30, 2021. Mr. Paul Carr seconded the motion and it was carried with a vote of 9-0-0.

**POLICY**

2<sup>nd</sup> Reading Mr. Paul Carr, in the form of a motion, recommended to approve the second reading of the following policies:

1. Policy 105 – Curriculum
2. Policy 138 – Language Instruction Educational Program for English Learners
3. Policy 239 – Foreign Exchange Students
4. Policy 906 – Public Complaint Procedures
5. Policy 918 – Title I Parent and Family Engagement

Mr. Mel Smeal seconded the motion and they were carried with a vote of 9-0-0.

**BUILDINGS AND GROUNDS**

Security Doors Mr. Paul Carr, in the form of a motion, recommended to approve to bid the security door upgrade project as outlined with approval of a committee. Mr. Don Yontosh seconded the motion and they were carried with a vote of 9-0-0.

**TRANSPORTATION & ATHLETICS**

Handbooks Mr. Don Yontosh, in the form of a motion, recommended to approve the following motions:

Approve the 2018 – 2019 Student Athletic Handbook.

Approve the 2018 – 2019 Coaches Athletic Handbook.

Mr. Paul Carr seconded the motion and they were carried with a vote of 9-0-0.

**FINANCE & PURCHASE**

Disbursements Mr. Paul Carr, in the form of a motion, recommended to approve the disbursements from April / May 2018.

\$ 59,010.98	Cafeteria Account	checks 4240 through 4246
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\$ 544,697.40	General Account	checks 50223 through 50236, 50238 through 50277 and 50279 through 50369
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\$ 544,697.40	<b>GRAND TOTAL</b>
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Mr. Don Yontosh seconded the motion, and it carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the disbursements from April / May 2018.

\$6,897.95	General Account	Checks 50237, 50278
\$6,897.95	<b>GRAND TOTAL</b>	

Mr. Carr abstained due to vendor being a sibling.

Mr. Mel Smeal seconded the motion, and it carried with a vote of 8-0-1.

Treasurers  
Report /  
Activity  
Acct.

Mr. Paul Carr, in the form of a motion, recommended to approve the following motions:

Approve the Treasurers Report for April 2018.

Approve the Activity Account for April 2018.

CCCTC  
Budget

Mr. Don Yontosh seconded the motion and it was carried with a vote of 9-0-0.

Mr. Paul Carr, in the form of a motion, recommended to approve the Clearfield County Career & Technology General Fund Budget for the 2018-2019 school year. Mr. Robert Seprish seconded the motion, and it carried with a vote of 9-0-0. Mr. Carr – yes; Mr. Seprish – yes; Mr. Veres – yes; Mrs. Brown – yes; Mr. Smeal – yes; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Allen – yes; Mr. Kovalcin. 9 – yes; 0 – no.

Preliminary  
Budget

Mr. Paul Carr, in the form of a motion, recommended to approve the Preliminary General Fund Budget for the 2018-2019 school year. Providing a total budgeted revenue of \$17,167,247 and total budgeted expenditure of \$18,423,827, while maintaining a projected fund balance of \$5,486,982 and implementing the following tax rates:

- 103.6 mills (increase of 3.6 mills) for Clearfield County and 13.3 (increase of 0.6 mills) mills for Clinton County.
- \$5.00 Per Capita (Section 679 School Code)
- \$5.00 Per Capita (Act 511)
- \$10.00 Occupation Tax (Act 511)
- \$10.00 Local Service/Occupational Privilege Tax
- 0.50% Earned Income Tax (1.0% shared with municipalities, Act 511)
- 0.50% Real Estate Transfer Tax (1.0% shared with municipalities, Act 511)

Mr. Don Yontosh seconded the motion, and it carried with a vote of 7-2-0. Mr. Carr – yes; Mr. Seprish – yes; Mr. Veres – no; Mrs. Brown – yes; Mr. Smeal – yes; Mr. Diviney – yes; Mr. Yontosh – yes; Mr. Allen – no; Mr. Kovalcin. 9 – yes; 0 – no.

**ADJOURNMENT**

Mr. Don Yontosh, in the form of a motion, recommended to adjourn the meeting 8:23 p.m. Mr. Larry Allen seconded the motion and it carried with a vote of 9-0-0.

Respectively Submitted,

Kasi Woodring  
Secretary to the Board of Education